

Minutes of the Committee of the Whole
Wilmington City Hall
1165 South Water Street
July 11, 2023

Call to Order

The Committee of the Whole meeting on July 11, 2023, was called to order at 5:30 p.m. by Mayor Dietz in the Council Chamber of Wilmington City Hall.

Roll Call

Upon Roll Call by the Clerk the following members of the corporate authorities answered "Here" or "Present":

Alderspersons Present Kirwin, Jeffries, Vice, Allred, Mietzner, Holmes, Smith

Alderspersons Absent Knight

Quorum

There being a sufficient number of members of the corporate authorities in attendance to constitute a quorum, the meeting was declared in order.

Other Officials in Attendance

Also, in attendance were the City Administrator Jeannine Smith, Finance Director Nancy Gross, Chief of Police Adam Zink, Waste Water Operator Patrick Nugent, ESDA Director Dennis Housman, Deputy City Clerk Joie Ziller

Approve Previous Meeting Minutes

Aldersperson Smith made a motion and Aldersperson Kirwin seconded to approve the June 13, 2023 meeting minutes and have them placed on file. Upon the voice vote, 5 yes, 1 abstain by Aldersperson Jeffries, 1 pass by Alderman Mietzner, the motion carried.

Public Comment

No public comment was made.

Mayor's Report

Nothing to report at this time.

Administrator's Report

Downtown Wall Mural

Administrator Smith presented updated renderings of the mural. The consensus of the Committee was to the horizontal, sepia rendering and to make the Route 66 logo larger.

EV Charging

Administrator Smith requested direction from the Committee on the charging rates for the EV charge port in the N. Water Street parking lot. The consensus of the Committee was that the first hour is free and \$2 per hour after.

Comprehensive Plan

From our recent RFQ for a Comprehensive Plan and Master Park Plan we received one in the amount of \$268,000. We budgeted this project at \$100,000. Administrator Smith is in discussion with a planning firm out of Naperville that typically provides Comprehensive Planning in the range of \$120,000 to \$150,000. The City's current plan dates back to 2008. Administrator Smith explained to the Committee how important it is to have an updated Comprehensive Plan, especially in grant writing. The Committee was in favor of changing the scope of the RFQ for the Comprehensive Plan only.

Kankakee Street Bridge

Administrator Smith updated the Committee on the Kankakee Street Bridge over Forked Creek. She is conversing with the engineers and IDOT on the historical meaning and requirements of the existing bridge and those of a new one. Administrator Smith will keep the Committee updated on this project.

CMAP

Regarding the CMAP Pavement Preservation Grant the City received, the meeting with the consultants will be on Monday, July 13th.

Cyber Training

Together with Deputy Chief Dole and Gary Fuqua the all-employee lunch and learn on Cyber Security will be held on July 12th from 12 pm to 1 pm.

Building Inspector's Report

No report was provided.

Police & ESDA

Co-Chairs Alderpersons Mietzner & Alderman Allred

Chief of Police Monthly Summary Report

Chief Zink briefed the Committee on the happenings within the department and addressed his report that was included with the agenda packet.

Discussion and Consideration to Purchase a Drone for the Police Department

Chief Zink requested that this topic be tabled until the August 2023 meeting.

Director of ESDA Monthly Summary Report

The Committee reviewed the ESDA Report that Director Housman distributed at the meeting. No further discussion was had regarding the report.

Other Pertinent Information

No other pertinent information was discussed.

Ordinance & License Committee

Co-Chairs Alderpersons Kirwin & Alderman Knight

Discussion and Consideration to Approve the Draft Ordinance Amending Title XI Business License Regulations

The Committee reviewed the draft ordinance provided in the agenda packet. The Committee was in favor of moving this ordinance to the July 18th Council meeting for a full vote. The Committee did question what surrounding communities charge for food trucks. A summary of charges will be provided at the August meeting for review.

Discussion and Consideration to Approve the Draft Ordinance Amending the Liquor License Ordinance to Include a Class J Liquor License for Live Events at Movie Theater Establishments

The Committee reviewed the draft ordinance provided in the agenda packet. The Committee was in favor of moving this ordinance to the July 18th Council meeting for a full vote.

Other Pertinent Information

No other pertinent information was discussed.

Buildings, Grounds, Parks, Health & Safety Committee

Co-Chairs Alderpersons Jeffries & Alderman Smith

Consideration to Approve the Quote from National Business Furniture in the amount not to exceed \$63,586.12

The Committee reviewed the quote for new furniture for the Council Chambers. After some discussion, the Committee decided against the proposed updates and denied the quote.

Other Pertinent Information

No other pertinent information was discussed.

Water, Sewer, Streets and Alleys Committee

Co-Chairs Alderpersons Vice & Alderman Holmes

Director of Public Works Monthly Summary Report

The Committee reviewed Director Gretencord's monthly report included in the agenda packet.

Consideration to Approve Gaskill & Walton Construction Company Proposal to Rehabilitate North Island Lift Station for a cost of \$289,000

The Committee reviewed the memo prepared by Director Gretencord regarding the North Island Lift Station. The Committee agreed to move forward with accepting the proposal from Gaskill & Walton Construction Company and move it to July 18, 2023, City Council agenda for full approval.

Consideration to Approve the Purchase of 2,500 gallons of Aluminum Sulfate from Alexander Chemical Corp for a total cost of \$5,480.63

The Committee reviewed the memo prepared by Director Gretencord. Operator Nugent informed the Committee that the actual cost was \$5,522.10. The Committee agreed to move forward with the purchase from Alexander Chemical Corp in the amount of \$5,522.10 and move it to the City Council agenda for July 18, 2023, for full approval.

Consideration to Approve the KDI Diving Invoice for a Total of \$9,256

The Committee reviewed the memo prepared by Director Gretencord. The Committee agreed to move forward with accepting the quote from KDI Diving in the amount of \$9,256 and move it to July 18, 2023, City Council agenda for full approval.

Other Pertinent Information

No other pertinent information was discussed.

Personnel & Collective Bargaining Committee

Co-Chairs Alderpersons Mietzner & Alderman Holmes


Other Pertinent Information

No other pertinent information was discussed.

Adjournment

The motion to adjourn the meeting was made by Alderperson Mietzner and seconded by Alderperson Holmes. **Upon the voice vote, the motion carried.** The Committee of the Whole Meeting held on July 11, 2023, adjourned at 6:42 p.m.

Respectfully submitted,


Joie Ziller, Deputy City Clerk