

*APPROVED on July 5, 2017*

**Minutes of the Regular Meeting of the  
Wilmington City Council  
Wilmington City Hall  
1165 South Water Street  
Tuesday, June 20, 2017**

**Call to Order**

The Regular Meeting of the Wilmington City Council on June 20, 2017 was called to order at 7:00 p.m. by Mayor Strong in the Council Chambers of the Wilmington City Hall.

**Roll Call**

Upon Roll Call by the Clerk the following members of the corporate authorities answered "Here" or "Present":

**Aldermen Present** Persic, L. Hall, K. Hall, Tutor, Kirwin, Evans, Studer, Butler

**Quorum**

There being a sufficient number of members of the corporate authorities in attendance to constitute a quorum, the meeting was declared in order.

**Other Officials in Attendance**

Also in attendance were the Interim City Administrator Frank Koehler, Deputy City Clerk Joie Ziller, City Engineer Colby Zemaitis, City Accountant Kim Doglio and Attorney Bryan Wellner

**Approval of Minutes**

Alderman Studer made a motion and Alderman Tutor seconded to approve the June 6, 2017 Regular City Council meeting minutes and have them placed on file

Upon roll call, the vote was:

**AYES:**     **8** Aldermen Persic, L. Hall, K. Hall, Tutor, Butler, Kirwin, Evans, Studer

**NAYS:**     **0**

The motion carried.

**Mayor' Report**

Alderman Persic made a motion and Alderman Kirwin seconded to approve the mayoral appointment of Ryan Foster as Water Treatment Plant Superintendent

Upon roll call, the vote was:

**AYES:**     **8** Aldermen Persic, L. Hall, K. Hall, Tutor, Butler, Kirwin, Evans, Studer

**NAYS:**     **0**

The motion carried.

Mayor Strong informed the Council that Rick Smith has been performing the duties of the building inspector and he is doing very well. Mayor Strong stated that he and the City Accountant went over last fiscal year's payments to Keslin Engineer and over \$13,000 has been paid out to them, they are not free.

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**Citizen Comments**

No comments were made.

**Planning & Zoning Commission**

The next meeting is scheduled for Thursday, July 6, 2017 at 5:00 p.m.

**Committee Reports**

**Buildings, Grounds, Parks, Health & Safety Committee**

The next scheduled meeting is Wednesday, July 12, 2017 at 5:30 p.m.

**Water, Sewer, Streets and Alleys Committee**

The next scheduled meeting is Wednesday, July 12, 2017 at 6:00 p.m.

**Police & ESDA Committee**

Alderman Studer made a motion and Alderman Tutor seconded to approve Ordinance No. 17-06-20-01 ó An Ordinance Declaring as Surplus Certain Equipment and Authorizing the City Administrator to Dispose of Said Equipment in a Manner in the Best Interest of the City of Wilmington

Upon roll call, the vote was:

**AYES:**     8 Aldermen Persic, L. Hall, K. Hall, Tutor, Butler, Kirwin, Evans, Studer

**NAYS:**     0

The motion carried.

The next scheduled meeting is Tuesday, July 11, 2017 at 5:30 p.m.

**Finance, Administration & Land Acquisition Committee**

Alderman Studer made a motion and Alderman Tutor seconded to approve the Accounts Payable Report dated June 20, 2017 in the amount of \$678,349.44 and the May 31, 2017 Collector's Report in the amount of \$357,522.00 as presented City Accountant Doglio

Upon roll call, the vote was:

**AYES:**     8 Aldermen Persic, L. Hall, K. Hall, Tutor, Butler, Kirwin, Evans, Studer

**NAYS:**     0

The motion carried.

Alderman Tutor made a motion and Alderman Studer seconded to approve the Electricity Supply Agreement between the City of Wilmington and Constellation NewEnergy, Inc.

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Upon roll call, the vote was:

**AYES:**     8 Aldermen Persic, L. Hall, K. Hall, Tutor, Butler, Kirwin, Evans, Studer

**NAYS:**     0

The motion carried.

Alderman Tutor made a motion and Alderman Evans seconded to approve the Intergovernmental Agreement between the City of Wilmington and the County of Will for Electronics Recycling

Upon roll call, the vote was:

**AYES:**     8 Aldermen Persic, L. Hall, K. Hall, Tutor, Butler, Kirwin, Evans, Studer

**NAYS:**     0

The motion carried.

Alderman Tutor made a motion and Alderman Kirwin seconded to approve Pay Request #3 payable to Austin Tyler Construction, Inc. for the South Arsenal Road at IL Route 53 Project

Upon roll call, the vote was:

**AYES:**     8 Aldermen Persic, L. Hall, K. Hall, Tutor, Butler, Kirwin, Evans, Studer

**NAYS:**     0

The motion carried.

The next scheduled meeting is Tuesday, July 18, 2017 at 6:00 p.m.

**Ordinance & Licensing Committee**  
*Co-Chairs – Kirby Hall & Steve Evans*

The next scheduled meeting is Tuesday, July 11, 2017 at 6:00 p.m.

**Personnel & Collective Bargaining Committee**  
*Co-Chairs – Larry Hall & John Persic Jr.*

Nothing at this time

**City Engineer's Report**

City Engineer Zemaitis presented his monthly report to the Council. This report is attached to the minutes for reference.

**Interim City Administrator's Report**

Interim City Administrator Koehler prepared report is attached to these minutes for future reference.

**Attorney's Report**

Attorney Wellner had nothing to report.

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**Executive Session**

Alderman L. Hall made a motion and Alderman Tutor seconded to go in to Executive Session to discuss probable or imminent and pending litigation ó 2(c)(11) at 7:28 p.m.

Upon roll call, the vote was:

**AYES:**     8 Aldermen Persic, L. Hall, K. Hall, Tutor, Butler, Kirwin, Evans, Studer

**NAYS:**     0

The motion carried.

Alderman L. Hall made a motion and Alderman Butler seconded to close the Executive Session at 8:08 p.m.

Upon roll call, the vote was:

**AYES:**     8 Aldermen Persic, L. Hall, K. Hall, Tutor, Butler, Kirwin, Evans, Studer

**NAYS:**     0

The motion carried.


**Action Taken Following Executive Session**

No action was taken

**Adjournment**

Motion to adjourn the meeting made by Alderman Tutor and seconded by Alderman Butler. Upon voice vote, the motion carried. The Regular Meeting of the City of Wilmington City Council held on June 20, 2017 adjourned at 8:09 p.m.

Respectfully submitted,

  
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Joie Ziller, Deputy City Clerk



# Engineer's Report

June 2017

Project	Status	Anticipated Date Start / End	Contractor	Project Limits	Notes
<b>HIGH SPEED RAIL</b>					
Kankakee River Bridge	Project Awarded	March, 2017	Illinois Contractors	East of North Water Street to west side of Kankakee River	No updates.
N. Kankakee Street	Project Awarded	Spring, 2017	Illinois Contractors	Canal Street to Chicago Street	Waiting to hear back from HSR as to their discussion with Overhead Door
First Street	Project Awarded	Spring, 2017	Illinois Contractors	South of Davy Lane to south side of private entrance. (270' total). Approximately 215' down Railroad Street	Approval Letter submitted to HSR
N. Water Street	Project Awarded	Spring, 2017	Illinois Contractors	South of railroad crossing to Rte 53	Approval Letter submitted to HSR
Stripmine Road / Route 53	Project Awarded	Summer, 2017	"D" Construction	West entrance to Berkot's south on Rte 53 approximately 1,100' and west on Stripmine	HSR informed City that roadway closure will be extended. Waiting to receive extension date.
Coal City Road / Route 53	Project Awarded	Fall, 2017	"D" Construction	1,500' south of Coal City Road intersection and 1,600' north of the intersection.	No updates.
<b>HSR - CITY UTILITY CONFLICTS</b>					
Project Description					
Conflict # 141: Kankakee River Drive	Plans Approved	Spring, 2017	TBD	Filling abandoned 10" watermain along north side of KRD	Completed
Conflict # 142 & 145: Kankakee River Drive	Plans Approved	Spring, 2017	TBD	Filling abandoned 12" watermain along north side of KRD and realign/lower existing 16" watermain that is in conflict with the proposed ditch improvements	Completed
Conflict # 176C: Forked Creek Watermain	Plans Approved	Spring, 2017	Austin-Tyler	Realign and bury with concrete in the creekbed a 12" watermain that is in conflict with a proposed bridge pier	Water passed chlorination test. Watermain has been opened.
Conflict # 179 & 180: Kankakee Street	Plans Approved	Spring, 2017	TBD	Filling an abandoned 4" watermain on the east side of Kankakee Street and extending the 24" casing on the west side	No updates.
Conflict # 188: First Street	Plans Approved	Spring, 2017	TBD	Extend existing sewer casing or bore new casing and realign new sewer main on east side of First Street	No updates.
Conflict # 193 & 195: First Street	Plans Approved	Spring, 2017	TBD	Realigning 8" and 12" watermains to east side then across the tracks in a 36" casing	No updates.
<b>CITY</b>					
Rte 53 and S. Arsenal Road	Construction	Spring, 2017	Austin-Tyler	Intersection of Rte 53 and S. Arsenal Road	Pavement on SAR is being milled and pavement grades/widths established
Rte 53 and Peotone Road	Bid Award	Spring, 2017	Austin-Tyler	Intersection of Rte 53 and Wilmington-Peotone Road	Awaiting IDOT to transfer funds EDP funds from other projects. A-T still willing to extend their bid from November.



# Economic Development Report

June 2017

Project	Status	Ant. Start Date	Ant. Completion Date	Project Manager	Estimated Cost	Notes
<u>Ridgeport</u>						
Buck Easement	Plan Review	Spring, 2017	Summer, 2017	Hey & Associates	\$1M	Meeting with Ridge, Hey & Associates and Manhard to discuss existing and future storm sewer discharge totals and make sure proposed sewer pipe is sufficient
Building M / Project Hot Dog	Construction	September, 2016	Summer, 2017	Alston Construction	TBD	Utility and detention work completed. Will be doing final inspection in the next week or so.
Building Charlie	Plan Review	Spring, 2017	Fall, 2017	Alston Construction	TBD	Utility and detention pond work onsite.
World Foods	Construction	Winter, 2017	Spring, 2017	N/A	TBD	No updates.
<u>Commercial</u>						
N/A						
<u>Residential</u>						
Deer Creek Estates	Construction	November, 2016	Summer, 2017	Pro Builders	TBD	No updates.
Foxtail Commons	Construction	March, 2016	Summer, 2017	Jeff Fisher	N/A	Grading improvements between sidewalk and detention ponds completed to make them easier to maintain.



# MEMORANDUM

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TO: Roy Strong, Mayor  
Alderman Larry Hall  
Alderman John Persic  
Alderman Frank Studer  
Alderman Fran Tudor  
Alderman Kevin Kirwin  
Alderman Kirby Hall  
Alderman Lisa Butler  
Alderman Steve Evans

FR: Frank Koehler, Interim City Administrator

DT: Wednesday, June 14<sup>th</sup>, 2017

RE: **ADMINISTRATOR'S REPORT**

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## **CMAP LTA GRANT – BIKEWAY PLANNING**

The City of Wilmington recently hosted a meeting with area organizations to discuss the prospect of submitting an application to CMAP for funding to develop plans for the BISON BIKEWAY, extending from the Kankakee River State Park on the south, through Wilmington and Midewin, and extending to the intersection of Routes 53 and 52 in Joliet. Eighteen people were in attendance, including representatives from Midewin, IDNR, Route 66 Association, Will County, Will County Forest Preserve, Island Park District, Wilmington School District 209 U, Wilmington Library, and the Wilmington Coalition for a Healthy Community, along with officials from Elwood and Joliet. We are preparing an application which is due no later than June 29th.

## **MIDEWIN COMMUNITY COMMITTEE**

In addition to our efforts for a regional bikeway, we are also putting together an ad hoc committee to discuss ways in which the City and Midewin can work more closely to identify ways to assist each other. Part of this could include brochures at Midewin to let visitors know of retail services in Wilmington, and the hosting events in Wilmington that would highlight Midewin, such as participation in a National Parks Day or National Bison Day celebrations later in the year. The first meeting of this committee was held on Wednesday, June 6th at the City Hall. Follow up meetings are being planned.

## **COM ED REPORT**

Met with Lisa Aprati, Community Liaison with Com Ed, to discuss Com Ed operations in Wilmington. Lisa will be in attendance at your July meeting to present the full report at that time.

**BLAIR MINTON**

Met with Blair Minton, developer of Senior Housing, to discuss possible development opportunities in Wilmington. Have asked Blair to be part of a panel discussion later this year to discuss residential development opportunities in Wilmington.

**FIREFLY REPLACEMENT**

Working with Kim Doglio and the Water Department and to create a game plan for replacement of faulty watermeters in town. We will be sending out notices to neighborhoods, asking residents to call and set appointments for a Wilmington employee to come out and replace the watermeter in the house. We will be addressing one neighborhood at a time as we have limited staffing available to replace each meter.

**SOLAR FARMS**

Attended a workshop on Monday, June 12<sup>th</sup>, to learn about current activities in the development of solar farms. Most recent trend is the leasing of environmentally challenged property to create a wind farm that does not disturb the soils. Developers would pay land rent to the City along with a possible percentage of revenue realized. Will reach out to developers to pursue this in greater detail.

**BATORY OPEN HOUSE**

Attended the open house and ribbon cutting for Batory on Tuesday, June 13<sup>th</sup>. Batory was very complimentary of the City, indicating how easy it was to work with us and to keep the development moving forward.

**GO TO WEBINAR – AGE FRIENDLY COMMUNITIES**

Participated in a webinar on Friday to see how communities can re-work their development regulations to make their neighborhoods more age friendly. With the baby boomer population and the millennial population dominating both ends of the housing spectrum, age friendly initiatives will help to make the city more desirable by these groups, increasing demand for areas in the town.

Thank you.

FJK