

Minutes of the Committee of the Whole
Wilmington City Hall
1165 South Water Street
March 14, 2023

Call to Order

The Committee of the Whole meeting on March 14, 2023 was called to order at 5:30 p.m. by Mayor Dietz in the Council Chamber of Wilmington City Hall.

Roll Call

Upon Roll Call by the Clerk the following members of the corporate authorities answered “Here” or “Present”:

Aldermen Present Kirwin, Vice, Knight, Allred, Mietzner, Smith

Aldermen Absent Jeffries, Holmes

Quorum

There being a sufficient number of members of the corporate authorities in attendance to constitute a quorum, the meeting was declared in order.

Other Officials in Attendance

Also, in attendance were the City Administrator Jeannine Smith, Finance Director Nancy Gross, Chief of Police Adam Zink, Public Works Director James Gretencord, and Deputy City Clerk Joie Ziller.

Approve Previous Meeting Minutes

Alderman Knight made a motion and Alderman Mietzner seconded to approve the February 14, 2023 meeting minutes and have them placed on file. Upon the voice vote, the motion carried.

Public Comment

No public comment was made.

Catfish Days Committee

Kirsten Van Duyne provided an update on this year’s Catfish Days.

Consideration to Approve the No Decision Performance Agreement was moved to the City Council meeting for full approval at the March 21st meeting.

Consideration to Approve the Portable Stage Rental Agreement was moved to the City Council meeting for full approval at the March 21st meeting.

Mayor’s Report

Mayor Dietz reminded the Aldermen that the “Public Comment” portion of the agenda should remain just that during the meetings. Mayor Dietz encouraged the Aldermen to reach out to Staff with questions prior to meetings so they have time to research and gather the correct response.

Administrator's Report

City Administrator Smith stated she recently attended a meeting and spoke with representatives from Will County in an attempt to start the Dial-a-Ride program.

Building Inspector's Report

The Building Inspector's report was provided in the agenda packet. No further discussion was had regarding this report.

Police & ESDA

Co-Chairs Alderman Mietzner & Alderman Allred

Chief of Police Monthly Summary Report

Deputy Chief Zink briefed the Committee on the happenings within the department and addressed his report that was included with the agenda packet.

Consideration to Approve the Fee for Participating Agencies to Utilize Wilmington Police Range

The Committee reviewed Chief Zink's memo regarding the Wilmington Police Range usage by outside agencies. The Committee is in favor of establishing a per-day usage fee of \$100 per day per agency. This will be voted on by City Council at their March 21, 2023 meeting.

Director of ESDA Monthly Summary Report

The Committee reviewed the ESDA Report that Director Housman distributed at the meeting. No further discussion was had regarding the report.

Other Pertinent Information

No other pertinent information was discussed.

Ordinance & License Committee

Co-Chairs Alderman Kirwin & Alderman Knight

Authorize an Exemption of City Code 150.89, Recreational Vehicles 722 Ridge Street

The Committee reviewed the exemption from the residents listed above. After some discussion, the Committee agreed to grant the exemption and move this to the March 21, 2023 City Council meeting for full approval.

Review Ordinance Amending the Ordinance to Encourage New Residential Construction and Economic Growth for the Citizens and City of Wilmington

The Committee reviewed the draft ordinance as presented in the agenda packet. The Committee was in favor of moving this to the March 21, 2023 City Council agenda for full approval.

Review Ordinance Amending the Ordinance Relating to Order of Business for City Council Meetings

The Committee reviewed the draft ordinance as presented in the agenda packet. The Committee was in favor of moving this to the March 21, 2023 City Council agenda for full approval.

Other Pertinent Information

No other pertinent information was discussed.

Buildings, Grounds, Parks, Health & Safety Committee

Co-Chairs Alderman Jeffries & Alderman Smith

Other Pertinent Information

No other pertinent information was discussed.

Water, Sewer, Streets and Alleys Committee

Co-Chairs Alderman Vice & Alderman Holmes

Director of Public Works Monthly Summary Report

Director Gretencord briefed the Council on the monthly happenings within the department. This report was included in the agenda packet.

Review and Consideration of Alley Storm Sewer

The Committee reviewed the proposal for an alley storm sewer addition between the 200 blocks of N. Water Street and Main Street. The Committee agreed to move forward with this project and will vote on it at March 21, 2023, City Council meeting for full approval.

Consideration to Approve the Purchase of Residential Water Meters from Utility Pipe sales in the amount of \$28,756

The Committee reviewed the quote as presented in the agenda packet. The Committee was in favor of moving this to the March 21, 2023 City Council agenda for full approval.

Approve the Purchase of a 2HP Pump from Metropolitan Industries Inc. for the North Island Lift Station in the amount of \$7,290

The Committee reviewed the quote as presented in the agenda packet. The Committee was in favor of moving this to the March 21, 2023 City Council agenda for full approval.

Approve the Purchase of a New 6HP Flygt Pump from Xylem in the amount of \$14,370.64

The Committee reviewed the quote as presented in the agenda packet. The Committee was in favor of moving this to the March 21, 2023 City Council agenda for full approval.

Approve the Proposal by Geosyntec Consultants to Conduct the Nutrient Assessment Reduction Plan not to exceed \$112,200

The Committee reviewed the quote as presented in the agenda packet. The Committee was in favor of moving this to the March 21, 2023 City Council agenda for full approval.

Consideration to Approve the Ordering of Two 2-ton Trucks from Rush Truck Centers

The Committee reviewed the request from Director Gretencord to place the order for vehicles. The Committee granted permission for Director Gretencord to order the vehicles.

Discuss the Adoption of an Adopt-A-Highway Ordinance

The Committee reviewed the draft ordinance as presented in the agenda packet. The Committee was in favor of moving this to the March 21, 2023 City Council agenda for full approval.

Discussion on Utility Billing

The Committee was provided with a copy of the public notice dated March 1, 2023, regarding the annual water, sewer, & refuse rate increase. The Committee reviewed the Water Billing Dispute at 912 S.

Water Street memo as prepared by Director Gross. The Committee was in favor of issuing a sewer credit to Robyn Krug. This will be moved to the March 21, 2023 City Council agenda for full approval.

Other Pertinent Information

No other pertinent information was discussed.

Personnel & Collective Bargaining Committee

Co-Chairs Alderman Mietzner & Alderman Holmes

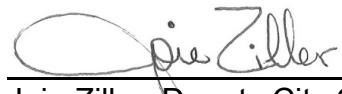
Other Pertinent Information

No other pertinent information was discussed.

Adjournment

The motion to adjourn the meeting was made by Alderman Mietzner and seconded by Alderman Knight. **Upon the voice vote, the motion carried.** The Committee of the Whole Meeting held on March 14, 2023, adjourned at 7:12 p.m.

Respectfully submitted,



Joie Ziller, Deputy City Clerk