

Minutes of the Committee of the Whole
Wilmington City Hall
1165 South Water Street
February 14, 2023

Call to Order

The Committee of the Whole meeting on February 14, 2023 was called to order at 5:30 p.m. by Mayor Dietz in the Council Chamber of Wilmington City Hall.

Roll Call

Upon Roll Call by the Clerk the following members of the corporate authorities answered "Here" or "Present":

Aldermen Present Kirwin, Jeffries, Vice, Knight, Allred, Mietzner, Holmes, Smith^(arrived at 5:32 pm)

Quorum

There being a sufficient number of members of the corporate authorities in attendance to constitute a quorum, the meeting was declared in order.

Other Officials in Attendance

Also, in attendance were the City Administrator Jeannine Smith, Finance Director Nancy Gross, Chief of Police Adam Zink, Public Works Director James Gretencord, and Deputy City Clerk Joie Ziller.

Approve Previous Meeting Minutes

Alderman Allred made a motion and Alderman Holmes seconded to approve the January 10, 2023 meeting minutes and have them placed on file. **Upon the voice vote, Alderman Mietzner passed, the motion carried.**

Public Comment

No public comment was made.

Administrator's Report

Community GMC – Façade Improvement Program Grant

The Committee reviewed the memo and supporting documents included with the agenda packet. Alderman Smith made a motion and Alderman Mietzner seconded to approve the improvement and award the grant in the amount \$5,000 and place it on the February 21, 2023 City Council agenda for full approval. Upon the voice vote, the motion carried.

Resolution Appointing NIMEC as the City's Broker to Purchase Electricity and Delegation of Signing Authority to City Administrator to Enter into NIMEC-Selected Energy Provider

The Committee reviewed the memo and supporting documents included with the agenda packet. Alderman Mietzner made a motion and Alderman Holmes seconded to approve the NIMEC resolution and place it on the February 21, 2023 City Council agenda for full approval. Upon the voice vote, the motion carried.

Review and Consider Sample City Council Consent Agenda

The Committee reviewed the draft consent as provided in the agenda packet. City Administrator Smith stated that the reason behind a consent agenda is to make the Council meetings flow and be less repetitive with items that have already been discussed and approved at the Committee level. The Committee was in favor of a consent agenda on a trial basis. Alderman Mietzner stated that the City Code that addresses meeting structure may need to be amended. City Administrator Smith stated she would research the code prior to making any changes to the agenda.

Building Inspector's Report

The Building Inspector's report was provided in the agenda packet. No further discussion was had regarding this report.

Police & ESDA

Co-Chairs Alderman Mietzner & Alderman Allred

Chief of Police Monthly Summary Report

Deputy Chief Zink briefed the Committee on the happenings within the department and addressed his report that was included with the agenda packet. Chief Zink stated that new Patrolman Thomas Allen will be sworn in at the February 21, 2023 City Council meeting.

Director of ESDA Monthly Summary Report

The Committee reviewed the ESDA Report that Director Housman distributed at the meeting. No further discussion was had regarding the report.

Other Pertinent Information

No other pertinent information was discussed.

Ordinance & License Committee

Co-Chairs Alderman Kirwin & Alderman Knight

Authorize an Exemption of City Code 150.89, Recreational Vehicles

309 S. Outer Dr

1003 N. Joliet St

1202 N. Joliet St

893 Winchester Green Dr

The Committee reviewed the exemption from the residents listed above. After some discussion, the Committee agreed to grant the exemption and move this to the February 21, 2023 City Council meeting for full approval.

Incentive for New Construction Multi Family Residential

Administrator Smith informed the Committee the City has a property owner planning to build a new residential duplex on an already platted lot requesting to have the impact fees waived per the ordinance already in place. There was lots of discussion and concern regarding this matter such as the case of a tear down and rebuild, fees are waived if the rebuild is like-for-like, if the existing vacant lot had a two-bedroom single family house on it that burned to the ground and a builder purchases the lot with the intent of building a duplex (each unit has one-bedroom); the fees are waived because the number of bedrooms remain the same, impact fee may be waived for no more than four connected units on a lot, examples should be built into the ordinance. A draft amending the ordinance will be prepared and presented at the next Committee of the Whole meeting.

Other Pertinent Information

No other pertinent information was discussed.

Buildings, Grounds, Parks, Health & Safety Committee

Co-Chairs Alderman Jeffries & Alderman Smith

Discuss the Installation of a Memorial Bench on the South Island

The memorial bench the Nugent Family would like to purchase and place in the South Island Park honoring their late Uncle was reviewed and approved by the Committee. The Nugent family will purchase the bench and the City Crew will install it.

Other Pertinent Information

Administrator Smith informed the Committee that there may be another user interested in utilizing the building at 805 River Street. This building is currently used by the Wilmington Lions Club with an expired 2022 building lease agreement with the city.

Water, Sewer, Streets and Alleys Committee

Co-Chairs Alderman Vice & Alderman Holmes

Director of Public Works Monthly Summary Report

Director Gretencord briefed the Council on the monthly happenings within the department. This report was included in the agenda packet.

Review and Consider Proposal for BNR Preliminary Engineering Study

The Committee reviewed the proposal for the study and agreed to move this to February 21, 2023 City Council meeting for full approval.

Other Pertinent Information

No other pertinent information was discussed.

Personnel & Collective Bargaining Committee

Co-Chairs Alderman Mietzner & Alderman Holmes

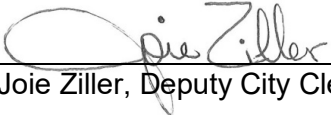
Other Pertinent Information

No other pertinent information was discussed.

Adjournment

The motion to adjourn the meeting was made by Alderman Mietzner and seconded by Alderman Holmes. **Upon the voice vote, the motion carried.** The Committee of the Whole Meeting held on February 14, 2023, adjourned at 7:23 p.m.

Respectfully submitted,



Joie Ziller, Deputy City Clerk