

Minutes to the City of Wilmington
Planning and Zoning Commission Meeting
Wilmington City Hall
1165 South Water Street
Thursday, October 5, 2017 at 5:00 PM

Call to Order

The September 7, 2017 meeting of the Wilmington Planning & Zoning Commission was called to order at 5:00 p.m. by Chairman Bryan Humphries in the Council Chambers of the Wilmington City Hall.

Roll Call

Upon Roll Call by the Clerk the following members answered "Here" or "Present":

Commissioners Humphries, Kulpa, Smith, Tryner, Jones & Wysocki

Commissioner's Absent

Clennon

Quorum

There being a sufficient number of members of the corporate authorities in attendance to constitute a quorum, the meeting was declared in order.

Other Officials in Attendance

Also in attendance were the City Engineer Colby Zemaitis and Deputy City Clerk Joie Ziller

Approval of Minutes

Commissioner Smith made a motion and Commissioner Kulpa seconded to approve the September 7, 2017 Planning & Zoning meeting minutes as written and have them placed on file.

Upon roll call, the vote was:

AYES: 6 Humphries, Kulpa, Smith, Tryner, Jones, Wysocki

NAYS: 0

The motion carried.

Public Hearing

Annexation with R1, Residential Single Family Zoning – 23254 Coal City Road, PIN 03-17-34-400-029-0000, Petitioner Scott & Leanne Pothof

Commissioner Tryner made a motion and Commissioner Jones seconded to open the public hearing on the request for variance at 5:04 p.m.

Upon roll call, the vote was:

AYES: 6 Humphries, Kulpa, Smith, Tryner, Jones, Wysocki

NAYS: 0

The motion carried.

Discussion: The petitioner, Mr. Potof informed the Commission that he annexed into the City over two decades ago but was unaware that the City did not file the paperwork properly. He has obtained his building permits in the past from the City and now he would just like to make things right. City Engineer Zemaitis stated that this property has appeared on the City's Zoning Map since 1996; however the taxes for the City of Wilmington and the City of Wilmington Road & Bridge taxes were not included. City Engineer Zemaitis's recommendation to the Commission is to approve the annexation as R1, Single Family with a variance to allow the two current principal structures to remain on the property.

No other public comments were made.

Commissioner Smith made a motion and Commissioner Kulpa seconded to close the public hearing on the request for variance at 5:29 p.m.

Upon roll call, the vote was:

AYES: 6 Humphries, Kulpa, Smith, Tryner, Jones, Wysocki

NAYS: 0

The motion carried.

Commissioners Review/Approval/Recommendation of Annexations with R1, Single Family Zoning – 23254 Coal City Road, PIN 03-17-34-400-029-0000, Petitioner Scott & Leanne Pothof

Commissioner Smith made a motion and Commissioner Tryner seconded to recommend to City Council to approve the annexation with R1, Single Family Zoning with a variance to allow the two (2) current principal structures to remain on the property located at 23254 Coal City Road, PIN 03-17-34-400-029-0000

Upon roll call, the vote was:

AYES: 6 Humphries, Kulpa, Smith, Tryner, Jones, Wysocki

NAYS: 0

The motion carried.

Review/Approve 2018 Meeting Dates

The Commission reviewed the 2018 meeting dates as presented. The Commission requested that the January date be moved to the 11th and the July date be moved to the 12th to accommodate for the holidays. Commissioner Jones made a motion and Commissioner Wysocki seconded to approve the amended 2018 Meeting Dates & Times

Upon roll call, the vote was:

AYES: 6 Humphries, Kulpa, Smith, Tryner, Jones, Wysocki

NAYS: 0

The motion carried.

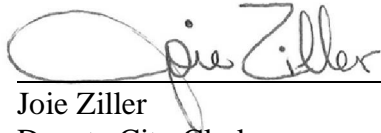
Citizen's Comment

None

Adjournment

Motion to adjourn the meeting made by Commissioner Smith and seconded by Commissioner Jones. Upon voice vote, the motion carried. The Wilmington Planning & Zoning meeting held on October 5, 2017 adjourned at 5:52 p.m.

Respectfully submitted,

A handwritten signature in cursive script that reads "Joie Ziller". The signature is written in black ink and is positioned above a horizontal line.

Joie Ziller
Deputy City Clerk