

Committee: Finance, Administration and Land Acquisition

Date: Tuesday January 19, 2016

Time: 6:00 p.m.

Members

Present: Aldermen L. Hall, Kirwin, K. Hall, Evans, Tutor Van Duyne and Persic

Absent: Alderman Studer

Non-Members

Present: Mayor Orr, City Clerk Judy Radosevich, City Administrator Tony Graff, City Accountant Kim Doglio and City Engineer Colby Zemaitis

Alderman Tutor called the Finance, Administration and Land Acquisition Committee Meeting to order at 6:00 pm

Approve of the December 15, 2015 Meeting Minutes

Alderman Persic made a motion and Alderman K. Hall seconded to approve the December 15, 2015 committee meeting minutes as written and have them placed on file, motion passed.

Review the Accounts Payable Report as Presented by the City Accountant

Kim Doglio the City Accountant reviewed a few checks that had large dollar amount and noted that as far as the Collectors there is nothing unusual about it. In the Year to Date Financial Statement ending December 31. 2015 everything is within budget.

Old Business:

Review/ Approve Bid Results for Demolition and Asbestos Abatement at the former Widow's Laundry Home and Award the Bid to Bechstein Construction Corporation, the Lowest Responsible Bidder, in the amount of \$24,074.00 as Recommended by True North Consultants, Inc.

Administrator Graff noted that this Bid is good for 180 days and to lock in this price we have to award the bid. I asked them if they would hold the bid price without us awarding it for at least another 30 days, the delay is because I want to get these line item transfers and look at the budget to see where the money will come from. They were ok with the 30 day hold and are aware the work will not begin until the next Fiscal Year begins.

New Business;

Review/ Approve An Ordinance Providing for Line Item Transfers for the Fiscal Year Beginning May 1, 2015 and Ending April 30, 216

Alderman Kirwin made a motion and Alderman K. Hall seconded to move City Council for final approval, motion passed

Review/ Approve Agreement with Mack & Associates, P.C. for auditing services for the fiscal year ended April 30, 2016 in the amount of \$17,500.00, along with any additional work that may be needed beyond the scope at a rate of \$125.00 per hour

Alderman VanDuyne made a motion an Alderman Persic seconded to move to City Council for final approval, motion passed

Review/ Approve A Resolution Deleting and Designating Authorized Signatories to the City of Wilmington Bank Accounts at Grundy Bank

Alderman K. Hall made a motion and Alderman Kirwin second to move to City Council for final approval, motion passed

Review/ Approve a Resolution Authorizing the City Treasurer to Update the City of Wilmington Signatories with the Illinois Funds

Alderman K. Hall made a motion and Alderman Evans seconded to move to City Council for final approval, motion passed

Review/ Approve Change of Payroll Providers from ADP to Paycor as recommended by City Accountant Doglio

Alderman Evans made a motion and Alderman Kirwin seconded to move to City Council for final approval, motion passed

Presentation by Healy Bender & Associates, Inc. for School Community Project Architectural Services

Cliff Bender and Associates gave a Conceptual Presentation on the School Community Project Architectural Services.

Alderman Kirwin made a motion and Alderman K. Hall seconded to adjourn the January 16, 2016 meeting at 6:58 p.m. motion passed

Respectfully Submitted,

Judith Radosevich
City Clerk