



**City of Wilmington
Police & ESDA Committee
Tuesday, October 11, 2016 at 5:30 p.m.**

Location & Time

Council Chamber
Wilmington City Hall
1165 S. Water Street
5:30 p.m. 10/11/16

**Police & ESDA
Committee Members**

Frank Studer, Co-Chair
Fran Tutor, Co-Chair
Larry Hall
Steve Evans
Joe Van Duyne

Agenda

1. Call to Order
2. Approval of the August 9, 2016 Meeting Minutes
3. New Business
 - a. Presentation from Steve Rauter regarding P-25 Compliant Radio System Proposal
 - b. Review / Approve Intergovernmental Agreement Between Will County 9-1-1- Emergency Telephone System Board and the City for the Funding of a 9-1-1 Surcharge Reallocation
 - c. Review / Approve 2017 Meeting Dates & Times
4. Review FY 2017 Budget Reports
 - a. Police Department
 - b. ESDA
5. Adjournment

**CITY OF WILMINGTON
POLICE & ESDA COMMITTEE
Tuesday, August 9, 2016, 5:30 p.m.
Wilmington City Hall, Council Chambers
1165 S. Water Street**

In Attendance

Committee Members

Co-Chair, Alderman Frank Studer
Co-Chair, Alderman Fran Tutor
Alderman Larry Hall
Alderman Steve Evans
Alderman Joe Van Duyne

City Officials

Chief of Police Phil Arnold
ESDA Director Dennis Housman
Executive Secretary Joie Ziller

The meeting of the Police and ESDA Committee was called to order at 5:30 p.m. by Alderman Studer.

Previous Meeting Minutes – June 14, 2016

The minutes were reviewed. **Alderman L. Hall made a motion and Alderman Van Duyne seconded to accept the June 14, 2016 Committee meeting minutes as written and have them placed on file.**

Upon voice vote, THE MOTION CARRIED, 4 yes, 1 pass (Alderman Tutor)

Old Business

No Old Business was discussed.

New Business

1. Discussion on Flag Pole Project at Wilmington Police Department

Chief Arnold presented three quotes to the Committee. The quote from Sturø Flag came in at \$6,850 and includes one 25ø pole, two 20ø poles, ornamental balls, the proper flags (1 US, 1 Illinois & 1 Police Mourning) and installation. Chief Arnold stated that the funds to pay for this project are coming from the \$10,000 sale of surplus items. With the remaining dollars he would like to see more professional landscaping around the department. Although the Committee was in favor of this they had a couple of answered questions; i.e., the gauge of the poles and were all materials made in the USA. Chief Arnold indicated that he would find out and the Committee agreed that this can be brought to the August 16, 2016 Finance, Administration and Land Acquisition Committee for review and moved to City Council for full approval at the August 16, 2016 as well.

2. Intergovernmental Agreement Between School District 209U and the City/Police

Chief Arnold informed the Committee that this agreement will remain status quo at this time.

Alderman Tutor made a motion and Alderman Evans seconded to bring this agreement to City Council for full vote at the August 16, 2016 City Council meeting.

Upon voice vote, THE MOTION CARRIED, 5 yes

Monthly Review of Budget Reports

Police Department: The Committee reviewed the budget report as presented. The commended Chief Arnold on the great work with Police budget and scheduling. Overall the Committee is very pleased.

ESDA: The Committee reviewed the budget related to ESDA. Director Housman informed the Committee that the department is in need of a new 50ø life ramp which cost about \$10,000. Currently the department has three life ramps and one is not safe for the department to use during open water rescues. The Committee encouraged Director Housman to speak with Account Doglio to review the ESDA budget to find the funding to purchase this important piece of equipment.

Adjournment

With no further business before the Committee, Alderman Studer made a motion and it was seconded by Alderman L. Hall to adjourn. Upon voice vote, THE MOTION CARRIED unanimously and the meeting was adjourned at 6:08 p.m.

Respectfully submitted,

Joie Ziller
Executive Secretary

INTERGOVERNMENTAL AGREEMENT

BY AND BETWEEN

THE WILL COUNTY 9-1-1 EMERGENCY TELEPHONE SYSTEM BOARD

AND THE

Agency Name

FOR THE FUNDING OF A 9-1-1 SURCHARGE REALLOCATION

Pursuant to the FY 2016
Surcharge Reallocation Grant Program

Effective December 1, 2015 to November 1, 2016

DATED: _____

**INTERGOVERNMENTAL AGREEMENT
BETWEEN THE WILL COUNTY 9-1-1 EMERGENCY TELEPHONE SYSTEM
BOARD
AND THE MUNICIPAL AGENCY OR PUBLIC SAFETY ANSWERING POINT
KNOWN AS**

Agency Name

FOR THE FUNDING OF A 9-1-1 SURCHARGE REALLOCATION

This AGREEMENT is made and entered into on the _____ day of _____, 20____, by and between the WILL COUNTY 9-1-1 EMERGENCY TELEPHONE SYSTEM BOARD (hereafter referred to as "ETSB") and the MUNICIPAL AGENCY or Public Safety Answering Point (hereafter referred to as "PSAP" known as _____ (hereafter referred to as "MUNICIPAL AGENCY or PSAP").

WHEREAS, the ETSB has created a Surcharge Reallocation program as outlined in "exhibit one", attached hereto, and hereby incorporated by reference; and

WHEREAS, the MUNICIPAL AGENCY or PSAP has agreed to participate in said Surcharge Reallocation program, and by doing so, has agreed to all of the terms and conditions as outlined in said agreement; and

WHEREAS, the provisions of Article VII, Section 10 of the 1970 Illinois Constitution and the provisions of the Intergovernmental Cooperation Act (5 ILCS 220/1 et seq.) authorize and encourage intergovernmental cooperation;

NOW, THEREFORE, in consideration of the promises, covenants, terms and conditions set forth in this AGREEMENT and the attached "Exhibit One," the sufficiency of which are hereby acknowledged, the ETSB, and the MUNICIPAL AGENCY or PSAP agree as follows:

- A. That the parties agree to be bound by each and every term and condition as set forth in "Exhibit Two" and that all such terms and conditions are hereby made a part of this agreement as if here fully set forth in this INTERGOVERNMENTAL AGREEMENT.
- B. That this Surcharge Reallocation is expressly given by the ETSB to the MUNICIPAL AGENCY or PSAP as a single Surcharge Reallocation for specific qualifying goods and/or services in accordance with "Exhibit Two", and is not to be construed as a continuing Surcharge Reallocation for this, or any other purpose.

- C. That this Surcharge Reallocation is not a continuing Surcharge Reallocation but is limited to a one time only agreement, unless the ETSB, at its sole discretion, determines that additional Surcharge Reallocations or extensions are to be allowed.
- D. The term of the Agreement will take effect as of December 1, 2015 and continue through November 1, 2016.
- E. The receiving agency acknowledges that all purchases made by it shall be legal, proper and in accordance with the "Emergency Telephone System Act", 50 ILCS 750.
- F. That attached hereto, and hereby incorporated by reference as "Exhibit One", is the specific dollar amount of the Surcharge Reallocation as approved by the ETSB.
- G. That attached hereto, and hereby incorporated by reference as "Exhibit Three", is the Contact Information-Project Proposal form that shall be completed by the MUNICIPAL AGENCY or PSAP and returned to the ETSB with this executed agreement.
- H. That attached hereto, and hereby incorporated by reference as "Exhibit Four", is the Surcharge Expenditure Audit Report form that shall be completed by the MUNICIPAL AGENCY or PSAP in accordance with "Exhibit Two".

I. MISCELLANEOUS

1. Nonliability: No party to this AGREEMENT shall be liable to any other party for any loss, claim or damages as a result of any delay or failure in the performance of any obligation hereunder, directly or indirectly caused by or resulting from acts of the other party, acts of the government, acts of God, acts of third persons, strikes, embargoes, delays in the mail, transportation and delivery, network or power failures and shortages, fires, floods, epidemics and unusually severe weather conditions, or other causes beyond the control of such party.
2. Binding effect: This AGREEMENT shall be binding upon and inure to the benefit of the successors and assigns of the parties as if they too were parties.
3. Severability: The parties agree that to the extent a court of competent jurisdiction shall determine that any part or provision of this AGREEMENT is unenforceable as a matter of law, such part or provision of the AGREEMENT shall be deemed severable and the remainder of the AGREEMENT shall survive.
4. Notice: All notices required herein shall be in writing and be served personally or by registered or certified mail, return receipt requested, upon the parties at their principal administrative offices or as otherwise designated.

5. Governing law: This agreement shall be governed, interpreted and construed according to the laws of the State of Illinois.
6. Amendment: This AGREEMENT and attached exhibits contains the entire agreement of the parties and shall supersede any prior agreements or understandings, written or oral, and may only be altered, modified or amended by written consent of the parties.
7. Compliance with laws: The parties agree that they will each observe and comply with all applicable federal, state and local laws that affect performance under this AGREEMENT.
8. Indemnification: The MUNICIPAL AGENCY or PSAP hereby hold harmless the ETSB for any claims, losses, damages and liabilities whatsoever relative to actions by third parties as a result of this Surcharge Reallocation and/or the purchase of goods and services with the Surcharge Reallocation funds. MUNICIPAL AGENCY or PSAP agrees to hold harmless and defend the ETSB, its staff and Board members, from and against any claims, losses, damages and liabilities, including costs, expenses, and attorney's fees.
9. The ETSB, or its designee, shall have the authority to audit services, equipment or materials purchased through the 9-1-1 Surcharge Reallocation Program to ensure that said services, equipment or materials are being used in accordance with the Emergency Telephone System Act and the 9-1-1 Surcharge Reallocation Program Guidelines. This audit authority shall remain in effect for the life of the service, equipment or materials purchased through the 9-1-1 Surcharge Reallocation. Should the ETSB determine that the service, equipment or materials are not being used in accordance with the Emergency Telephone System Act and the 9-1-1 Surcharge Reallocation Program Guidelines then said service, equipment or materials shall be removed and returned to the ETSB, at the expense of the agency, or the agency shall be required to refund the financial assistance received from the ETSB. The ETSB shall have sole discretion in determining which method of recovery shall be followed by the agency.
10. Forfeiture: Any use of surcharge reallocation funds that is not in compliance with the intergovernmental agreement, shall cause forfeiture of any unexpended reallocation funds and cause forfeiture of any future rights under this or any subsequent grant or surcharge reallocation program by the ETSB.
11. Term of agreement: The term of said agreement will take effect as of December 1, 2015 and continue through November 1, 2016.
12. The agency shall pay all reasonable attorneys' fees to the ETSB for any action necessary to enforce any part of this agreement.

SIGNED:

WILL COUNTY EMERGENCY TELEPHONE SYSTEM BOARD

BY: _____
Julie Ponce-Doyle, CHAIRPERSON

DATED _____

MUNICIPAL AGENCY or PSAP -

BY: _____

NAME AND TITLE (printed): _____

DATED: _____

City of Wilmington
Police and ESDA Committee Meetings 2017

The City of Wilmington City Council has set the second Tuesday of each month, unless otherwise noted for the 2017 Police and ESDA Committee meeting dates. All meetings begin at 5:30 p.m. and are held in the Council Chambers of City Hall, 1165 South Water Street, Wilmington, Illinois:

January 10

February 14

March 14

April 11

May 9

June 13

July 11

August 8

September 12

October 10

November 14

December 12

These times and dates are subject to change. If any changes are made, the new date and time will be posted. The public is invited to attend any and all meetings.

General Ledger

WPD Exp vs Budget SEP16

User: kim
 Printed: 10/05/2016 - 1:42
 Periods: 05-05
 Fiscal Year: 2017
 JE Number: 000000

City of Wilmington
 1165 S. Water St.
 Wilmington, IL 60481
 815-476-2175



Account Number	Description	Budgeted Amount	Period Amount	YTD Amount	YTD Var	Encumbered Amt	Available	% Avail
6010	Wages & Salaries Expense	1,101,500.00	81,436.55	455,238.72	646,261.28	0.00	646,261.28	58.67
6015	Overtime Wages Expense	105,000.00	12,315.79	31,343.42	73,656.58	0.00	73,656.58	70.15
6020	PT Wages Expense	75,000.00	6,429.54	36,418.51	38,581.49	0.00	38,581.49	51.44
6030	Crsg Guard Wages Exp	6,200.00	510.00	1,410.00	4,790.00	0.00	4,790.00	77.26
6035	Vacation Buy-Out Expense	15,000.00	0.00	0.00	15,000.00	0.00	15,000.00	100.00
6310	Prof Fees - Animal Control	2,000.00	600.00	1,970.00	30.00	0.00	30.00	1.50
6331	Community Police Programs	2,000.00	0.00	0.00	2,000.00	0.00	2,000.00	100.00
6335	Prof Fees- Computer R&M	20,000.00	2,863.23	10,185.06	9,814.94	0.00	9,814.94	49.07
6340	Prof Fees - Dispatch Svc	176,500.00	14,703.16	88,218.96	88,281.04	0.00	88,281.04	50.02
6360	Dues, Subscrp. & Memberships	2,000.00	0.00	170.00	1,830.00	0.00	1,830.00	91.50
6380	Employee Health & Life Ins Exp	170,000.00	13,181.14	49,280.11	120,719.89	0.00	120,719.89	71.01
6460	Legal Services Fees	20,000.00	382.48	4,314.96	15,685.04	0.00	15,685.04	78.43
6510	Maintenance - Equipment Exp	8,500.00	2,620.02	4,170.52	4,329.48	0.00	4,329.48	50.94
6550	Maint-Radios & Pagers Exp	1,300.00	0.00	103.85	1,196.15	0.00	1,196.15	92.01
6640	Maint-Vehicles Exp	20,000.00	2,614.15	4,296.37	15,703.63	0.00	15,703.63	78.52
6650	Notices/Legal Publications Exp	500.00	277.30	277.30	222.70	0.00	222.70	44.54
6670	Prof Fees - Other	13,000.00	450.00	4,835.60	8,164.40	0.00	8,164.40	62.80
6760	Tele/Internet Service Expense	14,000.00	470.47	4,228.15	9,771.85	0.00	9,771.85	69.80
6770	Training, Mtg.& Travel Expense	15,000.00	1,035.47	6,946.80	8,053.20	0.00	8,053.20	53.69
6930	Gasoline & Oil Expense	40,000.00	2,515.71	11,996.69	28,003.31	0.00	28,003.31	70.01
6960	Office Supplies Expense	5,600.00	250.21	1,269.63	4,330.37	0.00	4,330.37	77.33
6965	Postage Expense	2,000.00	0.00	420.86	1,579.14	0.00	1,579.14	78.96
6970	Oper Supplies and Tools Exp	15,000.00	294.41	4,942.39	10,057.61	0.00	10,057.61	67.05
7010	Uniforms & Accesory Expense	23,000.00	78.66	7,960.82	15,039.18	0.00	15,039.18	65.39
7160	Misc Expense	1,500.00	33.00	33.00	1,467.00	0.00	1,467.00	97.80
7320	Equipment Purchases Exp	6,000.00	0.00	885.10	5,114.90	0.00	5,114.90	85.25
7321	Leased Equipment Expense	58,000.00	1,658.89	9,441.69	48,558.31	0.00	48,558.31	83.72
7360	Expensed Equip.	5,000.00	1,476.73	3,560.53	1,439.47	0.00	1,439.47	28.79
Report Totals:		1,923,600.00	146,196.91	743,919.04	1,179,680.96	0.00	1,179,680.96	61.33

General Ledger

ESDA EXP VS BUDGET SEP16

User: kim
 Printed: 10/05/2016 - 3:32
 Periods: 05-05
 Fiscal Year: 2017
 JE Number: 000000

City of Wilmington
 1165 S. Water St.
 Wilmington, IL 60481
 815-476-2175



Account Number	Description	Budgeted Amount	Period Amount	YTD Amount	YTD Var	Encumbered Amt	Available	% Avail
6010	Wages & Salaries Expense	9,000.00	0.00	3,775.00	5,225.00	0.00	5,225.00	58.06
6360	Dues, Subscrp. & Memberships	1,000.00	0.00	0.00	1,000.00	0.00	1,000.00	100.00
6510	Maintenance - Equipment Exp	4,000.00	1,167.89	4,455.88	(455.88)	0.00	(455.88)	(11.40)
6550	Maint-Radios & Pagers Exp	1,500.00	420.00	420.00	1,080.00	0.00	1,080.00	72.00
6640	Maint-Vehicles Exp	5,000.00	174.82	1,004.46	3,995.54	0.00	3,995.54	79.91
6650	Notices/Legal Publications Exp	200.00	0.00	0.00	200.00	0.00	200.00	100.00
6670	Prof Fees - Other	6,000.00	66.36	138.00	5,862.00	0.00	5,862.00	97.70
6760	Tele/Internet Service Expense	4,500.00	774.65	2,035.95	2,464.05	0.00	2,464.05	54.76
6770	Training, Mtg. & Travel Expense	5,500.00	(30.00)	870.00	4,630.00	0.00	4,630.00	84.18
6817	Subs Weather Service Exp	100.00	0.00	83.95	16.05	0.00	16.05	16.05
6930	Gasoline & Oil Expense	4,000.00	170.48	1,211.64	2,788.36	0.00	2,788.36	69.71
6960	Office Supplies Expense	1,200.00	0.00	122.46	1,077.54	0.00	1,077.54	89.80
6965	Postage Expense	100.00	0.00	21.65	78.35	0.00	78.35	78.35
6970	Oper Supplies and Tools Exp	10,200.00	713.83	1,096.47	9,103.53	0.00	9,103.53	89.25
7160	Misc Expense	1,500.00	0.00	0.00	1,500.00	0.00	1,500.00	100.00
7320	Equipment Purchases Exp	7,500.00	9,750.00	9,750.00	(2,250.00)	0.00	(2,250.00)	(30.00)
7360	Expensed Equip.	1,500.00	184.24	184.24	1,315.76	0.00	1,315.76	87.72
8021	Contingency	2,000.00	0.00	0.00	2,000.00	0.00	2,000.00	100.00
Report Totals:		64,800.00	13,392.27	25,169.70	39,630.30	0.00	39,630.30	61.16