



City of Wilmington
Buildings, Grounds, Parks, Health & Safety Committee
Wednesday, March 9, 2016 at 5:30 p.m.

Location & Time

Council Chamber
Wilmington City Hall
1165 S. Water Street
5:30 p.m. 03/09/16

**Buildings, Grounds,
Parks, Health & Safety
Committee Members**

John Persic, Jr., Co-Chair
Joe Van Duyne, Co-Chair
Kirby Hall
Kevin Kirwin
Steve Evans

Agenda

1. Call to Order
2. Approval of the February 10, 2016 Meeting Minutes
3. Old Business
 - a. Review Park Rules & SAMPLE Park Use Agreement for Organized Group Activities
 - b. Review/Approve Wilmington Historical Society Lease Agreement for old Wilmington City Hall
4. New Business
 - Update ó Claire's Corner Fountain
5. Review Budget Report
6. Adjournment

**CITY OF WILMINGTON
BUILDINGS, GROUNDS, PARKS, HEALTH & SAFETY COMMITTEE
Wednesday, February 10, 2016, 5:30 p.m.
Wilmington City Hall, Council Chambers
1165 S. Water Street**

In Attendance

Committee Members

Co-Chair, Alderman John Persic, Jr.
Co-Chair, Alderman Joe Van Duyne
Alderman Kevin Kirwin
Alderman Kirby Hall

Members Absent

Alderman Steve Evans

City Officials

City Administrator Tony Graff
Executive Secretary Joie Ziller

The meeting of the Buildings, Grounds, Parks, Health & Safety Committee was called to order at 5:30 p.m. by Alderman Van Duyne.

Previous Meeting Minutes – January 13, 2016

The minutes were reviewed. **Alderman K. Hall made a motion and Alderman Kirwin seconded to accept January 13, 2016 Committee meeting minutes as written and have them placed on file.**

Upon voice vote, THE MOTION CARRIED unanimously 4-0.

Old Business

1. Review Fees for Park Reservations

The Committee tabled this discussion until the next meeting.

2. Review/Approve Hey & Associates, Inc. Proposal for Assessment and Concept Development for the Kankakee River Dam

Administrator Graff informed the Committee that he is in process of obtaining and revised quote for the first two tasks, Impact Mapping Analysis and Project Stakeholder Meeting and Data Gathering. The Committee is favor of this and would like it to come before the Finance Committee for approval and then onto City Council for full approval at the meetings on February 16, 2016.

New Business

1. Review/Approve Wilmington Historical Society Lease Agreement for old Wilmington City Hall

The Committee reviewed the draft agreement as prepared by Attorney Urban. The Committee agreed to table this until the March meeting.

Review Budget Report

The Committee reviewed the budget reports as presented.

Adjournment

With no further business before the Committee, Alderman Kirwin made a motion and it was seconded by Alderman Persic to adjourn. Upon voice vote, THE MOTION CARRIED unanimously and the meeting was adjourned at 6:04 p.m.

Respectfully submitted,

Joie Ziller
Executive Secretary

City of Wilmington
1165 S. Water Street
Wilmington, IL 60481
815-476-2175 ph ~ 815-476-2276 fax ~ www.wilmington-il.com

Rules & Regulations for Park Property Use

- Park Hours are 6AM to Dusk
- Do not drive or park on the grass
- Use of tobacco products prohibited where posted
- No glass bottles on park property
- No swimming, camping or boat launching on park property
- No fishing off the South Island Bridge
- Music should not be audible beyond the immediate vicinity nor should it disturb other picnic areas
- Do not affix or secure anything to trees or landscaping including tents, canopies, shade structures, signs, banners, piñatas, balloons, etc.
- Do not nail, pin, glue, staple or affix anything to the pavilions, tables, or any other structure that would leave a mark or hole
- Do not use glitter, rice, confetti, streamers, birdseed, or silly-string during your function
- Remove and dispose of ALL decorations and signs prior to your departure
- Decorative or repellent candles must be in heat-proof containers with stable bases
- Fireworks are strictly prohibited
- Pets must be leashed; leashes in excess of 10 feet are not allowed
- Build fires only in designated fire rings or grills
- Gathering firewood is prohibited
- Before leaving, you must extinguish all fires and collect all trash and debris depositing them in the proper trash receptacle or recycling bin
- Trash must be cleaned from area and tables and placed in trash cans
- Children MUST be supervised at all time
- No outside vendors will be allowed on park property for any event or any other use of the park without permission from the City of Wilmington
- If food is being sold as part of the planned activity, a copy of the permit from the Will County Health Department must be attached
- In an emergency call 911
- Police non-emergency: 815-476-2811
- The City of Wilmington reserves the right to close the parks during regular open hours when safety and/or weather conditions require it



Island City Park District

147 N Park Street

Wilmington IL 60442

(815) 476-2729

wipd@att.net

SAMPLE

Island Park District and City of Wilmington needs for organized group activities in the parks

1. Community/Affiliate Group Agreement
 - a. Certificate of Insurance as stated in agreement
 - b. Deposit for electrical access if needed
2. Written Time Table for the event , including set up and clean up
 - a. Include times and dates for set up and clean up
 - b. Any work request or equipment request from the Park District
 - c. Special requirements – need to close public access to the park
3. Written Emergency Action Plan
 - a. How to handle public address for issues of inclement weather
 - b. Handling of missing person or children
 - c. Accessible paths and communication sources for EMS vehicles
 - d. Documentation procedures or accident/incident report forms to be used
4. Concept of the Event
 - a. Target Audience
 - b. Draft drawing or layout of the event
 - c. Written description of the event details

Wilmington Island Park District Community/Affiliate Group Agreement

PURPOSE

The Wilmington Island Park District recognizes that certain organizations exist within the community whose purposes are to serve and enhance recreational opportunities for a specific purpose and group. These organizations are separate and independent from the Park District and provide for their own leadership, organizational and operational structure. Although the stated missions of the organizations may differ, public investment in public recreational facilities and programs creates a mutually beneficial environment in which to provide quality recreation for all the individuals served by the parties, as well as the general public.

The Park District recognizes that at times it is in the best interest of the community that the Park District work with outside organizations in coordinating, integrating and consolidating the planning and provision of recreational facilities and programs when basic functions are compatible and a public benefit may be derived. Through working relationships with outside organizations and joint efforts, each party can contribute to greater public service without relinquishing their separate identities or any of their individual responsibilities.

To this end, the Park District is willing to establish a working relationship and cooperative agreement with the _____ (hereafter "Community Group" or "Affiliate"). With this agreement, the parties will define the working relationship, mutual expectations, and individual responsibilities. However, this agreement cannot be considered absolute; but shall serve as a frame of reference. Standards outlined herein insure that the parties' concept of joint planning, use, and maintenance is followed to the maximum extent possible, while retaining the essential freedom of discretion, decision and action in planning, developing and maintaining recreational programs.

I. Criteria and Conditions

- a. The Community Group/Affiliate shall provide its own governing board with adopted written bylaws, leadership, structure, and must delegate operational duties to its membership.
- b. The Community Group/Affiliate shall conduct its own financial business and be financially self-supporting:
- c. Provide an annual detailed budget to the Park District showing all anticipated revenue and expenditures, and
- d. The Community Group/Affiliate agrees and understands that neither the Community Group/Affiliate nor its officials, officers, members, employees or volunteers (collectively "Community Group/Affiliate") are entitled to any benefits or protections afforded employees or volunteers of the Park District and are not bound by any obligations as employees of the Park District. The Community Group/Affiliate will not be covered under provisions of the unemployment compensation insurance of the Park District or the workers' compensation insurance of the Park District and that any injury or property damage arising out of any Community Group/Affiliate activity will be the Community Group's/Affiliate's sole responsibility and not the Park District's. Also, it is understood

that the Community Group/Affiliate is not protected as an employee or as a person acting as an agent or employee under the provisions of the general liability insurance of the Park District and therefore, the Community Group/Affiliate will be solely responsible for its own actions. The Park District will in no way defend the Community Group/Affiliate in matters of liability.

- e. Affiliate/Community Group shall fully cooperate with any investigation conducted by or on behalf of the Park District and/or the Park District Risk Management. Failure to fully cooperate with any such investigation shall constitute a breach of agreement and in the sole discretion of the Park District may result in revocation or suspension of any Group privileges under this Agreement.

II. The Community Group/Affiliate or members of the Community Group/Affiliate will not advertise or solicit participants using the name or logo of the Park District without prior written permission of the Park District.

III. All fees, charges, monies, and expenditures shall be handled by the Community Group/Affiliate itself, with its own accounts in the group's name. The group shall have a written policy regarding refunds.

IV. Costs for maintenance of equipment and/or facilities will be charged to the Community Group/Affiliate.

a. The Community Group/Affiliate acknowledges and agrees that the group is responsible for any and all expenses, including, but not limited to, the provision of equipment and materials related to the Community Group's/Affiliate's activities and use of Park District property and facilities, unless otherwise specified and agreed to in writing.

b. Activities, programs, and events sponsored by Community Group/Affiliate shall not, other than to adhere to specific membership guidelines, program requirements, or minimum residency standards, discriminate against or exclude any individual, for participation for reasons of race, color, creed, national origin, sex, sexual orientation, disability, or any other characteristic protected by local, state, or federal law.

V. **Facility Use**

a. Requests shall be made at least 6 months in advance to insure availability. Park District Programs take precedence. The Community Group/Affiliate will receive a discount rate and priority for use of fields, courts, rooms or other Park District facilities. Priority scheduling will be as follows:

i. Park District Programs

ii. Groups between 51 – 100% residency or (Affiliate Groups)

iii. Groups between 30 – 49% residency or (Outside Groups)

b. It is the sole responsibility of the Community Group/Affiliate to determine whether any facility, field, or location is safe and/or appropriate for any intended use.

- c. The Community Group/Affiliate shall inspect each facility, field, or other location prior to and subsequent to each use and shall promptly report any unsafe condition (holes in sports fields, broken equipment, etc.) to the Park District.
- d. The Community Group/Affiliate is solely responsible for providing supervision and security services, as needed, for any and all Community Group/Affiliate activities.
- e. The Park District does not assume any responsibility, care, custody, or control of any Community Group/Affiliate property or equipment brought upon or stored upon Park District property. The Community Group/Affiliate is solely responsible for the safety and/or security of any property or equipment brought upon or stored on Park District property.
- f. The Community Group/Affiliate shall adhere to all applicable facility and Park District/City of Wilmington ordinances, rules, regulations, policies, and procedures.
- g. The use of Park District meeting rooms is based on availability and Park District scheduling concerns. The Park District retains the right to move, cancel or reschedule meetings based upon Park District needs.

VI. Rental/Usage Fee

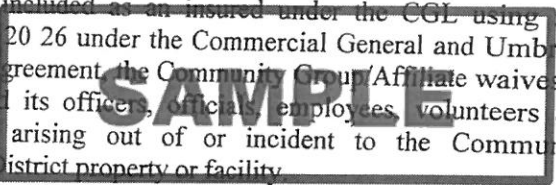
- a. Groups between 51 – 100% residency or (Affiliate Groups)
 - i. \$200 Annual fee which includes two lighted events
 - ii. \$100 per night event above the included two
 - iii. Free pavilion or room rental for registration or training
- b. Groups between 30 – 49% residency or (Outside Groups)
 - i. \$500 Annual fee which includes two lighted events
 - ii. \$100 per night event above the included two
 - iii. Free pavilion or room rental for registration or training

VII. Insurance and Indemnification

- a. The Community Group/Affiliate shall procure and maintain for the duration of this agreement, the following insurance against claims for injuries to persons or damages to property which may arise from or in connection with any of Community Group's/Affiliate's activities:
- b. Community Group/Affiliate shall maintain commercial general liability (CGL) and, if necessary, commercial umbrella insurance with a limit of not less than \$1,000,000 each occurrence. If such CGL insurance contains a general aggregate limit, it shall apply separately to this Agreement.
- c. CGL insurance shall be written on Insurance Services Office (ISO) occurrence form CG 00 01 10 93, or a substitute form providing equivalent coverage, and shall cover liability arising from premises, operations, independent contractors, products-completed operations, personal injury and advertising injury, liability assumed under an insured contract (including the tort liability of another assumed in a business contract), and shall not be endorsed to exclude claims arising from athletic participation.
- d. If the Community Group/Affiliate intends on distributing, selling, serving or furnishing alcoholic beverages, liquor liability coverage (including Dram Shop coverage) shall also be provided with a limit of not less than \$1,000,000 per occurrence.
- e. The Park District and City of Wilmington shall be included as an insured under the CGL, using ISO additional insured endorsement CG 20 26 or a substitute providing equivalent coverage, and under the commercial umbrella, if any. This insurance shall apply as

primary insurance with respect to any other insurance or self-insurance afforded to the Park District. Any insurance or self-insurance maintained by the Park District shall be excess of the Community Group's/Affiliate's insurance and shall not contribute with it.

- f. The CGL policy must include individuals for athletic participation.
- g. If the Park District has not been included as an insured under the CGL using ISO additional insured endorsement CG 20 26 under the Commercial General and Umbrella Liability Insurance required in this agreement, the Community Group/Affiliate waives all rights against the Park District and its officers, officials, employees, volunteers and agents for recovery of damages arising out of or incident to the Community Group's/Affiliate's use of any Park District property or facility.



VIII. Termination and Duration

- a. The initial term of this Agreement shall commence on the date hereof and end on _____, 20____. Thereafter, this Agreement shall be deemed automatically renewed for successive one year periods unless either party shall advise the other party in writing of its intention not to renew the Agreement at least 90 days prior to the annual renewal date of its intention not to renew the agreement, or unless the Parties otherwise mutually agree to terminate the Agreement.
- b. The Park District retains the right to alter the terms and conditions of this agreement or to terminate this agreement at any time and for any reason, including, but not limited to misconduct of the Community Group/Affiliate or for misuse of property, for purposes deemed necessary for public safety or preservation of property, if termination serves the interests of Park District residents, or because the Community Group/Affiliate has breached any of its obligations under this Agreement.
- c. The Community Group/Affiliate may terminate this agreement by providing a minimum of 45 days written notice.
- d. The Community Group/Affiliate will have financial responsibility to the Park District for any outstanding fees and/or money owed to the Park District and shall promptly reimburse the Park District. Any money owed to the Community Group/Affiliate by the Park District shall be promptly reimbursed.
- e. The Agreement may be amended by the written approval of both Parties.

IN WITNESS WHEREOF, each of the Parties has caused this Agreement to be executed by a duly authorized officer thereof as of the date first above written.

Authorized Signature of	Date	Authorized Signature of Park District	Date
Community Group/Affiliate	Primary Contact		
Name: _____			
Phone: _____			
Email: _____			

THIS LEASE AGREEMENT (hereinafter referred to as the "Agreement") made and entered into this ____ day of _____, 2016 by and between the City of Wilmington (hereinafter referred to as "Landlord") and the Wilmington Area Historical Society (hereinafter referred to as "Tenant").

WITNESSETH:

WHEREAS, Landlord is the fee owner of certain real property being, lying and situated in Will County, Illinois, such real property having a PIN of 03-17-25-323-014-0000 (hereinafter referred to as the "Premises"); and

WHEREAS, said real property contains an improved building; and

WHEREAS, Landlord desires to lease only the first floor of the building to Tenant upon the terms and conditions as contained herein; and

WHEREAS, Tenant desires to lease the first floor of the building from Landlord on the terms and conditions as contained herein.

NOW, THEREFORE, for and in consideration of the covenants and obligations contained herein and other good and valuable consideration, the receipt and sufficiency of which is hereby acknowledged, the parties hereto hereby agree as follows:

1. **TERM.** Landlord leases to Tenant and Tenant leases from Landlord first floor of the above described building only, for a term of ten years, such term beginning on _____, 2016 and ending at midnight on _____, 2026.
 - a. That the lease terms are to be 10 years with an option to renew.
 - b. That either party may terminate this lease at anytime by giving a one year notice to the other party.
 - c. That the lease shall begin on _____, 2016 and end on _____, 2026.
2. **For consideration of the leasing of the building the Tenant agrees to perform the following:**
 - a. All janitorial services for the interior of the building.
 - b. Light maintenance for the exterior of the building and operational supplies

such as: light bulbs, furnace filters, and the like.

- c. Landscaping maintenance immediately adjacent to the building only.
- d. Tenant will add the City of Wilmington as an additional insured to their club's certificate of insurance and provide a copy to the City, and indemnify the City for all losses as a result of Tenant's use of the building.
- e. Tenant will provide an annual report every August to the City Council which will include a summary of activities, operational costs and uses of the facility.
- f. Tenant will be allowed to use the building for storage of donated supplies, equipment, and other historical non-hazardous artifacts.
- g. Tenant will coordinate any repairs with the City Building Department which will need a building permit specifically relating to electrical, plumbing, structural changes, and required by the City Building Code and there will be no charge or fees to the Tenant or any of their contractors.

3. The Landlord agrees:

- a. That the City will pay all utility costs.
- b. That the City will perform any heavy maintenance of the exterior and interior of the building.
- c. That the City will provide the building and liability insurance for the building.
- d. That the City will perform an annual building inspection.
- e. The Tenant shall be allowed to keep all donations and fees for the use of the building for the purchase of janitorial supplies and light maintenance purposes.

4. **USE OF PREMISES.** The Premises shall be used and occupied by Tenant for its charitable purposes only. Tenant shall comply with any and all laws, ordinances, rules and orders of any and all governmental or quasi-governmental authorities affecting the cleanliness, use, occupancy and preservation of the Premises.

5. **CONDITION OF PREMISES.** Tenant stipulates, represents and warrants that Tenant has examined the Premises, and that they are at the time of this Lease in good order, repair, and in a safe, clean, and tenantable condition for Tenant purposes.

6. **ASSIGNMENT AND SUB-LETTING.** Tenant shall not assign this Agreement, or sub-let or grant any license to use the Premises or any part thereof without the prior written consent of Landlord. A consent by Landlord to one such assignment, sub-letting or license shall not be deemed to be a consent to any subsequent assignment, sub-letting or license. An assignment, sub-letting or license without the prior written consent of Landlord or an assignment or sub-letting by operation of law shall be absolutely null and void and shall, at Landlord's option, terminate this Agreement.

7. **ALTERATIONS AND IMPROVEMENTS.** Tenant shall make no alterations to the buildings or improvements on the premises nor construct any building or make any other improvements on the Premises without the prior written consent of Landlord. Any and all alterations, changes, and/or improvements built, constructed or placed on the Premises by Tenant shall, unless otherwise provided by written agreement between Landlord and Tenant, be and become the property of Landlord and remain on the Premises at the expiration or earlier termination of this Agreement.

8. **HAZARDOUS MATERIALS.** Tenant shall not keep on the Premises any item of a dangerous, flammable or explosive character that might unreasonably increase the danger of fire or explosion on the Premises or that might be considered hazardous or extra hazardous by any responsible insurance company.

9. **MAINTENANCE AND REPAIR; RULES.** Tenant will, at its sole expense, keep and maintain the Premises and appurtenances in good and sanitary condition and repair during the term of this Agreement and any renewal thereof. Without limiting the generality of the foregoing, Tenant shall:
 - a. Not obstruct the driveways, sidewalks, courts, entry ways, stairs and/or halls, which shall be used for the purposes of ingress and egress only;
 - b. Keep all windows, glass, window coverings, doors, locks and hardware in good, clean order and repair;
 - c. Not obstruct or cover the windows or doors without landlord approval;
 - d. Not leave windows or doors in an open position during any inclement weather;
 - e. Not hang any laundry, clothing, sheets, etc. from any window, rail, porch or balcony nor air or dry any of same within any yard area or space;
 - f. Not cause or permit any locks or hooks to be placed upon any door or window without the prior written consent of Landlord;

- g. Keep all air conditioning filters clean and free from dirt;
- h. Keep all lavatories, sinks, toilets, and all other water and plumbing apparatus in good order and repair and shall use same only for the purposes for which they were constructed. Tenant shall not allow any sweepings, rubbish, sand, rags, ashes or other substances to be thrown or deposited therein. Any damage to any apparatus and the cost of clearing stopped plumbing resulting from misuse shall be borne by Tenant;
- i. Tenant and guests shall at all times maintain order in the Premises and at all places on the Premises, and shall not make or permit any loud or improper noises, or otherwise disturb other residents;
- j. Keep all radios, television sets, stereos, phonographs, etc., turned down to a level of sound that does not annoy or interfere with other residents;
- k. Deposit all trash, garbage, rubbish or refuse in the locations provided therefor and shall not allow any trash, garbage, rubbish or refuse to be deposited or permitted to stand on the exterior of any building or within the common elements;

10. INSPECTION OF PREMISES. Landlord and Landlord's agents shall have the right at all reasonable times during the term of this Agreement and any renewal thereof to enter the Premises for the purpose of inspecting the Premises and all buildings and improvements thereon, and for the purposes of making any repairs, additions or alterations as may be deemed appropriate by Landlord for the preservation of the Premises or the building. Landlord and its agents shall further have the right to exhibit the Premises and to display the usual "for sale", "for rent" or "vacancy" signs on the Premises at any time within forty-five (45) days before the expiration of this Lease. The right of entry shall likewise exist for the purpose of removing placards, signs, fixtures, alterations, or additions that do not conform to this Agreement or to any restrictions, rules or regulations affecting the Premises.

11. SUBORDINATION OF LEASE. This Agreement and Tenant's interest hereunder are and shall be subordinate, junior and inferior to any and all mortgages, liens or encumbrances now or hereafter placed on the Premises by Landlord, all advances made under any such mortgages, liens or encumbrances (including, but not limited to, future advances), the interest payable on such mortgages, liens or encumbrances and any and all renewals, extensions or modifications of such mortgages, liens or encumbrances.

12. **TENANT'S HOLD OVER.** If Tenant remains in possession of the Premises with the consent of Landlord after the natural expiration of this Agreement, a new tenancy from month-to-month shall be created between Landlord and Tenant which shall be subject to all of the terms and conditions hereof.
13. **SURRENDER OF PREMISES.** Upon the expiration of the term hereof, Tenant shall surrender the Premises in as good a state and condition as they were at the commencement of this Agreement, reasonable use and wear and tear thereof and damages by the elements excepted.
14. **INDEMNIFICATION.** Landlord shall not be liable for any damage or injury of or to the Tenant, Tenant's guests, invitees, agents or employees and Tenant hereby agrees to indemnify, defend and hold Landlord harmless from any and all such claims or assertions of every kind and nature due to the negligence of the Tenant.
15. **DEFAULT.** If Tenant fails to comply with any of the material provisions of this Agreement, or of any present rules and regulations or any that may be hereafter prescribed by Landlord, or materially fails to comply with any duties imposed on Tenant by statute, within seven (7) days after delivery of written notice by Landlord specifying the non-compliance and indicating the intention of Landlord to terminate the Lease by reason thereof, Landlord may terminate this Agreement.
16. **ATTORNEYS' FEES.** Should it become necessary for Landlord to employ an attorney to enforce any of the conditions or covenants hereof, including the collection of rentals or gaining possession of the Premises, Tenant agrees to pay all expenses so incurred, including a reasonable attorneys' fee.
17. **RECORDING OF AGREEMENT.** Tenant shall not record this Agreement on the Public Records of any public office. In the event that Tenant shall record this Agreement, this Agreement shall, at Landlord's option, terminate immediately and Landlord shall be entitled to all rights and remedies that it has at law or in equity.
18. **GOVERNING LAW.** This Agreement shall be governed, construed and interpreted by, through and under the Laws of the State of Illinois.
19. **SEVERABILITY.** If any provision of this Agreement or the application thereof shall, for any reason and to any extent, be invalid or unenforceable, neither the

20. **BINDING EFFECT.** The covenants, obligations and conditions herein contained shall be binding on and inure to the benefit of the heirs, legal representatives, and assigns of the parties hereto.
21. **DESCRIPTIVE HEADINGS.** The descriptive headings used herein are for convenience of reference only and they are not intended to have any effect whatsoever in determining the rights or obligations of the Landlord or Tenant.
22. **CONSTRUCTION.** The pronouns used herein shall include, where appropriate, either gender or both, singular and plural.
23. **NON-WAIVER.** No indulgence, waiver, election or non-election by Landlord under this Agreement shall affect Tenant's duties and liabilities hereunder.
24. **MODIFICATION.** The parties hereby agree that this document contains the entire agreement between the parties and this Agreement shall not be modified, changed, altered or amended in any way except through a written amendment signed by all of the parties hereto.
25. **NOTICE.** Any notice required or permitted under this Lease or under state law shall be deemed sufficiently given or served if sent by United States certified mail, return receipt requested, addressed as follows:

If to Landlord to:

The City of Wilmington
[Landlord's Name]

1165 S. Water Street
Wilmington, IL 60481
[Landlord's Address]

If to Tenant to:

Wilmington Area Historical Society
[Tenant's Name]

[Tenant's Address]

Landlord and Tenant shall each have the right from time to time to change the place notice is to be given under this paragraph by written notice thereof to the other party. In addition, Landlord may provide notice to Tenant by posting notice upon the front door of the Premises.

ADDITIONAL PROVISIONS; DISCLOSURES.

[Landlord should note above any disclosures about the premises that may be required under Federal or Illinois law, such as known lead-based paint hazards in the Premises. The Landlord should also disclose any flood hazards.]

As to Landlord this ___ day of _____, 2016.

Mayor, City of Wilmington

Clerk, City of Wilmington

As to Tenant, this ___ day of _____, 2016.

Wilmington Area Historical Society

President

Its Secretary

General Ledger

B & G Exp vs Budget FEB16

User: kim
 Printed: 03/03/2016 - 9:45
 Periods: 10-10
 Fiscal Year: 2016
 JE Number: 000000

City of Wilmington
 1165 S. Water St.
 Wilmington, IL 60481
 815-476-2175



Account Number	Description	Budgeted Amount	Period Amount	YTD Amount	YTD Var	Encumbered Amt	Available	% Avail
6510	Maintenance - Equipment Exp	10,000.00	1,318.14	7,912.14	2,087.86	0.00	2,087.86	20.88
6530	Maintenance - Grnds/Bldg Exp	64,000.00	4,158.02	59,686.44	4,313.56	0.00	4,313.56	6.74
6531	Maint -Cleaning/Material's Exp	33,000.00	0.00	21,284.00	11,716.00	0.00	11,716.00	35.50
6670	Other Professional Services Ex	17,000.00	0.00	11,775.72	5,224.28	0.00	5,224.28	30.73
6715	Rental of Buildings/Space	1,500.00	0.00	1,150.00	350.00	0.00	350.00	23.33
6760	Telephone Services Exp	800.00	0.00	480.24	319.76	0.00	319.76	39.97
6810	Utilities Expense	25,000.00	49.27	3,133.22	21,866.78	0.00	21,866.78	87.47
6970	Oper Supplies and Tools Exp	5,000.00	303.01	2,624.33	2,375.67	0.00	2,375.67	47.51
7160	Misc & Contingency Expense	2,000.00	0.00	0.00	2,000.00	0.00	2,000.00	100.00
7320	Equipment Purchases Exp	8,000.00	0.00	375.00	7,625.00	0.00	7,625.00	95.31
Report Totals:		166,300.00	5,828.44	108,421.09	57,878.91	0.00	57,878.91	34.80