



City of Wilmington - 1165 South Water Street - Wilmington, IL 60481

**Agenda – Committee of the Whole  
Wilmington City Hall Council Chamber  
July 11, 2023 at 5:30 p.m.**

1. Call to Order
2. Roll Call by City Clerk      Kevin Kirwin                      Ryan Jeffries  
   Dennis Vice                      Ryan Knight  
   Leslie Allred                     Jonathan Mietzner  
   Todd Holmes                    Thomas Smith
3. Approve the Previous Meeting Minutes
4. Public Comment (*State your full name clearly; limit 3 minutes each per Ordinance 19-06-18-01*)
5. Mayor's Report
6. Administrator's Report
  - a. Update – Downtown Wall Mural
7. Building Inspector's Report
8. Police & ESDA  
*Co-Chairs Alderman Mietzner & Alderman Allred*
  - a. Chief of Police Monthly Summary Report
  - b. Discussion and Consideration to Purchase a Drone for the Police Department
  - c. Director of ESDA Monthly Summary Report
9. Ordinance & License  
*Co-Chairs Alderman Kirwin & Alderman Knight*
  - a. Discussion and Consideration to Approve the Draft Ordinance Amending Title XI Business License Regulations
  - b. Discussion and Consideration to Approve the Draft Ordinance Amending the Liquor License Ordinance to Include a Class J Liquor License for Live Events at Movie Theater Establishments
  - c. Other Pertinent Information
10. Buildings, Grounds, Parks, Health & Safety  
*Co-Chairs Alderman Jeffries & Alderman Smith*
  - a. Consideration to Approve the Quote from National Business Furniture in the amount not to exceed \$63,586.12
  - b. Other Pertinent Information
11. Water, Sewer, Streets & Alleys  
*Co-Chairs Alderman Vice & Alderman Holmes*
  - a. Director of Public Works Monthly Summary Report
  - b. Consideration to Approve Gaskill & Walton Construction Company Proposal to Rehabilitate North Island Lift Station for a cost of \$289,000
  - c. Consideration to Approve the Purchase of 2,500 gallons of Aluminum Sulfate from Alexander Chemical Corp for a total cost of \$5,480.63
  - d. Consideration to Approve the KDI Diving Invoice for a Total of \$9,256
  - e. Other Pertinent Information

12. Personnel & Collective Bargaining  
*Co-Chairs Alderman Mietzner & Alderman Holmes*
  - a. Other Pertinent Information

13. Adjournment

**The next Committee of the Whole meeting is scheduled for Tuesday, August 8, 2023, at 5:30 PM.**

**Minutes of the Committee of the Whole**  
**Wilmington City Hall**  
**1165 South Water Street**  
**June 13, 2023**

**Call to Order**

The Committee of the Whole meeting on June 13, 2023, was called to order at 5:30 p.m. by Mayor Dietz in the Council Chamber of Wilmington City Hall.

**Roll Call**

Upon Roll Call by the Clerk the following members of the corporate authorities answered “Here” or “Present”:

**Alderspersons Present** Kirwin, Vice, Knight, Allred, Holmes, Smith

**Alderspersons Absent** Jeffries, Mietzner

**Quorum**

There being a sufficient number of members of the corporate authorities in attendance to constitute a quorum, the meeting was declared in order.

**Other Officials in Attendance**

Also, in attendance were the City Administrator Jeannine Smith, Finance Director Nancy Gross, Chief of Police Adam Zink, Public Works Director James Gretencord, Building Inspector Jayson Walinski, ESDA Director Dennis Housman, Deputy City Clerk Joie Ziller

**Approve Previous Meeting Minutes**

Alderman Kirwin made a motion and Alderman Vice seconded to approve the May 9, 2023 meeting minutes and have them placed on file. Upon the voice vote, the motion carried.

**Public Comment**

No public comment was made.

**Mayor’s Report**

No report was given at this time.

**Administrator’s Report**

**Intern Introductions**

Administrator Smith welcomed Kinsey Roth. Kinsey will be the Economic Development Intern with the City over the summer. Kinsey introduced herself to the Committee members. Administrator Smith also welcomed Ella Swick. Ella is the Public Works Operations & Utilities Intern. Ella introduced herself to the Committee members.

**Discussion Mohsen PUD**

Administrator Smith updated the Committee on the Mohsen gas station, restaurant, and hotel on Lorenzo Road. The property owner is interested in annexing his property into the City.

**Update – Downtown Wall Mural**

Administrator Smith provided an update on the mural project. The memorandum of understanding with the Heritage Destinations CVB will come before Council for approval on June 20, 2023. The mural renditions provided in the packet were reviewed and a discussion was had to include both sides of N. Water Street. Administrator Smith will provide updated renditions for consideration to Committee.

**Consideration to Approve the Completed Façade Improvement and Issue a Grant in an Exact Dollar Amount**

Administrator Smith informed the Committee that the façade grant applicant has finished their project at 205-207 S. Water Street and is requesting the City issue the grant dollars. The Committee was in favor of issuing the grant in the amount of \$5,000. Final approval will be made at the June 20, 2023 City Council meeting.

**Catfish Day Committee**

Chairperson Kirsten Van Duyne provided the Committee with an update of this year’s festival taking place July 20 thru 23.

**Building Inspector’s Report**

The monthly report included in the agenda packet was reviewed.

**Police & ESDA**

*Co-Chairs Alderpersons Mietzner & Alderman Allred*

**Chief of Police Monthly Summary Report**

Chief Zink briefed the Committee on the happenings within the department and addressed his report that was included with the agenda packet.

**Consideration to Approve the Purchase of a Portable Storage Rack as Quote from Holohan Heating & Sheetmetal, Inc. in the amount not to exceed \$3,000**

The Committee reviewed the request to purchase the storage rack as requested by Chief Zink. The Committee was in favor of this purchase and agreed to move this to the June 20<sup>th</sup> Council agenda for full approval.

**Director of ESDA Monthly Summary Report**

The Committee reviewed the ESDA Report that Director Housman distributed at the meeting. No further discussion was had regarding the report.

**Other Pertinent Information**

No other pertinent information was discussed.

**Ordinance & License Committee**

*Co-Chairs Alderpersons Kirwin & Alderman Knight*

**Discussion Regarding the Business License Program and Relevant Code Changes**

The Committee reviewed the memo provided in the agenda packet as prepared by Administrator Smith. After some discussion, the Committee provided that they were in favor of the changes and noted that the suggested fees outlined in the draft ordinance should mirror those in the letter that was sent to the business owners with their 2023 license renewal. A draft of the ordinance will be provided for review at the July 11<sup>th</sup> Committee of the Whole meeting.

**Authorize an Exemption of City Code 150.89, Recreational Vehicles  
707 S. Kankakee Street**

The Committee reviewed the exemption with additional pictures from the resident listed above. After some discussion, the Committee has reservations about granting this request because the surface on which the trailer is being parked is not a hard surface such as gravel, asphalt, or concrete. The Committee was in favor of moving this item to the June 20<sup>th</sup> Council meeting for further discussion and voting to approve and/or deny the request.

**Other Pertinent Information**

No other pertinent information was discussed.

## **Buildings, Grounds, Parks, Health & Safety Committee**

*Co-Chairs Alderpersons Jeffries & Alderman Smith*

### **Discussion Regarding Street Light Electrical Bids**

The Committee reviewed the information proposal by NIMEC as presented in the agenda packet. The 3-year contract with AEP Energy, Inc. has been executed by Administrator Smith.

### **Other Pertinent Information**

No other pertinent information was discussed.

## **Water, Sewer, Streets and Alleys Committee**

*Co-Chairs Alderpersons Vice & Alderman Holmes*

### **Director of Public Works Monthly Summary Report**

Director Gretencord briefed the Council on the monthly happenings within the department. This report was included in the agenda packet.

### **Discussion Regarding 2023 MFT Road Program Bid Results**

The Committee reviewed the memo prepared by City Engineer McCollom regarding the FY 2023-2024 MFT Maintenance Project. The Committee agreed to move forward with accepting the bid from Gallagher Asphalt Corporation in the amount of \$683,476 and move it to June 20, 2023, City Council agenda for full approval.

### **Consideration to Approve and Execute the Proposal for the Development of a Source Water Protection Plan from Chamlin and Associates in the amount not to exceed \$10,000**

The Committee reviewed the memo prepared by Director Gretencord. The Committee agreed to move forward with accepting the bid from Gallagher Asphalt Corporation in the amount of \$683,476 and move it to June 20, 2023, City Council agenda for full approval.

### **Consideration to Approve the Quote to Rebuild the Stewart Street Lift Station Pump from Xylem in the amount of \$5,714.75**

The Committee reviewed the memo prepared by Director Gretencord. The Committee agreed to move forward with accepting the quote from Xylem to rebuild the failed Stewart Street lift station pump for a cost of \$5,714.75 and move it to June 20, 2023, City Council agenda for full approval.

### **Consideration to Approve and Execute the Service Agreement from Cummins to Inspect and Service Five Emergency Generators in the amount of \$6,404.51**

The Committee reviewed the memo prepared by Director Gretencord. The Committee agreed to move forward with accepting the service agreement from Cummins for a cost of \$6,405.51 and move it to June 20, 2023, City Council agenda for full approval.

### **Discussion Regarding Private Sewer Cleaning Practice**

The Committee reviewed the memo prepared by Director Gretencord which was included with the agenda packet. After some discussion, the Committee agreed that the City should not be providing services on privately owned properties. The Committee directed staff to follow the current ordinance in place (52.21.1) which clearly states the property owners' responsibilities.

### **Other Pertinent Information**

No other pertinent information was discussed.

**Personnel & Collective Bargaining Committee**

*Co-Chairs Alderpersons Mietzner & Alderman Holmes*

**Consideration to Appoint Justin Dole to the Deputy Chief of Police Position**

The Committee reviewed Chief Zink's memo regarding the appointment and promotion of current Sergeant Justin Dole to the Deputy Chief of Police position. The Committee was in agreement to move this to the June 20, 2023, City Council meeting for full Council approval.


**Other Pertinent Information**

No other pertinent information was discussed.

**Adjournment**

The motion to adjourn the meeting was made by Alderman Holmes and seconded by Alderman Allred. **Upon the voice vote, the motion carried.** The Committee of the Whole Meeting held on June 13, 2023, adjourned at 7:02 p.m.

Respectfully submitted,

  
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Joie Ziller, Deputy City Clerk



# City of Wilmington Police Department

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## Departmental Memorandum

To: Honorable Mayor Dietz and City Council Members  
From: Chief Adam Zink  
Subject: Monthly Status Report – June 2023

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### **During the month the patrol division had the following activity:**

- 5 Pedestrian/Suspicious Stops were conducted
- 88 Business (Walk and Talk) Checks (officers entering businesses during normal hours)
- 6720 Premise Checks (officer checking cursory checks of businesses after hours)
- 6 misdemeanor and/or warrant arrests
- 0 felony arrests
- 60 written traffic citations, 71 written traffic warnings
- 13 compliance/parking (local ordinance) tickets (up from 2 last month)
- Officers handled an additional 400 calls for service and wrote 56 related reports.
- 22 trucks were weighed based on a suspicion of being overweight and fined accordingly

### **Investigations Division had the following activity:**

- Closed (2) cases: one domestic battery, and one other.
- (2) Cases sent for review/charges from the State's Attorney
- Added (11) new cases;
- Issues (6) subpoenas; obtained and executed (3) search warrants
- Attended Sexual Abuse Conference 6/14, began background investigations on 3 new recruits

### **Training:**

- (9) officers received firearm training – 34 drills, and 6 range days were utilized by visiting agencies.
- One Officer completed an 8-hour training day on a specialized rifle course of fire utilizing Low Powered Variable Optics (LPVO's).
- Each officer participated in 20 Lexipol daily training scenarios.
- All members have completed one PLI online training course (approximately two hours in length) on the topic of "Law and Interrogation Practices for Minor Offenders"

### **Administration:**

- Sgt. Dole promoted to Deputy Chief position
- Final hiring list posted. Began poly/psych/background investigations on top 3 candidates
- Accreditation Policy and Procedure modifications continues. Policies updated and approved:
- 1 officer trained/certified in long-distance rifle operations
- LEADS audit ordered by ISP; we were found to be in full compliance with state laws/requirements
- Worked with Finance Director to modify and complete FY 2024 budget
- Chief attended Media Relations Training at Palatine PD. Chief/DC prepared for IDOT Speed campaign
- Attended ILETSB executive training on the topic of officer wellness
- Planned/attended Let Freedom Rock Celebration, Farmers Market, etc.
- We continue to be severely short-staffed, due mainly to medical/injury issues.

## Truck Enforcement June 2023

<u>DATE</u>	<u>VIOLATION</u>	<u>LBS EXCESS</u>	<u>FINE/ BOND</u>	<u>TRAFFIC ASSESSMENT</u>	<u>LOCATION</u>	<u>CITATION TYPE</u>	<u>OFFICER</u>
6/6/23	OW - Bridge	13,580	\$4,200	\$260	Lorenzo Rd/Graaskamp Blvd	UTC	Rourke 109
6/6/23	OW - Gross	2,260	\$270	\$260	Graaskamp Blvd/Lorenzo Rd	UTC	Rourke 109
6/6/23	Cancelled CDL		\$2,500		Lorenzo Rd/Graaskamp Blvd	UTC	Soucie 118
6/6/23	Overwidth		\$164		Lorenzo Rd/Graaskamp Blvd	UTC	Soucie 118
6/7/23	Unsafe Tire		\$164		S Arsenal Rd/Prarieview Dr	UTC	Rourke 109
6/7/23	OW - Registration	29,480	\$942	\$260	Lorenzo Rd/Elion Blvd	UTC	Rourke 109
6/8/23	Overlength		\$175		Kavanaugh Rd/Murphy Rd	NTA	Rourke 109
6/8/23	OW - Axle	4,380	\$850	\$260	Peotone Rd/Rt 53	UTC	Rourke 109
6/8/23	OW - Gross	35,780	\$10,800	\$260	Elion Blvd/Lorenzo Rd	UTC	Rourke 109
6/10/23	OW - Registration	14,540	\$942	\$260	New River Rd/Rt 53	UTC	Jurgens 004
6/13/23	OW - Axle	2,200	\$270	\$260	Lorenzo Rd/Graaskamp Blvd	UTC	Rourke 109
6/15/23	OW - Gross	9,760	\$3,000	\$260	New River Rd/Boathouse Rd	UTC	Rourke 109
6/15/23	Overlength		\$175		Peotone Rd/Riley Rd	NTA	Rourke 109
6/19/23	OW - Gross	6,820	\$2,100	\$260	Kankakee River Dr/Rt 53	UTC	Soucie 118
6/20/23	OW - Axle	4,680	\$950	\$260	Kankakee River Dr/Rt 53	UTC	Soucie 118
6/22/23	Overlength		\$175		Peotone Rd/Riley Rd	NTA	Rourke 109
6/22/23	No Valid Safety Test		\$100		Lorenzo Rd/Graaskamp Blvd	NTA	Rourke 109
6/22/23	Improper Display of Registration		\$100		Lorenzo Rd/Graaskamp Blvd	NTA	Rourke 109
6/22/23	OW - Registration	75,440	\$2,722	\$260	New River Rd/Rt 53	UTC	Rourke 109
6/22/23	OW - Bridge	6,980	\$2,100	\$260	New River Rd/Rt 53	UTC	Rourke 109
6/22/23	OW - Registration	2,650	\$330	\$260	Peotone Rd/Rt 53	UTC	Rourke 109
6/23/23	OW - Axle	2,180	\$270	\$260	New River Rd/Rt 53	UTC	Rourke 109
6/23/23	OW - Registration	5,040	\$590	\$260	S Arsenal Rd/Rt 53	UTC	Rourke 109
6/23/23	OW - Registration	2,440	\$270	\$260	Rt 53/Peotone Rd	UTC	Rourke 109
6/29/23	OW - Bridge	13,400	\$4,050	\$260	I-55/Lorenzo/Graaskamp	UTC	Rourke 109
6/30/23	OW - Registration	10,180	\$238	\$260	Rt 53/Peotone Rd	UTC	Rourke 109
			<b>\$38,447</b>				



## CODE ENFORCEMENT JUNE 2023

June 1 - 30, 2023

**TOTAL New Work Orders – 49**

12 - In Progress

37 - Completed

**06/06/23** Golf cart inspections for 1207 Park Dr and 1235 Chesson Ct. Checked on tall grass complaints; checked on parking complaint, vehicle was goa. Noted vehicle was again parked in front of Gemini Giant. Callback ref. golf cart inspection. Caller indicated that the inspection had been completed.

**06/07/23** Returned phone calls and answered emails; made appointments for golf cart inspections. Sent information with regard to pool installation. Checked on broken fence complaint at 740 Koala Ct. Checked on overgrown lots in Water's Edge Subdivision. Looked up owner information for lots. Made contact with resident at 419/419 ½ E Baltimore St ref tall grass complaint. Attempted contact with Wilmington Family House with reference to tall grass at the back of the property. Made appointment for two golf cart inspections at 402 Prairie for 14:30 on June 8

**06/08/23** Golf cart inspection at 402 Van Buren St. Two golf carts at 402 Prairie St. Returned calls regarding property maintenance complaints. Golf cart inspection at the PD. Looked up property owner's information from tall grass complaints. Took pictures of vacant lots in Water's Edge. Compose compliance letter to send to lot owners in Water's Edge.

**06/09/23** Sent out tall grass compliance letters for work order #1877, 1887, 1888, and 1889. Email to J. Gretencord with ref to work order 1783. Check status of tall grass at 107 N First St. Escort delivery driver to City Garage. Met with homeowner at 32906 S Deer Ridge Dr with regard to questions about a shed. Check status of 1431 Janet Dr. and 419 E Baltimore St. Both were cut. Check for information regarding 729 S Water St. Re-inspection for golf cart at City Hall.

**06/13/23** Check voice mails and emails. Respond to email from Will County Health Department. Made golf cart inspection appointment for 12:15. Golf cart inspection at 1530 Vista Dr. Called back to 1530 Vista to help with the decal. Spoke with Steve Evans regarding Prime Rides. Spoke with Mike of Midwest Septic via tx. Sent information via text to Jayson for additional questions. Golf cart inspection at 1210 Chesson Ct. Rechecked lots in Water's Edge. Many were cut. 5 remain uncut. Came back to City Hall and made myself a "map" of lot and owner information for the problem area in Water's Edge.

**06/14/23** Made up more receipts for golf cart registration fees. Printed more violation notices for tall grass complaints. Rechecked 729 S Water St. Progress being made. Speaking with neighbors of 729 S Water St, found out owner of #2 at that location had passed away; advised H. Henke. Spoke with homeowner at 403 N Joliet St. regarding tall bushes along property hanging into street. Spoke with Steve Evans with regard to property management complaints he had.

**06/15/23** Returned call regarding driver's license. Meeting with Chief. Attempted contact with property owner at 407 N First St. Lot is severely overgrown. Met with Chief and Deputy Chief with regard to 313 N. Main St; letter and citation. Golf cart inspection at 1200 Towpath Ln. Tall grass complaint re: 1400 N Kankakee St. Attempted contact, negative results, pictures taken.

**06/16/23** Letter returned, found an alternate address and resent violation notice. Met with Deputy Chief with regard to letter for 313 N Main St. Rechecked 729 S Water St, bushes cut back from porch and grass cut; Progress. 315 N Joliet St, grass cut and all of the leaf bags were gone. Food truck complaint for Lil Debs in parking lot of Ace. Recheck tall grass complaints.

06/17/23 Rechecked tall grass complaints. Tagged 205 Mill St and 402 N Kankakee St. 404 N Outer Dr pictures taken for violation notice letter. Tagged 410 N Outer Dr. Tagged 1101 N Joliet St. Spoke with resident at 400 Roland St ref tall grass. Tagged 905 N Joliet St. Contacted property owner for 727/725 N Kankakee St ref tall grass. Spoke with subject with regard to tall grass / weeds in the parking lot of 660 N Kankakee St. Left business card for property owner to contact me. Rechecked tall grass from N First St; all had been cut. Responded to food truck complaint at Valle's. They had a permit but it was not displayed.

06/20/23 Sent compliance letter for 407 N First St. Rechecked tall grass complaints. Golf cart inspection at 18658 W Ballou Rd. Worked on tall grass letters. Issued citation for tall grass to 905 N. Joliet St.

06/21/23 Mailed out 5 tall grass letters. Delivered Let Freedom Rock packages for City Hall. Checked 211 N Water St., sign is still there. Recheck tall grass complaints. 403 N Joliet St bushes were cut away from fence and roadway. Spoke with hostess / waitress at Wilmington House and left another message for owner with regard to tall grass and weeds at back of property. Golf cart inspection at 1130 Chesson Ct. Golf cart inspection at 32929 S. Indian Trail Rd.

06/22/23 – 06/24/23 medical leave.

06/27/23 Returned multiple tx's and emails. Rechecked Wilmington House. Stopped and spoke with John at Wilmington Auto Repair. He advised that the owner for Wilmington House is in Albania, and that he will have his guy take care of the tall grass / weeds behind the fence. Checked areas for property maintenance complaints rec'd via email. Checked permit status for concrete company working at Island City Baptist. Spoke with female with reference to complaint about 315 N Washington St. She was requesting an inspection. Referred her to J. Walinski.

06/28/23 Returned calls from voice mails. Emailed Protown Properties with regard to a property maintenance complaint at 109 S Joliet St. Spoke briefly with J. Smith regarding lots in Water's Edge. Ald. K. Kerwin requested the lots be taken care of by the city. Looked up information for tall grass properties for contact. Checked contractor permit for Mancuso Concrete / current. Golf cart inspection at 516 S Kankakee St.

06/29/23 Answered emails and voice mails. Looked for information with regard to ADA signage. Got information from DC Dole. Advised Dollar Store on Kahler Rd that the fine amount on their ADA sign is wrong and needs to be updated. Golf cart inspection at 406 Becky Ln. Spoke with subjects at 721 E County Rd with reference to small white car in the road that has been there since before Christmas.

06/30/23 Spoke with property owner of 302 N Main St reference tall grass. Will get it taken care of tonight or tomorrow. Rechecked tall grass complaints. Updated asset essentials. 109 S Joliet St Apts had tree almost cut down. Pictures taken.

ORDINANCE NO. \_\_\_\_\_

**AN ORDINANCE AMENDING TITLE XI BUSINESS REGULATIONS REGARDING FEES FOR CERTAIN BUSINESS LICENSES, REPEALING CERTAIN ARTICLES AND CHAPTERS, AND RENUMBERING CERTAIN ARTICLES AND CHAPTERS**

NOW THEREFORE, BE IT ORDAINED BY THE MAYOR AND CITY COUNCIL OF THE CITY OF WILMINGTON, WILL COUNTY, ILLINOIS, AS FOLLOWS:

**SECTION 1: ARTICLES AND CHAPTERS REPEALED**

The following Articles and Chapters of Title XI of the City of Wilmington Code of Ordinances are expressly repealed:

Chapter 113, Article 1 – Amusement Licenses  
Chapter 113, Article 2 – Billiard Halls and Bowling Alleys  
Chapter 113, Article 3 – Circuses  
Chapter 113, Article 4 – Motion Pictures and Theatricals  
Chapter 113, Article 5 – Public Dances  
Chapter 113, Article 6 – Skating Rinks  
Chapter 113, Article 7 – Rebound Tumbling Centers  
Chapter 113, Article 8 – Musical Entertainment  
Chapter 113, Article 9 – Amusement Centers  
Chapter 114 – Factories—Foreign Insurance Companies  
Chapter 115, Article 1 – General Provisions  
Chapter 115, Article 2 – Reserved  
Chapter 115, Article 3 – Bakeries  
Chapter 115, Article 4 – Restaurants  
Chapter 116 – Junk Dealers  
Chapter 119 – Taxicabs  
Chapter 122 – Miscellaneous Licenses

**SECTION 2: CHAPTER 110 ARTICLE 5 – COMMERCIAL FILMING PERMIT AMENDED**

That **Section 110.38 – Commercial Filming Permit** of the City of Wilmington Code of Ordinances is hereby deleted with the following inserted in its place:

Title XI - Business Regulations  
Chapter 110 - Licenses and Permits  
Article 5. – Commercial filming permit.

**110.38 - Commercial filming permit.**

There are hereby adopted policies and procedures with respect to issuance of a permit for Commercial Filming, copies of which are attached to the ordinance from which this section derives and incorporated by reference.

**Commented [BW1]:** The City needs to address the body of this Ordinance. MuniCode's Editor included the following statement on the online version of the code:

"Ord. No. 17-08-15-03, § 1, passed Aug. 15, 2017, established policies and procedures for the issuance of a commercial filming permit, but did not specifically amend the Code; hence, its inclusion herein was at the discretion of the editor."

### **SECTION 3: CHAPTER 111 ARTICLE 1 – OUTDOOR ADVERTISING FEE AMENDED**

That **Section 111.04 – Fee** of the City of Wilmington Code of Ordinances is hereby deleted with the following inserted in its place:

Title XI - Business Regulations  
Chapter 111 – Advertising  
Article 1. – Outdoor Advertising

#### **111.04 - Fee.**

The annual fee for advertising licenses shall be \$100.

### **SECTION 4: CHAPTER 113 ARTICLE 10 - VIDEO GAMING RENUMBERED**

That **Chapter 113, Article 10 – Video Gaming** be the same and is hereby renumbered and retitled as follows:

Title XI – Business Regulations  
Chapter 113 – Video Gaming  
113.000 – Definitions.  
113.001 – License Required.  
113.002 – License application and fees.  
113.003 – Video gaming restrictions.  
113.999 – Penalty.

### **SECTION 5: FOOD TRUCKS RENUMBERED**

That **Chapter 115, Article 5 – Food Trucks** be the same and is hereby renumbered as follows:

Title XI – Business Regulations  
Chapter 114 – Food Dealers

Article 5 – Food Trucks  
114.20 – Definitions.  
114.21 – Permit required.  
114.22 – Conditions of approval and operation.  
114.23 – Permit Fees.  
114.24 – Exemptions.  
114.25 – Denial of license.  
114.26 – Suspension or revocation of license.

114.99 – Penalty.

**SECTION 6: FOOD TRUCK PERMIT FEE AMENDED**

That **Section 114.23 – Permit Fees** of the City of Wilmington Code of Ordinances is hereby deleted with the following inserted in its place:

Title XI - Business Regulations  
Chapter 114 – Food Dealers  
Article 2. – Food Trucks  
Section 114.23 – Permit Fees.

- (A) Annual license (January 1 through December 31) - \$100.
- (B) All fees required pursuant to this Title shall be paid to the City of Wilmington prior to issuance of the permit.

**SECTION 7: TATTOO ESTABLISHMENT FEE AMENDED**

That **Section 121.02 – Fees** of the City of Wilmington Code of Ordinances is hereby deleted with the following inserted in its place:

Title XI - Business Regulations  
Chapter 121 – Tattoo Establishments  
Section 121.02 – Fees.

- (A) Application fee. An application for a license shall be accompanied by a fee in the amount of \$500; provided, however, that no application fee shall be required for renewal of an existing license. Any change of ownership shall require a new application and license, with payment of fees therefor.
- (B) License fee. The annual fee for licenses shall be in an amount as set forth in Section 110.05 of this Code.

**SECTION 8: BUSINESS REGISTRATION FEE AMENDED**

That **Section 123.06 – Fees** of the City of Wilmington Code of Ordinances is hereby deleted with the following inserted in its place:

Title XI - Business Regulations  
Chapter 123 – Business Registration  
Section 123.06 – Fees

The fee for a business registration shall as set forth below per year and shall be paid in advance to the city clerk at the time of application, and each year thereafter prior to **January 1**. The fee for a business registration issued on or after November 1 of any year shall be prorated and will

**Commented [BW2]:** Do you still want this Section amended?

**Commented [BW3]:** Jan 1 or fiscal year?

be put into the general finance account. License fees shall be used to fund economic development related expenditures.

- (A) Total square footage (sq. ft.) of less than 5,000 sq. ft.: \$50
- (B) Total square footage of 5,000 sq. ft. and up to 9,999 sq. ft.: \$100
- (C) Total square footage of 10,000 sq. ft. and up to 24,999 sq. ft.: \$250
- (D) Total square footage of 25,000 sq. ft. and up to 49,999 sq. ft.: \$500
- (E) Total square footage of 50,000 sq. ft. and up to 99,999 sq. ft.: \$750
- (F) Total square footage of 100,000 sq. ft. and up to 749,000 sq. ft.: \$1,250
- (G) Total square footage of 750,000 sq. ft. or more: \$1,500

**SECTION 9: MOTOR VEHICLE TOWING RENUMBERED**

That **Chapter 128 – Motor Vehicle Towing** of Title XI of the City of Wilmington Code of Ordinances be the same and is hereby renumbered as follows:

- Title XI – Business Regulations
- Chapter 116 – Motor Vehicle Towing
- 116.00 – Solicitation of business at the scene of an accident or emergency.
- 116.01 – Definitions.
- 116.02 – Investigation and approval.
- 116.03 – Insurance.
- 116.04 – Duties and requirements of tow service enter into tow service contract with the city.
- 116.05 – Towing costs paid by city.
- 116.06 – Termination of towing service contract or non-renewal.
- 116.07 – Towing fees.
- 116.08 – Tow operator personnel qualifications.
- 116.09 – Violation and penalty.

**SECTION 10: CANNABIS BUSINESS ESTABLISHMENTS PROHIBITED RENUMBERED**

That **Chapter 129 – Cannabis Business Establishments Prohibited** of Title XI of the City of Wilmington Code of Ordinances be the same and is hereby renumbered as follows:

- Title XI – Business Regulations
- Chapter 119 – Cannabis Business Establishments Prohibited
- 119.00 – Definitions.
- 119.01 – Cannabis business establishments prohibited.
- 119.02 – Exemptions.
- 119.03 – Public nuisance declared.
- 119.04 – Penalty.

**SECTION 11: ADMISSION TAX ON ATHLETIC CONTESTS AND EXHIBITIONS FOR GAIN RENUMBERED**

That **Chapter 127– Admission Tax on Athletic Contests and Exhibitions for Gain** of Title XI of the City of Wilmington Code of Ordinances be the same and is hereby renumbered as follows:

- Title XI – Business Regulations
- Chapter 122 – Admission Tax on Athletic Contests and Exhibitions for Gain
- 122.00 – Purpose.
- 122.01 – Definitions.
- 122.02 – Tax.
- 122.03 – Computation of Tax.
- 122.04 – Collection, payment, and accounting.
- 122.05 – Penalties.

**SECTION 12: SEVERABILITY**

If any section, paragraph, subdivision, clause, sentence or provision of this Ordinance shall be adjudged by any Court of competent jurisdiction to be invalid, such judgment shall not affect, impair, invalidate or nullify the remainder thereof, which remainder shall remain and continue in full force and effect

**SECTION 13: REPEALER**

All ordinances or parts of ordinances conflicting with any provisions of this ordinance are hereby repealed.

**SECTION 14: EFFECTIVE DATE**

This Ordinance shall be in full force and effect from and after its passage, approval and publication as provided by law.

PASSED this \_\_\_\_ day of \_\_\_\_\_, 2023 with \_\_\_\_ members voting aye, \_\_\_\_ members voting nay, the Mayor voting \_\_\_\_\_, with \_\_\_\_ members abstaining or passing and said vote being:

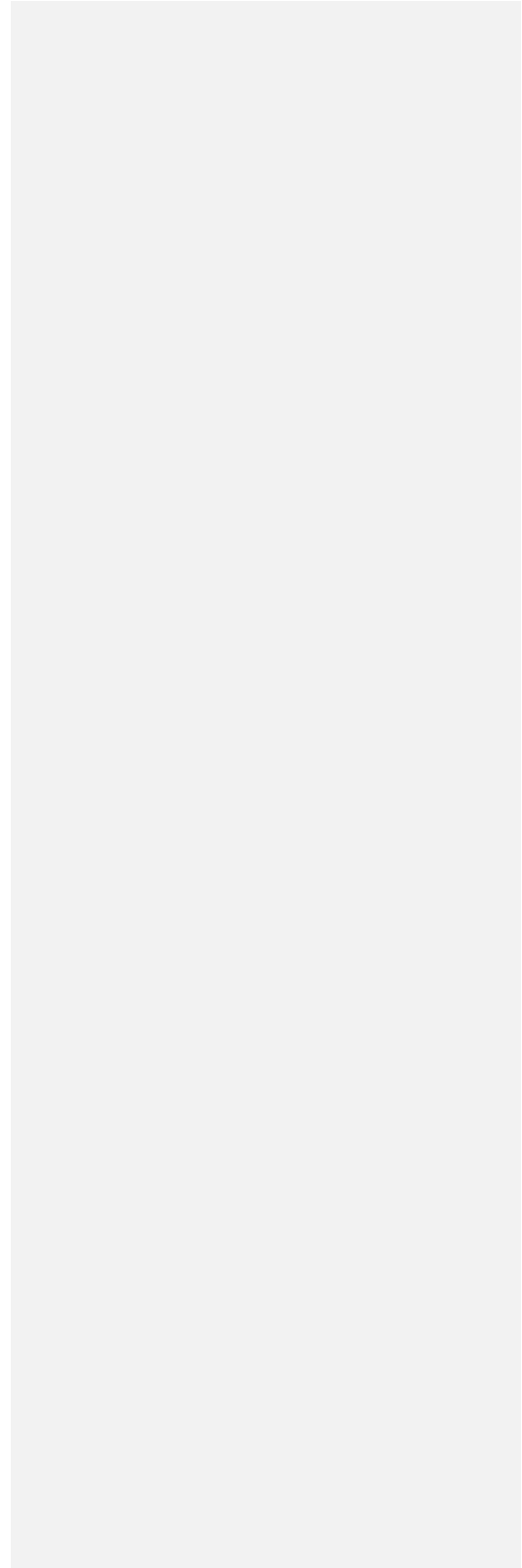
Kevin Kirwin	_____	Ryan Jeffries	_____
Dennis Vice	_____	Ryan Knight	_____
Leslie Allred	_____	Jonathan Mietzner	_____
Todd Holmes	_____	Thomas Smith	_____

Approved this \_\_\_\_ day of \_\_\_\_\_, 2023

\_\_\_\_\_  
Ben Dietz, Mayor

Attest:

\_\_\_\_\_  
Deputy City Clerk





**ORDINANCE NO. \_\_\_\_\_**

**AN ORDINANCE OF THE CITY OF WILMINGTON AMENDING ITS LIQUOR LICENSE ORDINANCES TO INCLUDE A CLASS J LIQUOR LICENSE PERMITTING THE SALE OF ALCOHOLIC LIQUOR ON PREMISES FOR LIVE EVENTS AT MOVIE THEATER ESTABLISHMENTS**

**WHEREAS**, the City of Wilmington is authorized under Section 4-1 of the Liquor Control Act (235 ILCS 5/4-1) (hereinafter the “Act”) to determine the number, kind and classification of licenses, for sale at retail of alcoholic liquor not inconsistent with the Act, the amount of the local licensee fees to be paid for the various kinds of licenses to be issued, and other related regulations; and

**WHEREAS**, the City of Wilmington finds it in the best interest of the City and its residents to create a liquor license classification to allow for the sale of alcoholic liquor on premises for live events at movie theater establishments and to provide certain regulations for such a liquor license classification as set forth in this Ordinance.

**NOW, THEREFORE, BE IT ORDAINED** by the City Council of the City of Wilmington, Will County, Illinois, as follows:

**SECTION 1: ORDINANCE AMENDED – SECTION 112.06**

That the City of Wilmington Code of Ordinances shall be amended to delete and replace Section 112.06 – Classification of Licenses -Fees of Chapter 112 – Alcoholic Liquor Dealers with the following:

**Title XI – Business Regulations**

**Chapter 112 – Alcoholic Liquor Dealers**

**112.06 – Classification of Licenses - Fees**

(A) Licenses are divided into classes as follows:

(1) (a) Class A licenses shall authorize the retail sale on the specified premises of alcoholic liquor only for consumption on the premises. The annual fee for the license shall be \$800 payable in two semiannual installments of \$400 each; the installments shall be due on May 1 and November 1 of each year. No sale of alcoholic liquor shall be permitted in a drive-up or drive-thru or other similar facility. Notwithstanding the foregoing, the Class A license shall allow for the retail sale of alcoholic liquor for off premises use in a dollar amount no greater than 25 percent of the dollar amount of the premises' gross alcoholic beverage sales.

(b) Class A-1 licenses shall authorize the retail sale on the specified premises of craft beers and wines only for consumption on the premises. The annual fee for the license shall be \$800 payable in two semiannual installments of \$400 each; the installments shall be due on May 1 and November 1 of each year. No sale of alcoholic liquor shall be permitted in a drive-up or drive-thru or other similar facility. Notwithstanding the foregoing, the Class A-1 license shall allow for the retail sale of craft beer and wine for off premises use in a dollar amount no greater than 60% of the dollar amount of the premises' gross craft beer and wine sales.

- (2) (a) Class B license shall authorize on the specified premises (i) the retail sale of alcoholic liquor for consumption off the specified premises and (ii) the sale of alcoholic liquor for limited consumption on premises when dispensed in glasses which can hold no more than eight ounces and the premises shall not dispense more than 16 ounces of beer, 12 ounces of wine, or 2 ounces of spirits to any person in a single day. The annual fee for the license shall be \$800 payable in two semiannual installments of \$400 each; the installments shall be due on May 1 and November 1 of each year. No sale of alcoholic liquor shall be permitted in a drive-up or drive-thru or other similar facility.
- (b) Class B-1 licenses shall authorize the wholesale and retail sale on the specified premises of beer and wine but the beer and wine sold shall not be for consumption on the specified premises where sold. The annual fee for the license shall be \$800 payable in two semiannual installments of \$400 each; the installments shall be due on May 1 and November 1 of each year. No sale of alcoholic liquor shall be permitted in a drive-up or drive-thru or other similar facility. If the sale of alcoholic liquor is conducted on premises which are utilized primarily for other retail sales activity, the display of liquor shall be confined to a liquor display area as approved by the liquor commissioner. The liquor display area shall generally be a designated portion of the premises which includes all liquor. In particular, but without limitation, there shall be no aisle displays, or stocking of liquor in any public area of the establishment, except in the approved liquor display area. Any changes to the location or size of the liquor display area shall be approved by the liquor commissioner. The licensee shall cause a sign advising that the area is closed to be conspicuously posted within the liquor display area during those hours that liquor sales are prohibited. In order to qualify for a B-1 license an applicant's alcohol and tobacco sales cannot constitute greater than 50% of the premises' gross sales.
- (c) Class B-2 shall authorize on the specified premises (i) the retail sale of beer and wine for consumption off the specified premises and (ii) the sale of beer and wine for limited consumption on premises when dispensed in glasses which can hold no more than eight ounces and the premises shall not dispense more than 16 ounces of beer or 12 ounces of wine to any person in a single day. The annual fee for the license shall be \$800 payable in two semiannual installments of \$400 each; the installments shall be due on May 1 and November 1 of each year. No sale of alcoholic liquor shall be permitted in a drive-up or drive-thru or other similar facility.
- (3) (a) Class C licenses shall authorize the retail sale of alcoholic liquor upon the specified premises only to members and guests when accompanied by members and shall be issued only to clubs as defined by the Illinois Liquor Control Act, to local lodges of national fraternal organizations, and to other bona fide fraternal pleasure and social associations not organized primarily for the sale or consumption of alcoholic liquor. The annual fee for the license shall be \$400 per year payable in two semiannual installments of \$200 each; the installments shall be due on May 1 and November 1 of each year.
- (b) At the time any application for a Class C license or a renewal thereof is made, the secretary of the organization shall furnish a sworn statement of the number of members as of the date of the application. The affidavit shall be attached to and made a part of the application for license or renewal.
- (c) The aggregate number of Class C licenses to be issued and in effect in the city at any one time shall not exceed two in number.
- (4) (a) Class D licenses shall authorize the retail sale of alcoholic liquor in restaurants only for consumption on the premises in accordance with and only in places where the licensed establishment can keep and maintain at all times during the license term, all of the terms and conditions of a restaurant as defined in Section 112.02 of this chapter.
- (b) The annual fee for a Class D license shall be \$700 per year payable in two equal installments, the first of which shall be deposited with the application for license and thereafter the license fee shall be paid one-half on May 1 and one-half on November 1 of each year.

- (c) Class D-1 licenses shall authorize the retail sale of beer and wine in restaurants, service bar only, only for consumption on the premises in accordance with and only in places where the licensed establishment can keep and maintain at all times during the license term, all of the terms and conditions of a restaurant as defined in Section 112.02 of this chapter.
  - (d) The annual fee for a Class D-1 license shall be \$700 per year payable in two equal installments, the first of which shall be deposited with the application for license and thereafter the license fee shall be paid one-half on May 1 and one-half on November 1 of each year.
- (5) (a) Class E licenses shall authorize the sale of alcoholic liquor by civic, charitable, governmental, or other not-for-pecuniary-profit organizations on specified premises or within an area specifically designated in the license for no longer than a period of 24 hours. Class E licenses shall be available only to such organizations whose offices are located within the city.
- (b) The fee for the issuance of a Class E license for the period allowed shall be \$25 per day.
  - (c) The application for a Class E license shall be made to the liquor commissioner under oath, accompanied by the required fee, and shall contain such information and be in such form as may be required by the liquor commissioner. The liquor commissioner shall determine, in his sole determination, whether it is in the best interests of the city to issue such a license.
  - (d) All of the other terms, conditions and provisions of this chapter shall be applicable to the issuance of a Class E license, except as specifically provided in this subsection (5), and also except that the restrictions under Sections 112.15 and 112.18 may be waived by the local liquor commissioner when the license is issued for the premises owned or occupied by the civic, charitable, governmental, or other not-for-pecuniary-profit organization.
  - (e) Any license issued as a Class E license shall be subject to the following conditions and restrictions:
    - 1. The area operated for sale of alcoholic liquor under a Class E license shall require the same to be adequately fenced with a snow fence of no less than four feet in height or in a defined area or space within a building.
    - 2. The area licensed shall have one or more entrances (not to exceed four in number) of not more than five feet in width each.
    - 3. No person under the age of 21 years shall enter a licensed premises, except in cases where a licensee is selling food; and in that event, a person under the age of 21 years, when accompanied by his parents or legal guardian, may enter the licensed premises with the parent or legal guardian and remain there with the parent or legal guardian until 9:00 p.m. After 9:00 p.m., no person under the age of 21 years shall be allowed in the licensed premises. It shall be the responsibility of the licensee, operator, and employees of the licensee to enforce the time limits set above and to remove persons under the age of 21 years from the licensed premises after 9:00 p.m.
    - 4. No person under the age of 21 years shall be allowed to consume, purchase, or possess any alcoholic liquor in the licensed premises. It shall be the responsibility of the licensee, operator, and employees of the licensee to enforce this age provision by providing a responsible person or persons to check and establish the age of each person consuming alcoholic liquor within the licensed premises.
    - 5. Any violation of this section, state law, or other local ordinance, or any disorder, fighting, or lewd operations shall result in the suspension of the license issued pursuant to this subsection (5), in addition to any other penalty as provided by law.
- (6) (a) Class F licenses shall authorize the retail sale of bottled wine in its original container on specified premises or within an area specifically designated in the license for those businesses where the sale of the bottled wine is an incident to the merchandise generally offered for sale on the premises.

- (b) The wine sold shall not be for consumption on the specified premises where sold. The fee for the issuance of a Class F license shall be \$200.
- (c) The application for a Class F license shall be made to the liquor commissioner under oath, accompanied by the required fee, and shall contain such information and be in such form as may be required by the liquor commissioner. The liquor commissioner shall determine, in his sole determination, whether it is in the best interests of the city to issue such a license.
- (d) All of the other terms, conditions and provisions of this chapter shall be applicable to the issuance of a Class F license, except as specifically provided in this subsection (9), and also except that the restrictions under Section 112.18 may be waived by the local liquor commissioner.
- (e) Any license issued as a Class F license shall be subject to the following conditions and restrictions:
  - 1. The display of liquor shall be confined to a liquor display area as approved by the liquor commissioner. The liquor display area shall generally be a designated portion of the premises which includes all liquor. In particular, but without limitation, there shall be no aisle displays, or stocking of liquor in any public area of the establishment, except in the approved liquor display area. Any changes to the location or size of the liquor display area shall be approved by the liquor commissioner. The licensee shall cause a sign advising that the area is closed to be conspicuously posted within the liquor display area during those hours that liquor sales are prohibited. In order to qualify for a F license an applicant's alcohol and tobacco sales cannot constitute greater than 25% of the premises' gross sales.
  - 2. The total number of wines available shall not exceed 12.
  - 3. The area licensed shall have one or more entrances (not to exceed four in number) of not more than five feet in width each.
  - 4. No person under the age of 21 years shall be allowed to consume, purchase, or possess any alcoholic liquor in the licensed premises. It shall be the responsibility of the licensee, operator, and employees of the licensee to enforce this age provision by providing a responsible person or persons to check and establish the age of each person consuming alcoholic liquor within the licensed premises.
  - 5. Any violation of this section, state law, or other local ordinance, or any disorder, fighting, or lewd operations shall result in the suspension of the license issued pursuant to this subsection (6), in addition to any other penalty as provided by law.
- (7) (a) Class G licenses shall authorize the retail sale and dispensing of alcoholic liquor for consumption at an outdoor sporting/entertainment facility of the licensed premises, and within the building of the licensed premises at or over a bar or bars, service bar or bars and at tables for businesses operating as a banquet facility for private parties scheduled in advance including, but not limited to, wedding receptions, political and charitable fund-raisers, club gatherings, sports banquets, anniversary parties, reunions, holiday parties, appreciation gatherings, company parties and similar events.
  - (b) The aggregate number of Class G licenses to be issued and in effect in the city at any one time shall not exceed one in number.
  - (c) The annual fee for a Class G license shall be \$1,900 payable in two semiannual installments of \$950 each. One-half of the first installment shall be deposited with the application for license, the balance of the annual fee is to be due and payable on November 1 following and thereafter the license fee shall be paid one-half on May 1 and one-half on November 1 of each year.
- (8) Class H licenses shall authorize the licensee to sell alcoholic liquor to its patrons and guests by the drink, for consumption in the clubhouse and on the golf course, and not for resale in any form. The license shall only be available for premises defined as "golf course/clubhouse" herein which has a minimum of 100 total acres for an 18-hole or greater course or a minimum of 50 total acres for a nine-hole course. "Golf course/clubhouse" means a public or private golf course with a clubhouse having a

facility used, kept and maintained as a place where food is served, such space being provided with adequate and sanitary kitchen and dining room equipment and capacity and having employed therein of sufficient number and kind, employees to prepare, cook and serve suitable food for its guests. The annual fee for a Class H license shall be \$800 payable on May 1 of each year.

- (9) Class I. During authorized hours of business, Class I-1 or I-2 licensee may offer for onsite consumption samples of beer and/or cider brewed or manufactured on the licensed premises by the licensee and permitted to be sold pursuant to this classification. Licensees shall not provide more than three (3) free samples; no single serving of beer or cider shall exceed two (2) ounces. Said tasting shall be for the purpose of disseminating product information and education with consumption of beer being an incidental part of the presentation. Sampling shall be under the supervision of the license holder or duly authorized agent and be conducted in a manner which will confine the consumption on the licensed premises solely for the purpose of providing samples in connection with anticipated sales.

(a) Class I-1 (Brew Pub) license shall authorize the manufacturing or brewing and storage of beer and/or cider on the licensed premises for sale to importing distributors, distributors, and to non-licensees for use and consumption only, the retail sale of alcoholic liquor for consumption on the premises and in the original package for consumption off the premises, the retail sale of beer and/or cider brewed or manufactured on the licensed premises for consumption on the premises and in its original package for consumption off the premises, and shall include a full kitchen and such facility shall be properly licensed as a food service establishment. This class shall permit entertainment on the licensed premises and the licensee shall maintain in good standing a State of Illinois brew pub license as required and authorized under the Illinois Liquor Control Act (235 ILCS 5/1 et seq.), as amended. The annual fee for a Class I-1 license shall be \$800, payable in two installments of \$400 each, the first installment of which shall be deposited with the application for a license and the second installment to be due and payable on May 1 or November 1, whichever occurs first.

(b) Class I-2 (Craft Brewery) license shall authorize the manufacturing or brewing and storage of beer and/or cider for the retail sale for consumption on the premises and also authorize the retail sale of beer and/or cider in its original package for consumption off the premises, and may include a full kitchen provided such facility is properly licensed as a food service establishment. The licensee shall maintain in good standing a State of Illinois Class 1 Brewer or Class 2 Brewer license authorized under the Illinois Liquor Control Act (235 ILCS 5/1 et seq.), as amended. The annual fee for a Class I-2 license shall be \$450, payable in two installments of \$225 each, the first installment of which shall be deposited with the application for a license and the second installment to be due and payable on May 1 or November 1, whichever occurs first.

(10) Class J License (Movie Theater Live Events) shall authorize the sale of alcoholic liquor only for consumption indoors on the premises for live events only at movie theater establishments only. The service and sale of alcoholic liquor shall only be permitted at a bar in a designated area where entry is prohibited by persons under the age of 21. It shall be the responsibility of the licensee, operator, and employees of the licensee to enforce the age restriction by providing a responsible BASSET trained person or persons to check and establish the age of each person entering into the designated area. Class J licenses shall be limited to alcoholic liquor service for no more than twelve live events per year and no more than 60 minutes before the event and in no event longer than five hours of alcoholic liquor service per live event. The fee for the issuance of a Class J license shall be \$500 per year.

(11) Class W licenses (Wine tasting events) shall be defined as: an event encompassing no more than eight consecutive hours at which wine is dispensed in glasses which can hold no more than two oz. of wine; the total two oz. servings per person shall not exceed six for the event.

(a) Class W licenses shall entitle the holder thereof to hold a wine tasting event.

(b) Class W licenses shall only be available to the holders of a Class A; Class A1; Class B; Class E; or Class F license.

- (c) The application for a Class W license shall be made to the liquor commissioner under oath, accompanied by the required fee, and shall contain such information and be in such form as may be required by the liquor commissioner. The liquor commissioner shall determine, in his sole determination, whether it is in the best interests of the city to issue such a license.
- (d) All of the other terms, conditions and provisions of this chapter shall be applicable to the issuance of a Class W license, except as specifically provided in this subsection (9), and also except that the restrictions under Section 112.18 may be waived by the local liquor commissioner.
- (e) Any license issued as a Class W license shall be subject to the following conditions and restrictions:
  - 1. A Class W license shall only be valid for one day as specified in the license.
  - 2. A holder of a Class A, Class B, Class E, or Class F license shall be allowed no more than four Class W licenses per calendar year.
  - 3. The license holder shall not charge for admittance to the event nor receive compensation of any kind from the event goers nor from any other party.
- (B) Any person, firm, or corporation having a retail liquor license in full force and effect on November 1, 1959, shall, if otherwise eligible under the terms of this chapter, be permitted to secure a renewal of the license from year to year so long as the license shall not at any time be revoked or permitted to lapse. The renewals shall be continuous, however, for the purpose of determining the continuity of license renewals, as above set forth, the widow of any deceased licensee (who held a license on November 1, 1959, which has never been permitted to lapse) or such adult child of the deceased licensee as the widow may designate shall, if otherwise qualified, be deemed one and the same as the deceased licensee. Or if there shall be no widow, then the eldest resident adult child of the deceased licensee may make the designation. If there is no widow or adult child of the deceased licensee, then the license shall not be renewable.

('68 Code, § 112.025; Am. Ord. 689, passed 5-4-76; Am. Ord. 737, passed 10-17-78; Am. Ord. 774, passed 12-18-79; Am. Ord. 785, passed 4-15-80; Am. Ord. 837, passed 11-17-81; Am. Ord. 923, passed 10-2-84; Am. Ord. 926, passed 12-4-84; Am. Ord. 996, passed 2-17-87; Am. Ord. 1005, passed 5-5-87; Ord. 1516, passed 3-18-03; Am. Ord. 10-07-06-03, § 1, passed 7-6-10; Am. Ord. 11-10-18-01, § I, passed 10-18-11; Am. Ord. 14-11-18-02, § 1, passed 11-18-14; Am. Ord. 16-10-18-02, § 1, passed 10-18-16; Am. Ord. 18-04-17-01, passed 4-17-18; Ord. No. 19-01-15-01, § 2, 1-15-19; Am. Ord. 20-04-21-03, §§ 1A, 1B, passed 4-21-20) Penalty, see Section 112.99

## **SECTION 2: ORDINANCE AMENDED – SECTION 112.23**

That the City of Wilmington Code of Ordinances shall be amended to delete and replace Section 112.23 – Hours during which sale are permitted of Chapter 112 – Alcoholic Liquor Dealers with the following:

### **Title XI – Business Regulations**

#### **Chapter 112 – Alcoholic Liquor Dealers**

##### **112.23 Hours during which sales are prohibited.**

- (A) No licensee shall keep open or allow his place of business to remain open or sell or offer for sale at retail, or offer to give away on any licensed premises, any alcoholic liquor in the city during the following hours:
  - (1) Class A and C license.
    - (a) Tuesday through Friday inclusive: Between the hours of 1:00 a.m. and 6:00 a.m.;
    - (b) Saturday: Between the hours of 2:00 a.m. and 6:00 a.m.;
    - (c) Sunday: Between the hours of 2:00 a.m. and 8:00 a.m.;

- (d) Monday: Between the hours of 1:00 a.m. and 6:00 a.m.
- (2) Class B, B-1, and B-2 license.
  - (a) Monday: between the hours of midnight and 6:00 a.m. and Monday through Thursday between the hours of 11:00 p.m. and 6:00 a.m. the following day;
  - (b) Saturday: Between the hours of midnight and 6:00 a.m.;
  - (c) Sunday: Between the hours of midnight and 6:00 a.m.
- (3) Class D and D-1 license.
  - (a) Tuesday through Friday inclusive: No service from 1:00 a.m. to 6:00 a.m.;
  - (b) Saturday: No service from 1:00 a.m. to 6:00 a.m.;
  - (c) Sunday: No service from 1:00 a.m. to 8:00 a.m.;
  - (d) Monday: No service from midnight to 6:00 a.m.
- (4) Class G, H, and J license.
  - (a) Monday through Friday inclusive: No service from 1:00 a.m. to 7:00 a.m.;
  - (b) Saturday: No service from 2:00 a.m. to 7:00 a.m.;
  - (c) Sunday: No service from 2:00 a.m. to 7:00 a.m.
- (B) Sale of alcoholic liquors shall cease immediately at the aforesaid first hour noted above. Members of the general public must leave the licensed premises before the closing hours herein established. Any license so further restricted as to time shall, when issued, indicate on the face thereof the hours during which the licensee thereunder may keep open or allow his place of business to remain open as aforesaid. The local liquor control commissioner may, at his discretion, further reasonably restrict the above general hours during which any licensee may keep open or allow his place of business to remain open, or sell or offer for sale or offer to give away any alcoholic liquor at any licensed premises when in the local liquor control commissioner's judgment, a further restriction would be in the best interest of the public and the city and in furtherance of the general welfare and safety thereof. Should any person other than the licensee, members of his family, or his employees, agents, or servants be found upon or leaving the licensed premises after the closing hour, the city shall have the right to presume that the person was served alcoholic liquor after the closing hour and the presumption may be raised in any court or other legal proceeding for the violation of the terms of this section or any hearing concerning the suspension or revocation of the license issued to the licensee of the premises in question.

('68 Code, § 112.110; Am. Ord. 685, passed 1-6-76; Am. Ord. 1179, passed 12-29-93; Am. Ord. 11-10-18-01, § II, passed 10-18-11; Am. Ord. 12-05-22-01, § 1, passed 5-22-12; Am. Ord. 15-12-15-01, § 1, passed 12-15-15; Am. Ord. 20-04-21-03, § 2, 4-21-20) Penalty, see Section 112.99

### **SECTION 3: ORDINANCE AMENDED – SECTION 112.25**

That the City of Wilmington Code of Ordinances shall be amended to delete and replace Section 112.25 – Number of liquor license authorized of Chapter 112 – Alcoholic Liquor Dealers with the following:

## Title XI – Business Regulations

### Chapter 112 – Alcoholic Liquor Dealers

#### 112.25 Number of liquor licenses authorized.

- (A) There shall be available, for issuance by the local liquor control commissioner, the following number of licenses for each of the following classifications of liquor licenses:

Classification	Maximum Number Authorized
Class A liquor license (Retail sale-bar)	9
Class A-1 license	1
Class B liquor license (Wholesale-retail/carryout)	4
Class B-1 liquor license (Wholesale-retail/carryout, beer and wine only)	4
Class B-2 liquor license (Retail/carryout, beer and wine only with limited on-premises consumption)	1
Class C liquor license (Fraternal organizations)	2
Class D liquor license (Restaurants)	5
Class D-1 liquor license (Restaurants-beer, wine only)	3
Class E liquor license (Not-for-profit organizations/24-hour maximum)	There is no limitation upon the number of Class E liquor licenses, but the issuance of this Class "E" license is entirely within the discretion of the local liquor control commissioner.
Class F liquor license (Limited retail sales-wine only)	2
Class G liquor license (Outdoor sporting event/entertainment)	1
Class H liquor license (Golf course/clubhouse)	1
Class I-2 licenses	1
<b>Class J licenses (Movie Theater Live Events)</b>	<b>1</b>
Class W liquor license (Wine tasting event)	No more than 2 at any one time

- (B) Liquor licenses shall be issued for a fiscal year beginning May 1 of each year. If a license is issued during the first six months of the fiscal year, the applicant shall pay a full year license fee, as provided by city ordinance. If a license is issued during the last six months of the fiscal year, the applicant shall pay a one-half year license fee.

(Ord. 774, passed 12-18-79; Am. Ord. 785, passed 4-15-80; Am. Ord. 802, passed 2-3-81; Am. Ord. 823, passed 7-7-81; Am. Ord. 1090, passed 3-28-90; Am. Ord. 1151, passed 7-21-92; Am. Ord. 1171, passed 6-1-93; Am. Ord. 1249, passed 2-4-97; Am. Ord. 1271, passed 2-3-98; Am. Ord. 1298, passed 11-3-98; Am. Ord. 10-07-06-03, § 1, passed 7-6-10; Am. Ord. No. 10-07-20-03, § 1, passed 7-20-10; Am. Ord. No. 11-02-15-02, § 1, passed 2-15-11; Am. Ord. 11-10-18-01, § III, passed 10-18-11; Am. Ord. 14-11-18-02, § 1, passed 11-18-14; Am. Ord. 15-07-07-01, § 1, passed 7-7-15; Am. Ord. 17-11-21-03, § 1, 11-21-17; Ord. No. 19-01-15-01, § 3, 1-15-19; Am. Ord. 20-04-21-03, § 3, 4-21-20; Am. Ord. 21-06-15-02, passed 6-15-21; Am. Ord. 21-09-21-01, § 1, passed 9-21-21; Ord. 22-10-04-01, passed 10-4-22) Penalty, see Section 112.99



**SECTION 4: SEVERABILITY**

If any section, paragraph, subdivision, clause, sentence or provision of this Ordinance shall be adjudged by any Court of competent jurisdiction to be invalid, such judgment shall not affect, impair, invalidate or nullify the remainder thereof, which remainder shall remain and continue in full force and effect

**SECTION 5: REPEALER**

All ordinances or parts of ordinances conflicting with any provisions of this ordinance are hereby repealed.

**SECTION 6: EFFECTIVE DATE**

That this Ordinance shall be in full force and effect after its adoption and approval, as provided by law.

PASSED this \_\_\_\_ day of \_\_\_\_\_, 2023 with \_\_\_\_ members voting aye, \_\_\_\_ members voting nay, the Mayor voting \_\_\_\_\_, with \_\_\_\_ members abstaining or passing and said vote being:

Kevin Kirwin	_____	Ryan Jeffries	_____
Dennis Vice	_____	Ryan Knight	_____
Leslie Allred	_____	Jonathan Mietzner	_____
Todd Holmes	_____	Thomas Smith	_____

Approved this \_\_\_\_ day of \_\_\_\_\_, 2023

\_\_\_\_\_  
Ben Dietz, Mayor

Attest:

\_\_\_\_\_  
Deputy City Clerk



# NATIONAL BUSINESS FURNITURE

770 South 70th Street  
 Milwaukee, WI 53214  
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**FAX:** 800-329-9349  
**www.NBF.com**

June 14, 2023

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 (331) 208-8985  
[laurag@nbf.com](mailto:laurag@nbf.com)

### Quote QM659641 v(3)

<u>Qty</u>	<u>Item</u>	<u>Description</u>	<u>Options</u>	<u>Price Each</u>	<u>Ext. Price</u>
75	GLOCUST	6623 Ganging Stack Chair	Poly Back - Fog / Upholstered Seat - Bantam/Iron	\$265.00	\$19,875.00
1	MVKCUST	Custom Council Dias	Driftwood	\$5,761.48	\$5,761.48
1	MVKCUST	72X30 Double Ped Desk	Driftwood	\$1,616.41	\$1,616.41
1	MVKCUST	72X24 Buffet Credenza	Driftwood	\$2,152.25	\$2,152.25
1	MVKCUST	12'x4' Conference Table Top	Driftwood	\$1,073.35	\$1,073.35
3	MVKCUST	Square Panel Base W/Door	Driftwood	\$317.62	\$952.86
2	MVKCUST	Wire Manager	Black	\$132.71	\$265.42
2	MVKCUST	Power/Data Grommet	Black	\$852.35	\$1,704.70
2	MVKCUST	Power/Data Grommet	Black	\$852.35	\$1,704.70
1	MVKCUST	Equipment Cart	Driftwood	\$811.42	\$811.42
1	NAICUST	Ribbonwood Lectern-Fixed Ht	Ribbonwood	\$1,821.00	\$1,821.00
21	NINCUST	2910 High Back Conf Chair	Pauly Thunder / Fixed Chrome Arms/Chrome Base	\$839.58	<u>\$17,631.18</u>
				Subtotal	\$55,369.77
				Subtotal	\$55,369.77
				Design Services / Project Management	\$0.00
				Installation	\$6,437.00
				Delivery	\$1,779.35
				Sales Tax	\$0.00
				<b>Project Total</b>	<b>\$63,586.12</b>

\*Changes in quantity may result in price change

\*All products have a Lifetime warranty

DELIVERY LEVEL - INSIDE DELIVERY, INSTALLATION AND DEBRIS REMOVAL

YOUR ORDER IS MADE-TO-ORDER AND NON-RETURNABLE.

## Stack Chairs

### Option 1 – 6623 Stack Chair - \$265 Each



- High density stacking chair (stacks 12 high on floor, 40 high on a dolly)
- Sled base
- Wall saver leg design prevents chair back from damaging walls
- Seat pan has waterfall edge to help maintain proper leg circulation
- Designed to be easily moved via a hand-hold pass through located on top edge of chair
- Seating shipped fully assembled
- Available with integrated 'ganging' base option for quick connection of multiple armless chairs. This patented self ganging feature allows the chairs to be effortlessly locked together in neat tidy rows without any extra hardware.
- 14 Poly shell color options available
- Chrome frame
- Multiple fabric and vinyl seat options available

Fog (FOG)



Bantam Iron (BM24)



## Council Desk / Conference Table Chairs – Option 1 – 2900/2910 Series \$906/\$865



- 4-position tilt lock
- Side knob tension adjustment
- 2:1 back-to-seat tilt ratio
- 360° swivel
- Pneumatic cylinder height adjustment
- Rated to 300lbs
- Chrome loop arms with urethane inset
- Chrome 5 star base
- Multiple fabric and vinyl upholstery choices



PAULY  
THUNDER



## Statesman Collection Credenza



### Features:

- Wood veneer, select hardwood solids, and MDF construction
- Two sets of storage doors with adjustable shelf
- Four utility storage drawers
- Ships fully assembled

### Dimensions and Weight:

- Dimensions: 67"Wx17.25"Dx36"H
- Weight: 253.00 lbs.



## Apex 12' Conference Table



## May Collection Desk





# Option 1 - Ribbonwood Lectern with Sound Rechargeable Battery and Wireless Handheld Mic \$1,821



- Equipped With 40 Watts Multiplayer Amplifier
- Includes One Surface Mounted 21" Gooseneck Microphone
- Input for media players, USB, bluetooth, and output lines for extension speakers and recording devices
- Features A 12"X4" Storage Shelf
- Equipped With A Surface Mounted Updated, Sleek, Black Halogen Lamp
- Digital Timepiece Included
- High Pressure Thermal-Fused Laminate On A MDF Core
- Durable Scratch Resistance Surface
- Equipped With Four Concealed Easy Roll Casters
- Features Wireless Handheld Mic
- Features Rechargeable Battery





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# City of Wilmington Public Works

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**To: Honorable Mayor Dietz and City Council Members**  
**From: James Gretencord, Director of Public Works**  
**Subject: June Director's Report**  
**Date: July 11, 2023**

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## **Sewer Department:**

- 68 utility locates
- Completed construction of temporary hand washing sink for North Island events
- Worked with Gaskill and Walton Construction Company to fine tune proposed work to rehabilitate North Island Lift Station.

## **Street Department:**

- Prepped North Island and set up for Let Freedom Rock Event
- Repaired three water main breaks located at 939 Widows, intersection of Shakespeare and Byron, and 1771 Roberts Street.
- Installed Nugent Family Memorial Bench and concrete pad at South Island Park
- Ground, hand-removed, hand-raked and rolled 105.4 tons of hot mix asphalt during our road preservation program. This equates to 6,553 square feet of road that will not need to be continuously repatched-- both recouping additional labor hours and improving the quality of our roads. Our price for material and rental was \$2.07 per square foot and an additional \$1.67 per square foot for labor. This brings the total cost to \$3.74 per square foot.
- Our first new hire has completed the Local 150 CDL Training and is scheduled to take his driver's test with the DMV
- In addition to these items, 27 work orders were completed in the month of June.

## **Water Department:**

- Replaced jet pump in the wet well that is used to help keep the river intakes clean.
- Staff has been working with Chamlin and Associates to complete the Source Water Protection Plan
- Completed 2023 hydrant flushing which included the flushing, inspection, and greasing of 804 hydrants. In addition to this, the fire hydrant flow rates have been documented and we will begin marking them in the corresponding color with retroreflective bands around the bonnet. This will help the fire department easily identify hydrants with better firefighting capabilities.

**Blue** flow rate above 1500 Gallons Per Minute: 377 hydrants

**Green** flow rate between 1000 and 1499 GPM: 173 hydrants

**Orange** flow rate between 500 and 999 GPM: 165 hydrants

**Red** flow rate below 500 GPM: 14 hydrants

In the past 15 months, the total number of non-working fire hydrants has dropped from 45 hydrants to 15.



# MEMO

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**Date:** July 11, 2023

**To:** Honorable Mayor Dietz and City Council Members

**From:** James Gretencord, Director of Public Works

**Cc:** Jeannine Smith, City Administrator  
Nancy Gross, Finance Director

**Re:** North Island Lift Station Rehabilitation

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**Budget Impact:** \$289,000 Gaskill & Walton contracted work and equipment  
Estimated \$9,000 chain link fence replacement  
\$3087.04 material for City Crew to install lift station by-pass  
\$500 material for City Crew to re-route lift station water service  
Estimated \$3,000 rental of 4" by-pass pump for two weeks  
\$304,588 Total Line Item 04-03-7450 Sewer Capital Misc. Capital Projects

**Request:** Approve the Gaskill & Walton Construction Company quote to rehabilitate North Island Lift Station.

**Discussion:** In 2022, city staff began working with Chamlin and Associates to produce plans to completely rehabilitate North Island Lift Station. This station needs to be rehabilitated due to antiquated equipment; which results in multiple pump failures and service calls each year. Rehabilitating this facility will also bring it to current OSHA standards. In FY23, we budgeted \$395,000 to complete this project. When the project was first put out to bid in May of 2022, we received 4 bids. The lowest bidder being a total cost of \$519,368. City staff felt this price was more expensive than anticipated due to the back log of work caused by Covid. To combat this, we attempted to rebid this project in December of 2022 when the construction season had slowed down. We received one bid at \$625,000. To find a more cost-effective solution, staff reached out directly to Metropolitan Pump for pricing to rehabilitate the lift station. Metropolitan Pump and Gaskill & Walton supplied the city with a

proposal of \$289,000 to complete the work. The cost was decreased significantly due to the following changes:

- City staff to re-route lift station water service
- City staff to maintain by-pass pumping operations
- City staff to install underground lift station by-pass
- City staff to remove chain link fence
- Foregoing concrete pad for gravel
- Foregoing the on-site emergency generator and installing a power plug to run the lift station from our towable emergency generator

This is a budgeted request.

**Motion:**

**Approve the Gaskill & Walton Construction Company proposal to rehabilitate North Island lift Station for a cost of \$289,000.**

*Thank you in advance for your consideration of this request.*

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# GASKILL & WALTON CONSTRUCTION COMPANY

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TELEPHONE: 708-758-1050  
FAX: 708-758-1060  
EMAIL [jbowmangandw@gmail.com](mailto:jbowmangandw@gmail.com)

**MAILING ADDRESS:**  
P.O. BOX 367  
CHICAGO HEIGHTS,  
ILLINOIS 60411-0367

**SHIPPING ADDRESS:**  
22480 MILLER ROAD  
STEGER, ILLINOIS 60475

June 20, 2023,

RE: City of Wilmington  
North Island L.S.

James and Patrick,

This letter is our proposal to upgrade the Lift Station. We will do all necessary Demo to complete our work. This price includes furnishing and installing a new 120-240 volt 3 phase four wire service, which we will coordinate with Commed, 100A Meter, 100A NEMA 3R service rated fused disconnect switch, 100A manual transfer switch, lighting panel, control panel, all feeders to the Commed pole, junction box, floats, transducer, 2 new pumps, 2 new MTM base 90's, new MTM sealing flanges, We will modify bottom of riser pipes as needed to make new bases work, new S.S. rails, top rail supports, Anchor, stainless steel chain for pumps and anchor, stainless steel shackles, stainless steel float bracket with hooks for weighted floats, new vent pipe for wet well, 2 - 4" 2-way worm driven plug valves, 2 - 4" 90's, 1 - 4" Tee, new hatches poured in new concrete lids. A new 1" conduit approx. 31' south of station.

Regarding the platform. This would be 5'-0" wide x 11'-0" long. We would use galvanized grating, galvanized stair treads, galvanized pipe with galvanized mechanical fittings. We would make the stringers out of carbon steel c channel & the main structure would be 4"x4"x1/4" square tubing which we would galvanize after fabrication. We would build this on a 1'-0" concrete pad for the legs to be anchored to.

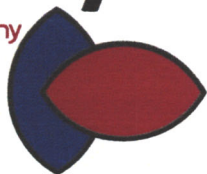
The city will install a bypass valve and riser set up on the south side of valve vault before job starts. The city will plug and bypass pump when the time comes. Once they do this, they will jet station and Vac Truck it out. We will keep temporary pumping down to 1 or 2 weeks at the most. We will do as much work as we can before by-pass pumping starts. We have included a day for start-up and training. Our price to do this work is \$289,000.00. Commed is approx. 16 weeks out if we ordered today.

We do not include permits, painting, Bonds, or anything not listed. We appreciate the opportunity and hope our price is favorable. Please call if you have any questions.

YOURS VERY TRULY,  
GASKILL & WALTON CONSTRUCTION CO.  
**JEFFREY R BOWMAN**  
JEFFREY R BOWMAN, PRESIDENT

# Metropolitan

Metropolitan Pump Company  
Metropolitan Marketing  
Metropolitan Equipment



# Industries, Inc.

37 FORESTWOOD DRIVE ROMEOVILLE, ILLINOIS 60446-1343  
(815) 886-9200 outside IL (800) 323-1665 fax (815) 886-4573 www.metropolitanind.com

TO: GASKILL & WALTON – JEFF BOWMAN

FROM: METROPOLITAN INDUSTRIES, INC. – JOHN ROWLEY

**Materials Provided/Accounted for in Proposal**

**Dated 5/22/23**

**Quote #523W19695JJR**

**Wet Well Hardware/Components:**

- (2 EA.) Hydromatic S4M300M4-6 (3HP, 480/3/60, 1150RPM) Submersible Solids Handling Pumps & Motors w/Lifting Handle
- (80' LF.) 2" #304SS SCH40 Guide Rail Piping (20' Lengths – To Be Field Cut by Gaskill & Walton)
- (2 EA.) MTM Base Elbows Assemblies, Lower Guide Brackets & Accessory Kits
- (2 EA.) MTM Sealing Flanges & Accessory Kits
- (1 EA.) Radar Level Transducer w/Mounting Hardware
- (4 EA.) Mechanical Float Switches w/50' Cables
- (30' LF.) 5/16" #316SS Pump Lifting Chain
- (15' LF.) 3/16" #316SS Anchor Lifting Chain
- (1 EA.) Plastic Coated Mushroom Anchor
- (4 EA.) 5/16" #316SS Anchor Shackle
- (1 EA.) 1/4" #316SS Anchor Shackle
- (1 EA.) 1/4" Wide "D" Anchor Shackle for Mushroom Anchor
- (1 EA.) 5-Float Bracket w/(2) Hooks for Pump Chains
- (2 EA.) 2" Upper Guide Rail Bracket
- (1 EA.) Wet Well Aluminum Access Hatch

**Valve Vault Hardware/Components:**

- (3 EA.) 4" DeZurik AWWA Flanged 2-Way Plug Valve w/Hand-Lever Operator
- (1 EA.) 4" Aluminum Cam-Lock Adapter (Female x Flange)
- (1 EA.) Valve Vault Aluminum Access Hatch & 7'-0" Ladder w/Safety Post

**\*\*EXISTING CHECK VALVES TO REMAIN – INSTALLED IN 2017 PER WILIMINGTON DPW\*\***

**\*\*NEW 78" TOP SLABS NOT INCLUDED IN OUR PROPOSAL – PLEASE SEE ATTACHED PDF DRAWINGS FROM FRANK UNGARO\*\***

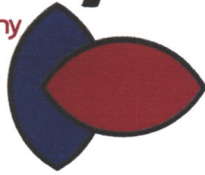
Engineering

Manufacturing

Service

# Metropolitan

Metropolitan Pump Company  
Metropolitan Marketing  
Metropolitan Equipment



# Industries, Inc.

37 FORESTWOOD DRIVE ROMEOVILLE, ILLINOIS 60446-1343  
(815) 886-9200 outside IL (800) 323-1665 fax (815) 886-4573 www.metropolitanind.com

## Controls:

(1 EA.) NEMA 4X SS Pump Control Panel – LMSII Duplex 460/3/60 Intrinsically Safe Barrier

(1 EA.) NEMA 4X Junction Box (**SEE ADDER**)

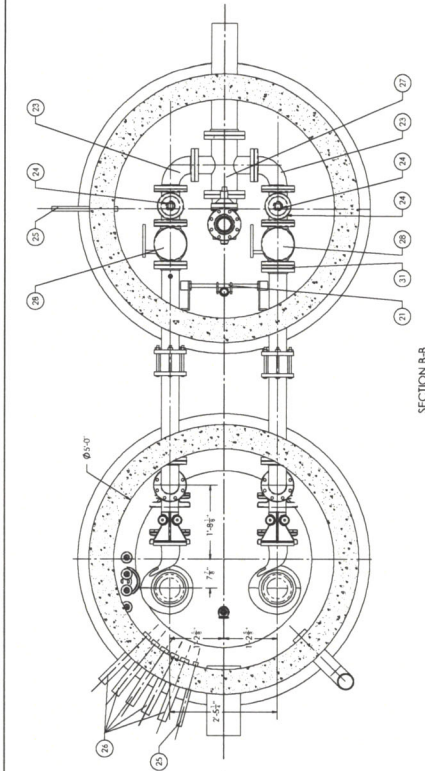
**\*\*NEW CONTROLS PLATFORM NOT INCLUDED IN OUR PROPOSAL\*\***

## Miscellaneous:

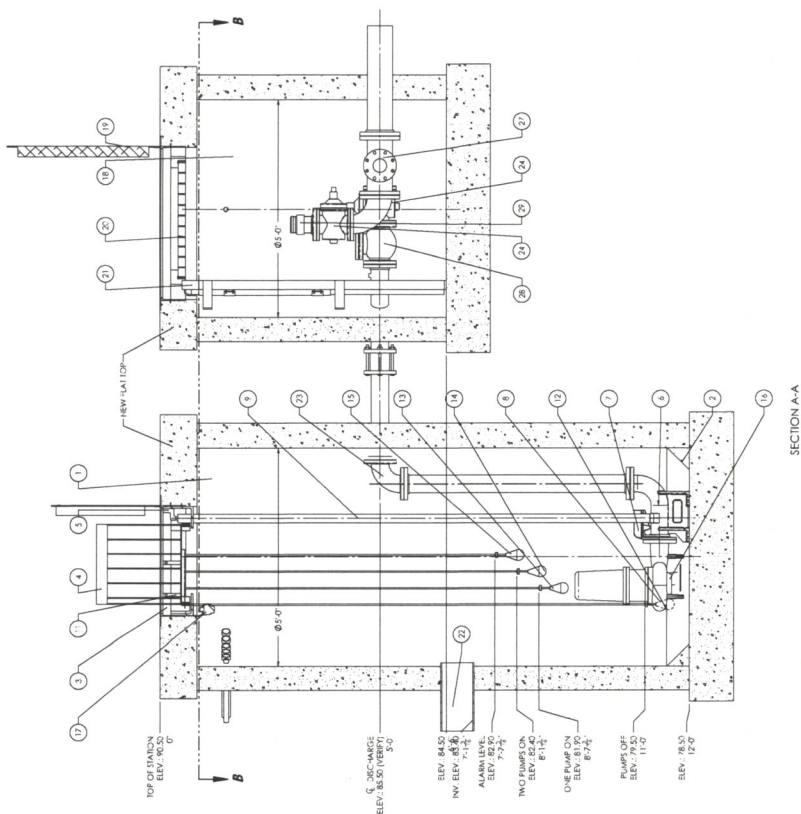
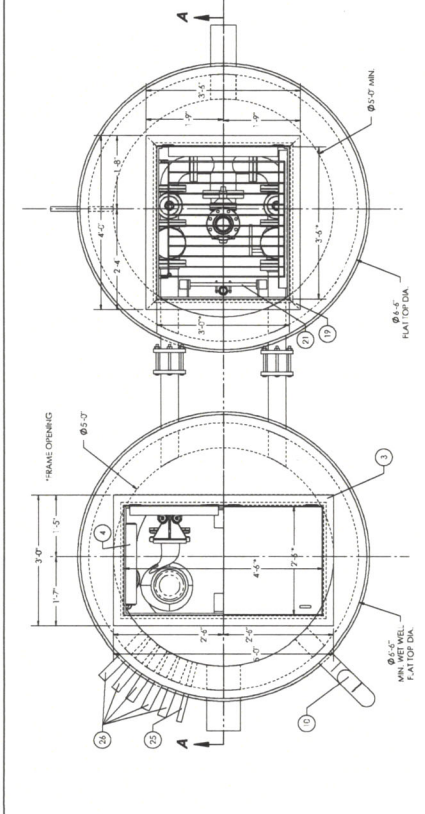
(1 LS.) Freight & Miscellaneous

(1 LS.) 1-Day Startup Service on Pumps & Control Panel

ITEM NO.	PART NUMBER	DESCRIPTION	QTY.
1	CONCRETE WET WELL	5'-0" DIA. EXISTING	1
2	CONCRETE FLEET	BY OTHERS	1
3	APD300-30x44	DUPLEX ALUMINUM ACCESS HATCH	1
4	APD300-30x44	DUPLEX SAFETY GRATE	1
5	UPPER GUIDE RAIL SUPPORTS	FOR 2" RAIL SYSTEM	2
6	4" MIN. ELBOW		2
7	4" MIN. ELBOW		2
8	4" MIN. ELBOW		2
9	4" MIN. ELBOW		2
10	4" VERT. SPRING		4
11	4" VERT. SPRING		1
12	4" VERT. SPRING		1
13	4" VERT. SPRING		1
14	4" VERT. SPRING		1
15	4" VERT. SPRING		1
16	4" VERT. SPRING		1
17	VEGAPULS C21	RADAR LEVEL TRANSDUCER	1
18	VALVE VAULT	5'-0" DIA. EXISTING	1
19	AP5300-42x34	42"x34" OPENING	1
20	AP5300-42x34	42"x34" OPENING	1
21	ALUMINUM LADDER	W/ SAFETY POST	1
22	INFLIGHT PIPE	BY CONTRACTOR	1
23	4" S.R. ELBOW	D.I. FITTING	4
24	4" PLUG VALVE		3
25	1" CONDUIT	BY OTHERS	2
26	2 CONDUIT	BY OTHERS	3
27	6"x4" CROSS	D.I. FITTING	2
28	4" 90° SWING CHECK VALVE		1
29	4" GULCH CONNECT COUPLING FLANGED	MALE END	1
30	6"x4 SR	REDUCING ELBOW	1
31	FILLER FLANGE	BY OTHERS	1



- NOTES:**
- THIS DRAWING IS A PRELIMINARY LAYOUT ONLY. NOT FOR CONSTRUCTION. CONSTRUCTION DRAWINGS WILL BE FORWARDED UPON RECEIPT OF APPROVED SUBMITTALS.
  - SOME ITEM VALUES ARE TO BE PROVIDED BY CONTRACTOR, UNLESS NOTED OTHERWISE.
  - METROPOLITAN PUMP TO PROVIDE ONLY THE ITEMS SHOWN IN BOLD. CONTRACTOR TO PROVIDE ALL OTHER ITEMS.
  - REACH CONTROL PANEL FROM POINT OF ORIGIN ON PUMPS WITHOUT SPLICING.
  - ALL CONCRETE WORK AND CONDUIT WORK ARE THE RESPONSIBILITY OF THE CONTRACTOR TO VERIFY ALL DIMENSIONS, ELEVATIONS, PIPING LAYOUTS, AND ORIENTATION OF INLETS, DISCHARGE, AND CONDUITS.
  - ELECTRICAL COMPONENTS IN THE WET WELL SHALL BE RATED FOR CLASS I, DIV 1, GROUP C & D LOCATIONS.
  - CONDUITS ARE AS FOLLOWS: (1) 2" FOR EACH PUMP POWER CORD, (1) 2" FOR EACH PUMP CONTROL CABLE, (1) 2" FOR LEVEL CONTROL AND (1) 1" FOR RADAR LEVEL TRANSDUCER.



DATE: 5/19/2023  
 BY: VALUE VAULT F.T. HATCH LOCATION PER SITE VISIT  
 REVISION: 1  
 DATE: 5/17/2023  
 APP. BY:

SCALE: 1:16  
 DRAWN BY: JFJ  
 DATE: 5/17/2023  
 APP. BY:

**NOT FOR BIDDING PURPOSES**

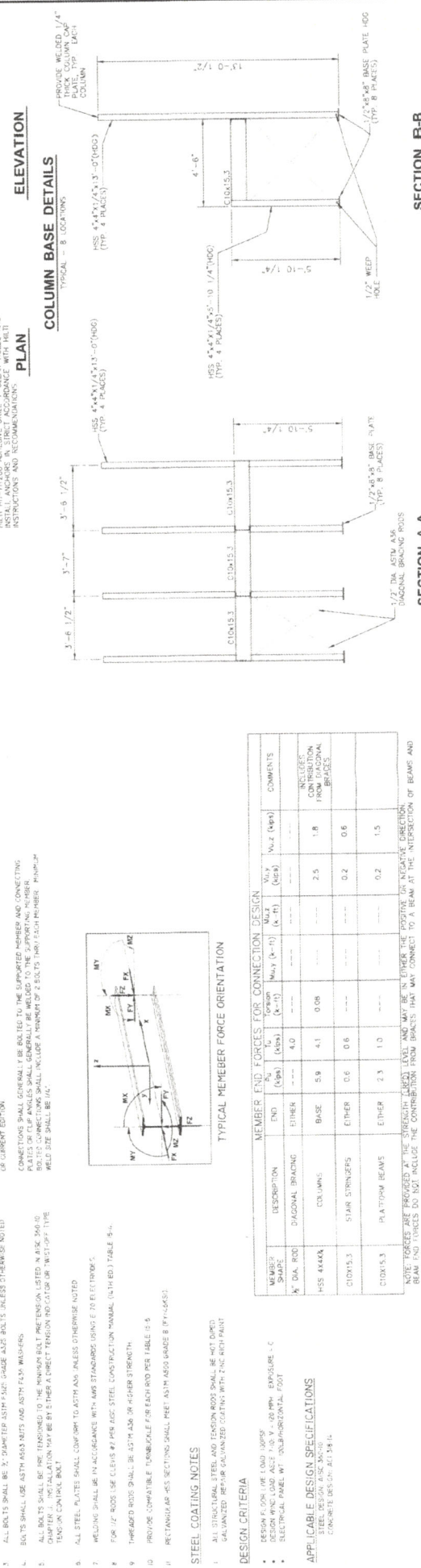
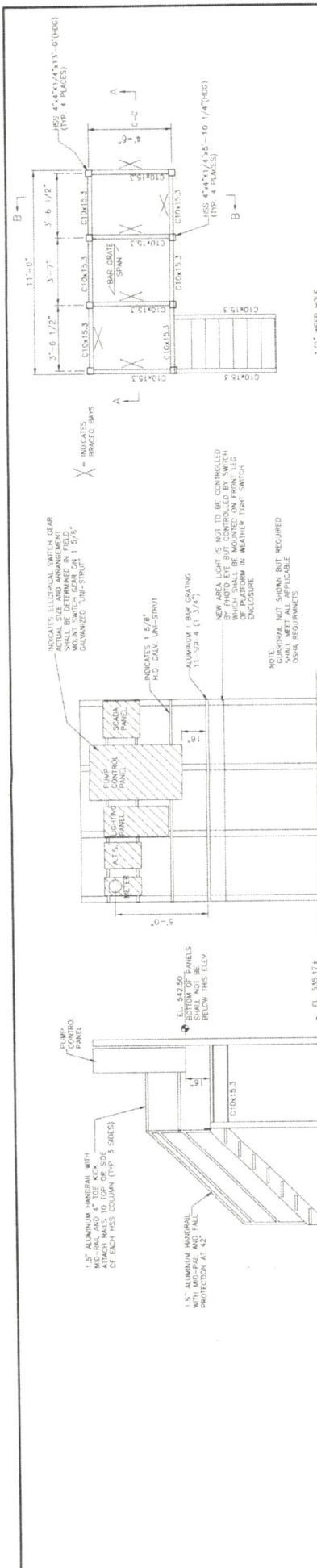
METROPOLITAN INDUSTRIES, INC.  
 37 FORESTWOOD DR. ROMEOVILLE, ILLINOIS 60448  
 (618)886-8000 FAX (618)886-8003  
 PUMPS - CONTROLS - SYSTEMS

PROJECT: DUPLEX SANITARY LIFT STATION NORTH ISLAND LIFT STATION REHAB WILMINGTON, ILLINOIS

TITLE: DUPLEX METRO-RAIL COMPONENT LIFT STATION

SHEET 1 OF 1  
 23094202309





**SECTION A-A**      **SECTION B-B**

**GENERAL NOTES FOR STRUCTURAL STEEL**

- STRUCTURAL STEEL CHANNEL TO SHAPES SHALL CONFORM TO ASTM A36, UNLESS NOTED OTHERWISE.
- STRUCTURAL STEEL ANGLE SHAPES SHALL CONFORM TO ASTM A36, UNLESS OTHERWISE NOTED.
- ALL BOLTS SHALL BE 3/4" DIAMETER ASTM F4170 GRADE 5 BOLTS UNLESS OTHERWISE NOTED.
- ALL BOLTS SHALL BE USE ASTM A503 NUTS AND ASTM F4170 WASHERS.
- ALL BOLTS SHALL BE USE TANGLED TO THE MEMBER BOLT PRETENSION LISTED IN AISC 340 OR OTHER AUTHORITY. INSTALLATION SHALL BE BY A DIRECT TENSION INDICATOR (DTI) WITH 10% TYPICAL TENSION CAPACITY BOLT.
- ALL STEEL PLATES SHALL CONFORM TO ASTM A36 UNLESS OTHERWISE NOTED.
- WELDING SHALL BE IN ACCORDANCE WITH AWS STANDARD SPECIFICATIONS FOR ELECTRODES.
- FOR 1/2" RODS USE CLASS #2 PER AISC STEEL CONSTRUCTION MANUAL (LH 10.1) TABLE 8.4.
- THREADED RODS SHALL BE ASTM A308 OR HIGHER STRENGTH.
- PROVIDE COMPATIBLE FINISHES FOR EACH ROD PER TABLE 8.4.
- RECTANGULAR ROSS SECTIONS SHALL MEET ASTM A500 GRADE B (F44-04-01).

**STEEL COATING NOTES**

- ALL STRUCTURAL STEEL AND TENSION RODS SHALL BE HOT DIPPED GALVANIZED REPAIR GALVANIZED COATING WITH 2.0 INCH PAINT.

**DESIGN CRITERIA**

- DESIGN FOR OVER LOAD JOINTS.
- DESIGN FOR WIND LOADS PER ASCE 7-16.
- ELECTRICAL PANEL WITH 200 AMP SUPPLY.

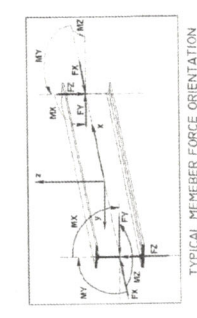
**APPLICABLE DESIGN SPECIFICATIONS**

STEEL DESIGN: AISC 360-16  
CONCRETE DESIGN: ACI 318-14

**CONNECTION DESIGN REQUIREMENTS**

ALL CONNECTIONS NOT SPECIFICALLY DETAILED ON THESE DRAWINGS SHALL BE DESIGNED AND DETAILED BY THE FABRICATOR. THE MEMBER END FORCES TO BE USED FOR CONNECTION DESIGN ARE PROVIDED IN THE FOLLOWING TABLE OR WILL OTHERWISE BE AS NOTED SUBJECT TO THE REVIEW OF A STRUCTURAL ENGINEER LICENSED IN THE STATE OF ILLINOIS TO PERFORM THE CONNECTION DESIGN. STEEL CONNECTION DESIGN SHALL CONFORM TO AISC 360, 709 OF CURRENT EDITION.

CONNECTIONS SHALL GENERALLY BE BOLTED TO THE SUPPORTED MEMBER AND CONNECTING PLATES OR CLIP ANGLES SHALL GENERALLY BE WELDED TO THE SUPPORTED MEMBER. MEMBER END FORCES SHALL INCLUDE A MOMENT OF 0.5 TO 1.0 TIMES THE MEMBER RATED MEMBER END FORCES. MEMBER END FORCES SHALL BE IN AC.



**TYPICAL MEMBER FORCE ORIENTATION**

MEMBER END FORCES FOR CONNECTION DESIGN	X		Y		Z		COMMENTS
	END (kips)	MOM (k-ft)	END (kips)	MOM (k-ft)	END (kips)	MOM (k-ft)	
N DIA ROD	5.9	4.1	0.06	---	---	---	INCLUDE CONNECTION FROM DIAGONAL BRACES
HSS 4x4x1/4	0.6	0.6	---	---	---	---	---
C10x15.3	---	---	---	---	---	---	---
C10x15.3	---	---	---	---	---	---	---

NOTE: FORCES ARE PROVIDED AT THE STRENGTH LEVEL AND MAY BE EITHER THE POSITIVE OR NEGATIVE MEMBER END FORCES. BEAM END FORCES DO NOT INCLUDE THE CONTRIBUTION FROM BRACES THAT MAY CONNECT TO A BEAM AT THE INTERSECTION OF BEAMS AND COLUMNS.

**CITY OF WILMINGTON**  
**NORTH ISLAND LIFT STATION IMPROVEMENTS**  
**WILMINGTON, ILLINOIS**

**PERU MORRIS**  
**OTAWA MENONDA**  
**ILLINOIS**

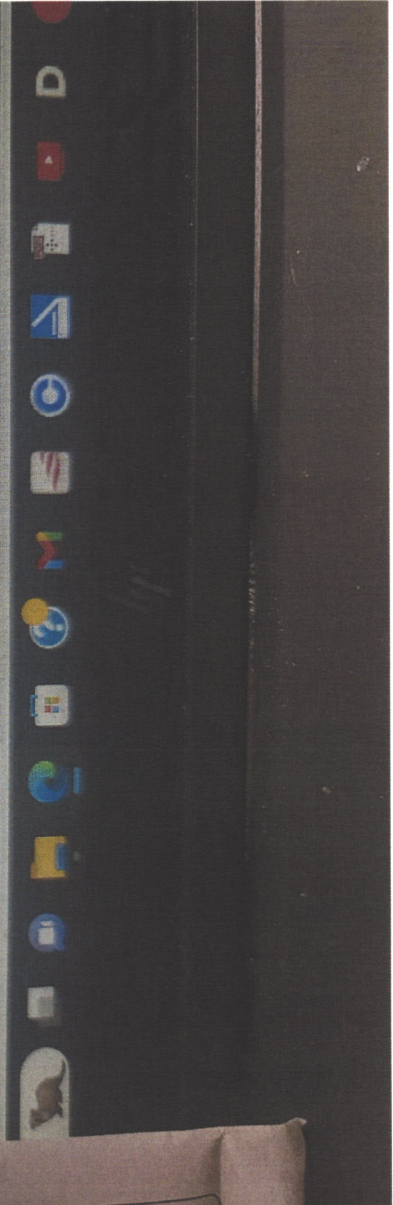
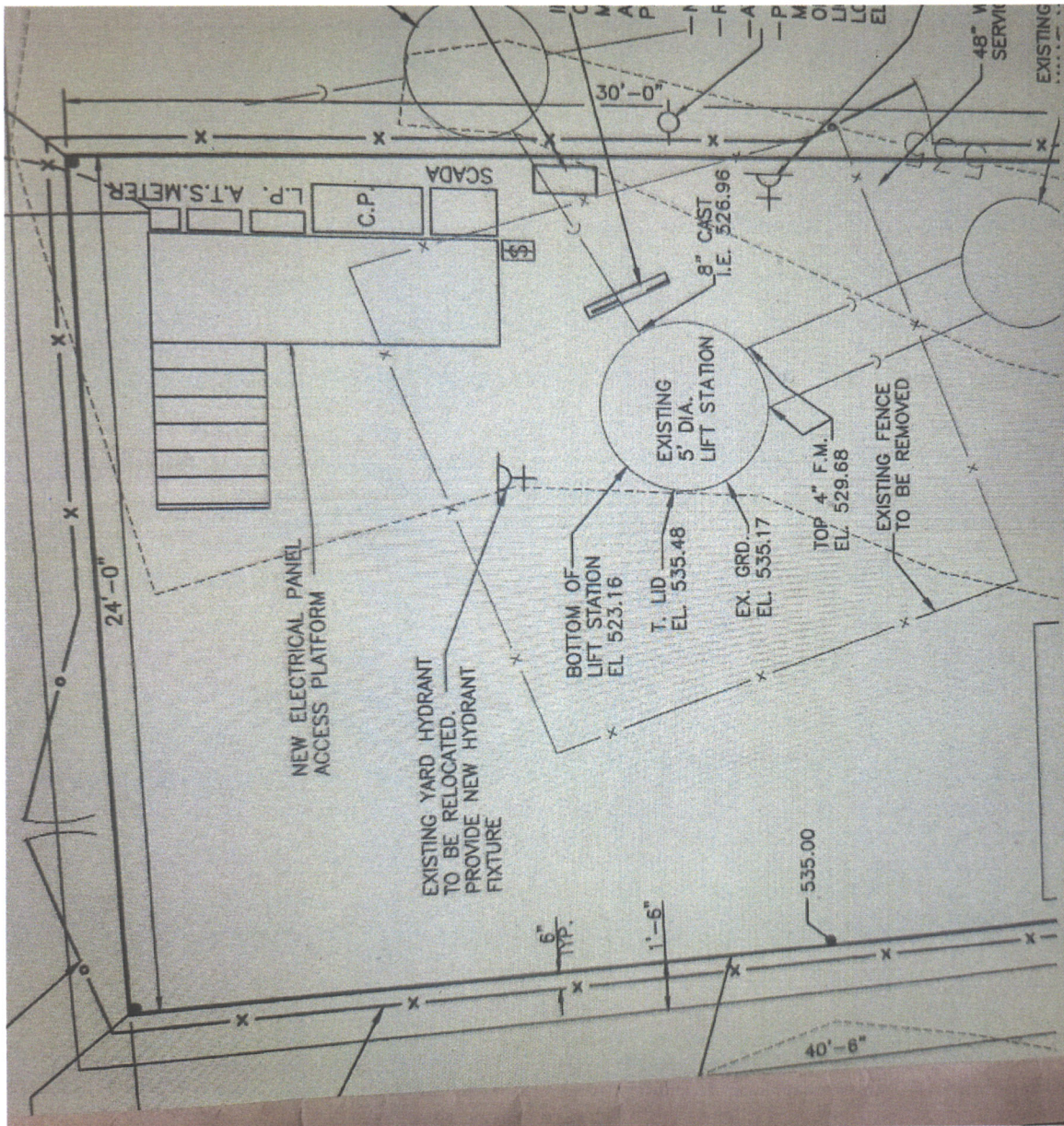
**CAE**  
CONSULTING ENGINEERS

**SECTION B-B**

CURRENT AS OF: 4/19/22  
SCALE: AS NOTED  
SHEET: 4  
FILE NO.: 20191030\_3\_05\_6

DATE: 02/2022

DRAWN BY: SM  
CHECKED BY: ALO  
DATE: 02/2022





# BID PROPOSAL MISC

<b>Bid Number: 5074885</b>	<b>Prepared For: 200947</b>	<b>Branch Location: 001</b>
	CITY OF WILMINGTON 1165 S. WATER ST. DO NOT MAIL*****DO NOT MAIL ***DO NOT MAIL**DO NOT MAIL** WILMINGTON, IL 60481	WATER PRODUCTS-AURORA 3255 EAST NEW YORK AURORA, IL 60504  Telephone: 630-898-6100 FAX NO.: 630-898-1067

Line	Quantity	Description	Unit Price	Discount	Net Unit Price	Extended Price
10	1 EA	6 MJ TEE C153			235.2000	235.20
30	1 EA	6" POWERSEAL CUT IN SLEEVE			627.0000	627.00
50	1 EA	6X4 SEB REDUCER C153			106.6800	106.68
70	1 EA	4" MJ WORM DRIVEN PLUG VALVE			1,175.0000	1,175.00
90	1 EA	664S VALVE BOX W/LID			265.0000	265.00
140	1 EA	4 MJ 90 BEND C153			104.1600	104.16
160	1 EA	7" MANHOLE FRAME R1772			230.1432	230.14
170	1 EA	MANHOLE COVER "WATER"			178.8612	178.86
190	20 FT	4 DR18 C900 PVC PIPE			8.2500	165.00
<b>QUOTE</b>						
<b>Special Instructions</b>						
THANK YOU FOR THE OPPORTUNITY TO QUOTE THIS MATERIAL.						

Our best efforts have been made to determine the city specifications. However, no guarantee is made as to the accuracy. It is the contractor's responsibility to determine specifications with the city or engineer before ordering.



# MEMO

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**Date:** July 11, 2023

**To:** Honorable Mayor Dietz and City Council Members

**From:** James Gretencord, Director of Public Works

**Cc:** Jeannine Smith, City Administrator  
Nancy Gross, Finance Director

**Re:** Aluminum Sulfate Purchase

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**Budget Impact:** 5,480.63 Line Item 04-00-6985 Sewer Chemicals

**Request:** Approve the purchase of 2,500 gallons of Aluminum Sulfate from Alexander Chemical Corporation for \$5,480.63

**Discussion:** Our Water Reclamation Plant uses aluminum sulfate for additional phosphorus removal as needed to stay in compliance with IEPA regulations. This is a regularly used and restocked item. This is a budgeted request.

**Motion:** Approve the purchase of 2,500 gallons of Aluminum Sulfate from Alexander Chemical Corporation for a total cost of \$5,480.63

*Thank you in advance for your consideration of this request.*

# Order Acknowledgement



DATE
6/12/2023
ORDER NO.
35462

**B** Wilmington, City Of  
**I** 1165 S Water St  
**L** Waste Water Treatment Plant  
**L** Wilmington , IL 60481-8864  
**T** USA  
**O**

**S** Wilmington, City Of  
**H** 601 E Kankakee River Dr  
**I** Waste Water Treatment Plant  
**P** Wilmington , IL 60481-8864  
**T** USA  
**O**

CUST NO.	SALES AGENT		CUSTOMER SERVICE REP		SHIP TO ID	PO NUMBER	ORDER TYPE
100734	John Dunlap		Summer Nehl		10	PWN61223	Direct
SHIP DATE	ALT SHIP DATE	DEL TYPE	SHIP VIA	FREIGHT TERMS		F.O.B. REMARK	
6/19/2023	6/19/2023	Regular	Vendor Truck	Direct Delivered		Destination	
QUANTITY ORDERED	PACKAGING	DESCRIPTION		NET WT	GROSS WT	PRICE/UNIT	EXTENDED PRICE

27,750	1.00 lb Bulk	<b>Aluminum Sulfate Liq</b> Aluminum Sulfate Alum Sulfate 1 Lb Bulk DS 60300-89201000 Whs: DIR Lot: N/A	27,750	27,750	0.1975/lb	5,480.63
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**TOTAL: 5,480.63**

General Remarks:

\*\*\*3000 GALLONS MAX ALUM SULF\*\*\*  
 CONTACT: PATRICK #815-476-5663 / 815-693-0327 CALL ABOUT 1/2 HR BEFORE DELIVERY  
 RCVING HRS: 7 AM - 3 PM  
 100FT HOSE / 2"  
 ALT CONTACT: DARREN  
 Phone: 815-922-5867  
 Alt phone Patrick @ 815-693-0327

# HAZARDOUS MATERIALS

## STRAIGHT BILL OF LADING

Original - Non Negotiable

BOL #: 1110390

Delivery Date: 06/19/2023

Purchase Order#: KIP-4156-0

Delivery Seq#:

Customer PO#: PWN61223

Miles 186

Trailer No.: 100r

Driver: Edwards, Curtis

**Ship To:** Alexander Chemical Corporation  
Wilmington WWTP  
601 E. Kankakee River Drive  
Wilmington, IL 60481

**Ship From:** USALCO Michigan City Plant LLC  
1750 East US 12  
Michigan City, IN 46360  
(219) 873-0914

Plant Contact: (815) 693-0327

Ordered Qty	Package Type	Package Qty	HM	Description
27,750 Lbs	CARGO TANK	1	XX	UN3264, Corrosive liquid, acidic, inorganic, n.o.s., (Aluminum sulfate, solution), 8, III, RQ Reference NAERG 2020 Guide 154 Aluminum Sulfate -- NSF/ANSI/CAN Standard 60 max use 150 mg/L

Del Hrs 7am-3pm. CONTACT: PATRICK #815-476-5663 / 815-693-0327 CALL ABOUT 1/2 HR BEFORE. Male camlock, 2", 100' hose, Driver, truck or pump Air unload. 2,800 gal. Plastic tank. Max delivery: 3000 gallons \*Send CoC with order/pick-up Entrance is same as ITL Trucking. ALT CONTACT: DARREN  
Phone: 815-922-5867



Certified to  
NSF/ANSI/CAN 60

Directions:

DOT-SP \_\_\_\_\_

Weight	
Gross:	57,800 Pounds
Tare:	29,840 Pounds
Net:	27,960 Pounds

	Plant	Customer
Time arrive:		
Time start Unload:		
Time end Unload:		
Time depart:		
Time return:		

Reason For Delay:

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Accepted: \_\_\_\_\_

This is to certify that the above-named materials are properly classified, described, packaged, marked and labeled and are in proper condition for transportation according to the applicable regulations of the Department of Transportation.

### CARRIER SIGNATURE / PICKUP DATE

Carrier acknowledges receipt of package and required placards. Carrier certifies emergency response information was made available and/or carrier has the DOT emergency response guidebook or equivalent documentation in the vehicle. Material described above is received in good order, except as noted.

Shipped by: Curt Edwards Date: 6-19-23  
Michigan City, IN

Carrier: Curt Edwards Date: 6-19-23  
Solutions Transport, LLC 6002 Terms: DDP

Authority to Unload:  
I have examined and verified all documents and seals and have inspected and approved the hook-up for unloading and certify that the receiving container has room to accept delivery.

FOR CHEMICAL EMERGENCY, SPILL, LEAK, FIRE, EXPOSURE OR ACCIDENT CALL CHEMTREC - DAY OR NIGHT (800) 424-9300. Toll free in the continental USA. Add long distance access number if required. USE Account # 23223.

Accepted: \_\_\_\_\_

QUALITY ASSURANCE APPROVED BY:

RECEIVED IN GOOD ORDER BY:

DATE RECEIVED

Curt Edwards



**Certificate of Compliance**

Alexander Chemical Corporation  
Wilmington WWTP  
601 E. Kankakee River Drive  
Wilmington, IL 60481



Certified to  
NSF/ANSI/CAN 60

**Product**

Liquid Aluminum Sulfate (Iron Free)

LOT	PO	BOL	Tank	Trailer
508149-306	KIP-4156-0	1110390	306	100r

TEST	SPECIFICATION			UNIT	RESULT
Total Al <sub>2</sub> O <sub>3</sub>	8.00	-	8.40	WT%	8.24
Free Al <sub>2</sub> O <sub>3</sub> (basicity)	0.00	-	0.40	%	0.05
Free Al <sub>2</sub> O <sub>3</sub> (titration)	9.00	-	10.00		9.60
Specific Gravity @ 60°F	1.3200	-	1.3400		1.3294
pH	2.0	-	2.4		2.1
Iron (Fe)	0	-	50	ppm	12.9

Product meets the requirements of NSF/ANSI/CAN 60

Prepared by: Curtis Edwards

Date: 06/19/23



# MEMO

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**Date:** July 11, 2023

**To:** Honorable Mayor Dietz and City Council Members

**From:** James Gretencord, Director of Public Works

**Cc:** Jeannine Smith, City Administrator  
Nancy Gross, Finance Director

**Re:** Kankakee River Water Intake Cleaning

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**Budget Impact:** \$9,256.00 Line Item 02-21-6337 Water Professional Fees-Consulting

**Request:** Approve KDI Diving Invoice for \$9,256.00.

**Discussion:** Approximately once a year, depending on river conditions, our water intakes on the Kankakee River need to be cleaned by divers. The divers enter the water and manually remove the silt and sediment that build up around the intakes. This year, upon inspection, it was found that the intakes were at 85% blockage which resulted in an additional day of cleaning (two days in total). The total cost for this service was \$9,256.00. This is a budgeted request.

**Motion:** Approve the KDI Diving Invoice for a total of \$9,256.00.

*Thank you in advance for your consideration of this request.*



# Underwater Dredging/Inspection Report

for

**CITY OF WILMINGTON**

at

City of Wilmington Water Intakes

On the Kankakee River

In Wilmington, Illinois

Work Performed 06-05-23/06-06-23



Prepared For:  
The City of Wilmington  
Wilmington, IL



Prepared By:  
KDI DIVING  
3105 E 1951 RD  
Ottawa, IL 61350



**CONTAINS CRITICAL WATERSUPPLY INFRASTRUCTURE INFORMATION**

**KDI – KUBINSKI DIVING INDUSTRIES, LLC**  
3105 E 1951st Rd  
(815)993-0584  
Ottawa, IL 61350-9768  
[kzkubinski@kdidiving.com](mailto:kzkubinski@kdidiving.com)  
tadkubinski@kdidiving.com



**EXECUTIVE SUMMARY**  
CITY OF WILMINGTON WATER INTAKE SYSTEM MAINTENANCE

Date: 06-05-2023---- 06-06-2023	Diver: Tony Laskanich
Time: 0700	Dive Supervisor: Kaz Kubinski
Location: Wilmington, IL	City Water Intake System

**Job Summary:**

KDI employees inspected and pumped sediment on both water intake screens. KDI divers began diver dredging operations on June 5<sup>th</sup> and finished on June 6<sup>th</sup>. The sediment level on both screens was approximately 80% over the barrel screen before the dredging began. After the dredging, both screens are 100% clear of sediment build up.

**Upstream Intake:**

The upstream intake had sediment 80% over the barrel screen restricting water flow. KDI divers began dredging the upstream intake on and finished the same day. All sediments were removed from around the upstream barrel screen. The barrel screen is in good condition.

**Downstream Intake:**

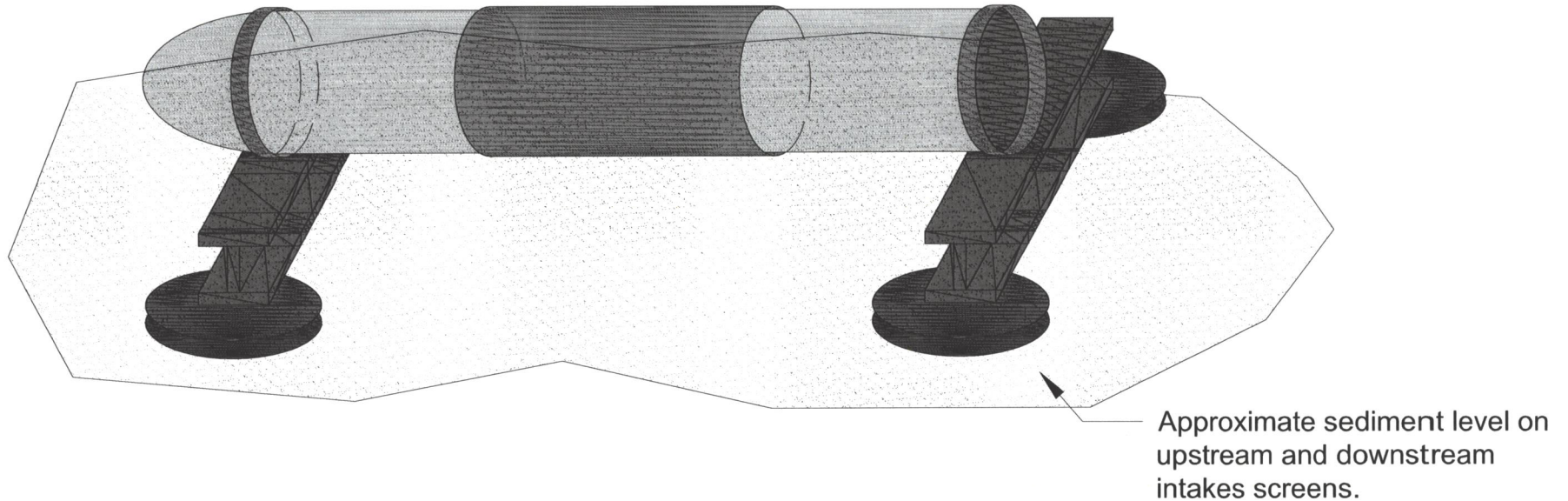
The downstream intake had sediment 85% over the barrel screen restricting a significant amount of water flow. KDI began dredging the downstream barrel screen on June 6<sup>th</sup> and finished the same day. All sediments were removed from around the downstream barrel screen. The barrel screen is in good condition.

\*\*\*\*See attached CAD Drawing and video inspection attached in email\*\*\*\*

Submitted By: Kaz Kubinski

**Disclaimer:** The information provided is for the limited administrative and operational use of City of Wilmington and their contractors. Other requests for this document shall be referred to KDI DIVING, LLC. The accuracy of the information provided is limited to the conditions of the site and to the day of inspection.

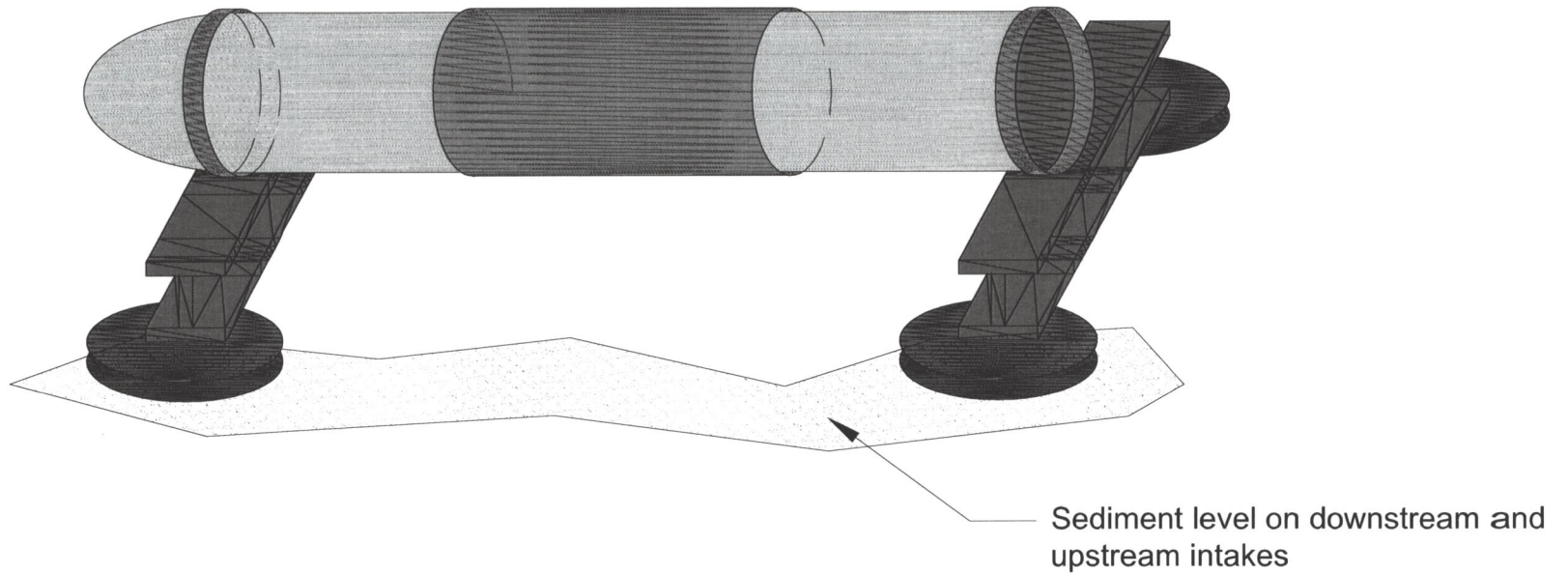
## Before Maintenance



## General Notes

1. Upstream intake was 80% covered by sediment.
2. Downstream intake was 85% covered by sediment.
3. Sand/soft mud made up the majority of the river bottom substrate.
4. KDI divers used a dredge pump to remove approximately 4 feet of sand/soft mud from around downstream and upstream intakes.

## After Maintenance



## General Notes

1. Both the upstream & downstream intakes were 100% cleared of sediment build up.

KDI DIVING  
 3105 E 1951 Rd. Ottawa, IL 61350  
 815.993.0584  
 kazkubinski@kdidiving.com  
 tatkubinski@kdidiving.com

# INVOICE

City of Wilmington  
 1165 S Water St, Wilmington, IL 60481

**Invoice #** 7182  
**Invoice Date** 06/23/2022  
**Due Date** 06/23/2022

Item	Description	Unit Price	Quantity	Amount
Service	Day Rate Four Man Crew 05-26-2022	3980.00	1.00	3,980.00
Service	Mileage Round Trip	2.00	84.00	168.00
Service	Pumping Gear	480.00	1.00	480.00
Service				
Service	Day Rate Four Man Crew 06-02-2022	3980.00	1.00	3,980.00
	Mileage Round Trip	2.00	84.00	168.00
	Pumping Gear	480.00	1.00	480.00
<b>NOTES: ****Water strainer cleaning/sediment removal in Wilmington, IL on 05-26-2022-----06-02-2022****</b>				
<b>Subtotal</b>				9,256.00
<b>Total</b>				9,256.00
<b>Amount Paid</b>				0.00
<b>Balance Due</b>				\$9,256.00