



**City of Wilmington  
Police & ESDA Committee  
Tuesday, February 9, 2016 at 5:30 p.m.**

**Location & Time**

Council Chamber  
Wilmington City Hall  
1165 S. Water Street  
5:30 p.m. 02/09/16

**Police & ESDA  
Committee Members**

Frank Studer, Co-Chair  
Fran Tutor, Co-Chair  
Larry Hall  
Steve Evans  
Joe Van Duyne

**Agenda**

1. Call to Order
2. Approval of the January 12, 2016 Meeting Minutes
3. New Business
  - a. Discussion-Repair Work Needed for Detective Unit (2006 Ford Explorer, Unit M-5)
4. Review Budget Reports
  - a. Police Department
  - b. ESDA
5. Adjournment

**CITY OF WILMINGTON  
POLICE & ESDA COMMITTEE  
Tuesday, January 12, 2016, 5:30 p.m.  
Wilmington City Hall, Council Chambers  
1165 S. Water Street**

**In Attendance**

**Committee Members**

Co-Chair, Alderman Frank Studer  
Co-Chair, Alderman Fran Tutor  
Alderman Larry Hall  
Alderman Steve Evans  
Alderman Joe Van Duyne

**City Officials**

Chief of Police Phil Arnold  
Director ESDA Dennis Housman  
Mayor Marty Orr<sup>(5:34pm)</sup>  
City Administrator Tony Graff<sup>(5:36pm)</sup>  
Executive Secretary Joie Ziller

**The meeting of the Police and ESDA Committee was called to order at 5:30 p.m. by Alderman Studer.**

**Previous Meeting Minutes – December 8, 2015**

The minutes were reviewed. Alderman Tutor made a motion and Alderman L. Hall seconded to accept the December 8, 2015 Committee meeting minutes as written and have them placed on file.

**Upon voice vote, THE MOTION CARRIED, 5 yes**

**Old Business**

No Old Business was discussed.

**New Business**

**1. Awnings for Police Department**

Chief Arnold explained to the Committee that he is in the process of obtaining quotes for new awnings, along with installation. This will be discussed at a future meeting.

**2. Narcan Mandate**

Chief Arnold informed the Committee that it was recently mandated that all Police Officers carry Narcan on their person while on duty. Narcan is an opioid antagonist and is used for the complete or partial reversal of opioid overdose, including respiratory depression. Officers, usually the first to arrive at the scene, won't have to wait for an ambulance to administer the drug that could possibly save the life of someone overdosing on heroin or other opiates. A dose of Narcan is designed to keep someone alive so they can be transported to the hospital. All Officers are required to take a 4-hour training class prior to carrying Narcan.

**3. Traffic Trailer Update**

Chief Arnold let the Committee know that the traffic trailer arrived and has been out in several locations counting traffic and speeds traveled.

**Review FY2016 Budget Reports**

Police Department ó Chief Arnold discussed the departments FY2016 budget with the Committee.

ESDA ó Director Housman discussed the budget with the Committee. Director Housman also handed out a list of call-outs from 2015.

**Adjournment**

**With no further business before the Committee, Alderman Tutor made a motion and it was seconded by Alderman L. Hall to adjourn. Upon voice vote, THE MOTION CARRIED unanimously and the meeting was adjourned at 5:50 p.m.**

Respectfully submitted,

Joie Ziller  
Executive Secretary

# General Ledger

## WPD Exp vs Budget JAN16

City of Wilmington  
 1165 S. Water St.  
 Wilmington, IL 60481  
 815-476-2175



User: kim  
 Printed: 02/04/2016 - 9:19  
 Periods: 09-09  
 Fiscal Year: 2016  
 JE Number: 000000

Account Number	Description	Budgeted Amount	Period Amount	YTD Amount	YTD Var	Encumbered Amt	Available	% Avail
6010	Salaries Payroll Expense	1,013,100.00	79,754.91	729,360.96	283,739.04	0.00	283,739.04	28.01
6015	Overtime Wages Payroll Expense	110,000.00	9,924.14	80,069.13	29,930.87	0.00	29,930.87	27.21
6020	P-T Officer Wages Payroll Exp	65,000.00	3,857.26	48,272.76	16,727.24	0.00	16,727.24	25.73
6026	Clerical Wages	0.00	0.00	0.00	0.00	0.00	0.00	0.00
6030	Crossing Guard Wage Py Exp	6,000.00	270.00	3,480.00	2,520.00	0.00	2,520.00	42.00
6035	Vacation Buy-out Payroll Exp	12,800.00	0.00	12,666.56	133.44	0.00	133.44	1.04
6310	Animal Welfare Expense	2,000.00	350.00	1,550.00	450.00	0.00	450.00	22.50
6331	Community Service & Affairs	2,000.00	0.00	0.00	2,000.00	0.00	2,000.00	100.00
6335	Computer Maint.& Prog. Fees	23,000.00	1,159.63	13,948.81	9,051.19	0.00	9,051.19	39.35
6340	Wescom Service Fees	162,000.00	13,499.57	134,995.70	27,004.30	0.00	27,004.30	16.67
6360	Dues, Subscrp. & Memberships	2,000.00	285.00	495.00	1,505.00	0.00	1,505.00	75.25
6380	Employee Health & Life Ins Exp	190,000.00	14,906.61	117,851.55	72,148.45	0.00	72,148.45	37.97
6460	Legal Services Fees	27,000.00	1,937.50	12,042.28	14,957.72	0.00	14,957.72	55.40
6510	Maintenance - Equipment Exp	6,500.00	0.00	3,505.58	2,994.42	0.00	2,994.42	46.07
6550	Maint-Radios & Pagers Exp	1,600.00	140.00	1,060.84	539.16	0.00	539.16	33.70
6640	Maint-Vehicles Exp	20,000.00	643.34	11,630.13	8,369.87	0.00	8,369.87	41.85
6650	Notices/Legal Publications Exp	500.00	0.00	0.00	500.00	0.00	500.00	100.00
6670	Other Professional Services Ex	11,900.00	0.00	7,087.25	4,812.75	0.00	4,812.75	40.44
6760	Telephone Services Exp	18,000.00	1,675.10	9,783.48	8,216.52	0.00	8,216.52	45.65
6770	Training & Mileage Expenses	21,500.00	0.00	5,987.72	15,512.28	0.00	15,512.28	72.15
6930	Gasoline, Oil & Tolls Expense	48,600.00	2,100.24	24,793.53	23,806.47	0.00	23,806.47	48.98
6960	Office Supplies & Postage Exp	5,600.00	109.22	3,973.18	1,626.82	0.00	1,626.82	29.05
6965	Postage	2,000.00	130.44	953.44	1,046.56	0.00	1,046.56	52.33
6970	Oper Supplies and Tools Exp	13,000.00	684.12	6,387.30	6,612.70	0.00	6,612.70	50.87
7010	Uniforms Expense	23,000.00	103.99	16,751.70	6,248.30	0.00	6,248.30	27.17
7160	Misc & Contingency Expense	1,500.00	32.23	923.52	576.48	0.00	576.48	38.43
7320	Equipment Purchases Exp	66,000.00	13,139.66	49,637.52	16,362.48	0.00	16,362.48	24.79
7321	<del>Leased</del> Equipment	59,000.00	1,546.36	50,325.82	8,674.18	0.00	8,674.18	14.70
7360	<del>Expensed</del> Equipment	6,500.00	1,955.80	6,026.35	473.65	0.00	473.65	7.29
8020	Transfers to Other Funds	35,000.00	0.00	0.00	35,000.00	0.00	35,000.00	100.00
Report Totals:		1,955,100.00	148,205.12	1,353,560.11	601,539.89	0.00	601,539.89	30.77

# General Ledger

## ESDA EXP VS BUDGET JAN16

User: kim  
 Printed: 02/04/2016 - 9:15  
 Periods: 09-09  
 Fiscal Year: 2016  
 JE Number: 000000

City of Wilmington  
 1165 S. Water St.  
 Wilmington, IL 60481  
 815-476-2175



Account Number	Description	Budgeted Amount	Period Amount	YTD Amount	YTD Var	Encumbered Amt	Available	% Avail
6010	Salaries Payroll Expense	7,300.00	0.00	4,575.00	2,725.00	0.00	2,725.00	37.33
6360	Dues, Subscrp. & Memberships	1,000.00	150.00	553.11	446.89	0.00	446.89	44.69
6510	Maintenance - Equipment Exp	4,000.00	0.00	1,550.55	2,449.45	0.00	2,449.45	61.24
6550	Maint-Radios & Pagers Exp	1,500.00	0.00	150.67	1,349.33	0.00	1,349.33	89.96
6640	Maint-Vehicles Exp	5,500.00	405.51	1,293.70	4,206.30	0.00	4,206.30	76.48
6650	Notices/Legal Publications Exp	200.00	0.00	0.00	200.00	0.00	200.00	100.00
6670	Other Professional Services Ex	8,500.00	2,310.00	6,300.00	2,200.00	0.00	2,200.00	25.88
6760	Telephone Services Exp	4,500.00	642.64	2,862.31	1,637.69	0.00	1,637.69	36.39
6770	Training & Mileage Expenses	5,500.00	0.00	600.49	4,899.51	0.00	4,899.51	89.08
6817	Subs Weather Service Exp	100.00	0.00	83.95	16.05	0.00	16.05	16.05
6930	Gasoline, Oil & Tolls Expense	4,000.00	103.13	1,795.09	2,204.91	0.00	2,204.91	55.12
6960	Office Supplies & Postage Exp	1,200.00	0.00	395.58	804.42	0.00	804.42	67.04
6965	Postage	100.00	0.00	22.70	77.30	0.00	77.30	77.30
6970	Oper Supplies and Tools Exp	11,000.00	48.38	4,047.07	6,952.93	0.00	6,952.93	63.21
7160	Misc & Contingency Expense	1,500.00	0.00	43.93	1,456.07	0.00	1,456.07	97.07
7320	Equipment Purchases Exp	7,500.00	0.00	1,545.00	5,955.00	0.00	5,955.00	79.40
7360	Office Furniture and Equip Exp	4,000.00	0.00	274.96	3,725.04	0.00	3,725.04	93.13
8021	Contingency	2,000.00	0.00	0.00	2,000.00	0.00	2,000.00	100.00
Report Totals:		69,400.00	3,659.66	26,094.11	43,305.89	0.00	43,305.89	62.40