

Committee: Finance, Administration and Land Acquisition

Date: Tuesday October 18, 2016

Time: 6:00 p.m.

Members

Present: Aldermen L. Hall, Kirwin, K. Hall, Evans, Tutor, Van Duyne, Persic and Studer

Non-Members

Present: Mayor Orr, City Clerk Judy Radosevich, City Administrator Tony Graff, City Accountant Kim Doglio, City Engineer Zemaitis and City Attorney Urban

Alderman Studer called the Finance, Administration and Land Acquisition Committee Meeting to order at 6:00 pm

Approve of the September 20, 2016 and October 4, 2016 Meeting Minutes

Alderman Persic made a motion and Alderman L. Hall seconded to approve the September 20, 2016 with language correction, motion passed

Alderman Tutor made a motion to have the October 4, 2016 minutes reviewed and corrected at the next Council Meeting, 7 yes, 1 pass (Kirwin), and motion passed

Fiscal Year 2016 Audit as Presented by Mack & Associates

Erica Blumberg explained and gave a favorable review of the City of Wilmington's Annual Financial Report.

Review Accounting Reports as Presented by the City Accountant

Kim Doglio the City Accountant reviewed the Check Register and the Collector's Report and noted that there is nothing unusual. Kim also reviewed the General Ledger and successfully answered Alderman Studer's question in regards to the late fees.

Review/ Approve 2017 Meeting Dates and Times

Alderman Tutor made a motion to accept the 2017 Meeting Dates and Times schedule, motion passed

Review/ Approve the Memorandum of Understanding Between the Illinois Department of Transportation and the City of Wilmington for Improvements to N. Water Street and N. Kankakee Street.

Mayor Orr wanted to thank some of the Aldermen who had questions on some of the line items in relationship to the dollar amounts. Mayor noted there have been changes made to the agreement and that it is now binding.

Administrator Graff went over the changes in the revised agreement, after additional discussion Alderman Kirwin made a motion and Alderman Persic seconded to send the MOU including all changes made today to City Council for final approval, motion passed.

Review / Approve An Ordinance Directing the Sales of the Former City of Wilmington Police Station at 120 N. Main Street Bearing Parcel Numbers 03-17-25-323-013-000 and Adjoining Lots to the West and South

City Attorney Urban noted that the word "South" has been removed, the South being most of the parking lot between the old Police Station and the old City Hall. Attorney Urban noted, that what is before the Committee are Lots 1, 2 & 3 and to include part of Lot 4, Alderman Studer asked if perhaps we should consider keeping the property for future use by the city, both City Administrator Graff and the City Engineer have considered this option but there would be a cost of bring the building up to code and pave the parking lot. Alderman Studer made a motion and Alderman Persic seconded to send the Proposal for the Sale of the former City of Wilmington Police Station at 120 N. Main Street to full council for approval, motion passed

Review/ Approve the intergovernmental Agreement for Grundy-WESCOM Partnership Radio Infrastructure Project

Alderman L. Hall made a motion to table until the next meeting, motion passed

Review/ Approve Quote Submitted by JR Castle Construction, Inc. for the Widow's Road Storm Water Replacement Project.

Administrator Graff noted this was a solicitation and not a formal bid, City Engineer Colby Zemaitis and Public Works Superintendent VanDuyne worked with 3 Companies for this project, there were 3 solicitations submitted, each company was shown the property and explained what was needed. The lowest numbers were from JR Castle and they are paying prevailing wages.

Alderman Kirwin made a motion and Alderman L. Hall seconded to send to full Council for final approval.

Review/ Approve Ratification of Ground Water Storage Tank Repairs

Administrator Graff explained after having the tanks inspected there were a few leaks and needed repair, the cost would be not to exceed \$19,000 so we now need to ratify the expenditure. Alderman Kirwin made a motion and Alderman K. Hall seconded to send to full council for final approval, motion passed

Contribution to the Chamber of Commerce for Downtown Christmas Lighting

Mayor Orr noted that the Chamber of Commerce and The Rotary Club are looking to replace the downtown Christmas lights and they are adding 60 . 36+LED Wreaths, the total cost for this would be about \$4,600. The Rotary Club and Chamber of Commerce both are contributing \$1,000 each, Mike Kripe asked if the City could help with the cost to purchase the LED Lights. Alderman VanDuyne made a motion and Alderman Tutor seconded to approve the Mayor's recommendation to use his contingency to contribute up to \$1,000 toward the Christmas lighting for the City, motion passed.

Review/ Approve Proposal /Contract Agreement for Water Storage Tank by Dixon Engineering

After much discussion Alderman Evans make a motion and Alderman K. Hall seconded to sent to full council for approval of the Dixon Engineering quote for Water Storage Tank Inspection at an amount not to exceed \$4,000 motion passed

Review/ Approve the 14th Amendment to the Redevelopment Agreement By and Among the City of Wilmington and Adar Ridgeport Industrial Partners, LLC and Ridgeport Partners II, LLC.

Administrator Graff explained the Amendment and after some discussion Alderman Tutor made a motion and Alderman Persic second the approve the 14th Amendment to the Redevelopment Agreement, motion passed.

Alderman Tutor made a motion and Alderman K. Hall seconded to adjourn the October 18, 2016 Finance, Administration & Land Acquisition Meeting at 7:05 p.m. Motion passed.

Respectfully Submitted,

Judith Radosevich
City Clerk