



**City of Wilmington
Water, Sewer, Streets & Alleys Committee
Wednesday, October 12, 2016 at 6:00 p.m.**

Location & Time

Council Chamber
Wilmington City Hall
1165 S. Water Street
6:00 p.m. 10/12/16

**Water, Sewer,
Streets & Alleys
Committee Members**

Frank Studer, Co-Chair
Kevin Kirwin, Co-Chair
Joe Van Duyne
Larry Hall
John Persic, Jr.

Agenda

1. Call to Order
2. Approval of the August 10, 2016 Meeting Minutes
3. New Business
 - a. Review / Approve Quotes Provided for Storm Sewer Replacement on Widows Road
 - b. Review / Approve 2017 Meeting Dates & Times
4. Review FY 2017 Budget Reports
 - a. Water Operations
 - b. Sewer Operations
 - c. Public Works Department
 - d. MFT
5. Adjournment

**CITY OF WILMINGTON
WATER, SEWER, STREETS & ALLEYS COMMITTEE
Wednesday, August 10, 2016, 6:00 p.m.
Wilmington City Hall, Council Chambers
1165 S. Water Street**

In Attendance

Committee Members

Co-Chair, Alderman Frank Studer
Co-Chair, Alderman Kevin Kirwin
Alderman John Persic, Jr.
Alderman Larry Hall

Absent

Alderman Joe Van Duyne

Other City Officials

City Administrator Tony Graff
City Engineer Colby Zemaitis
Superintendent of Public Works Gary Van Duyne
Superintendent of Waste Water Darin Fowler
Executive Secretary Joie Ziller

The meeting of the Water, Sewer, Streets and Alleys Committee was called to order at 6:00 p.m. by Alderman Studer.

Previous Meeting Minutes – July 13, 2016

The minutes were reviewed. Alderman Kirwin made a motion and Alderman Persic seconded to accept July 13, 2016 Committee meeting minutes as written and have them placed on file.

Upon voice vote, THE MOTION CARRIED unanimously 4-0.

New Business

1. Illinois High Speed Rail Program / Utility Investigation & Modification

After some discussion regarding the project the Committee agreed to take no action at this time.

Monthly Review Budget Reports

Water Operations: The Committee reviewed the budget reports as presented.

Sewer Operations: The Committee reviewed the budget reports as presented. Superintendent Fowler informed the Committee that the sewer smoke testing project is underway and going well.

Public Works: The Committee reviewed the budget reports as presented.

Adjournment

With no further business before the Committee, Alderman Kirwin made a motion and it was seconded by Alderman L. Hall to adjourn. Upon voice vote, THE MOTION CARRIED unanimously and the meeting was adjourned at 6:35 p.m.

Respectfully submitted,

Joie Ziller
Executive Secretary



September 9, 2016

385 E. Hoover Street • Morris, IL 60450 • (815) 942-4488
Fax (815) 942-4429 • brandtbuilders92@gmail.com

PROPOSAL

Proposal Submitted to:

Job Name:

City of Wilmington
Attn: Colby Zemaitis, PE, CFM
City Engineer
czemaitis@wilmington-IL.com

Storm sewer pricing

We hereby submit specification and estimated for:

Brandt Excavating Inc. proposes to furnish material and labor for the storm sewer replacement per Colby's scope of work.

- Fill and black dirt provided by the City of Wilmington.
- Brandt Excavating will truck and place black dirt.

Proposal price \$59,550.00****

EXCLUSIONS:

- Permits**
- Landscaping**

We propose hereby to furnish material and labor – complete in accordance with above specifications for the sum of:

\$59,550.00***

Payment to be made as follows: Lump Sum

Authorized
Signature _____

Note: This proposal may be withdrawn by us if not accepted within 30 days.

Acceptance of Proposal The above prices, specification and conditions are satisfactory and are hereby accepted. You are authorized to do the work as specified. Payment will be made as outlined above.

Signature: _____

Proposal

AUSTIN TYLER CONSTRUCTION, INC.

Job Code: 16-318

Description: WIDOWS ROAD DRAINAGE WILMINGTON

		Proposal			
Pay Item No.	Description	Quantity	Unit of Measure	Unit Price	Total Price
Subtotal Description					
1	CLEAR TREES AND TRIM	1.00	Lump Sum	1,089.00	1,089.00
2	REMOVAL OF EXISTING 30" CMP	40.00	LF	67.63	2,705.20
3	30" PVC SDR 26 PIPE @ 8' AVG. IN CREEK	140.00	LF	160.21	22,429.40
4	30" DIA. FLARED END SECTION W/GRATE	2.00	Each	2,811.64	5,623.28
5	5' DIA. STORM MANHOLE @8' DEPTH T-1 F/L	1.00	Each	4,070.48	4,070.48
6	GRADE AND RESHAPE DITCH AND SLOPES	140.00	LF	15.86	2,220.40
7	HAUL TOPSOIL TO SITE (SUPPLIED BY CITY)	100.00	CY	11.04	1,104.00
SUB-TOTAL BASE BID				Subtotal:	39,241.76
				Running Total:	39,241.76
8	HAUL IN CLAY FILL TO SITE (SUPPLIED BY CITY)	1.00	CY	11.04	11.04
9	GRADE FILL MATERIAL TO CREATE SWALE	1.00	EA	2,342.76	2,342.76
10	REMOVE AND REPLACE 4" FORCE MAIN	1.00	Each	3,988.24	3,988.24
11	SEED AND BLANKET	700.00	SY	7.26	5,082.00
SUB-TOTAL ALTERNATE ITEMS				Subtotal:	11,424.04
				Running Total:	50,665.80
				GRAND TOTAL:	50,665.80

Proposal Certification

Phone (815)476-9204

August 8, 2016

City of Wilmington
1165 S Water Street
Wilmington, IL 60481

In Account With

JR CASTLE CONSTRUCTION, INC.

19951 W. Rt. 102.
Wilmington, IL 60481

Quote:

Location: Off of Widows Road

Remove existing steel culvert and trees in the way. Replace with approximately 40 feet of 30 inch plastic culvert pipe with flared ends. Tied into 1 5 foot diameter concrete man hole with solid lid. Add approximately 100 feet of 30 inch plastic culvert towards the north of man hole with end flares. No utilities in area except water main to go under. Backfill will be provided by City of Wilmington. Loaded and trucked by Castle Construction to fill existing hole. No trucking permits will be needed for Widows Road.

Total: \$ 28,200.00

City of Wilmington
Water, Sewer, Streets, and Alleys Committee Meetings 2017

The City of Wilmington City Council has set the second Wednesday of each month, unless otherwise noted for the 2017 Water, Sewer, Streets, and Alleys Committee meeting dates. All meetings begin at 6:00 p.m. and are held in the Council Chambers of City Hall, 1165 South Water Street, Wilmington, Illinois:

January 11

February 8

March 8

April 12

May 10

June 14

July 12

August 9

September 13

October 11

November 8

December 13

These times and dates are subject to change. If any changes are made, the new date and time will be posted. The public is invited to attend any and all meetings.

Water Operations

September, 2016

Period 05 - 05

Fiscal Year 2017 - 2017

Account Number	Description	Budget	SEPT	YTD	Avail/ Uncollect	% Avail/ Uncollect
4555	W/S Base Fees	168,000.00	13,839.97	69,157.01	98,842.99	58.84
4590	Water Usage Fees	905,000.00	80,525.23	395,072.38	509,927.62	56.35
4610	Water Capacity User Fees	38,700.00	0	18,825.00	19,875.00	51.36
4620	Water Meter Fees	30,000.00	-2,042.31	9,112.69	20,887.31	69.62
4850	Interest Earned Revenue	50	15.7	93.69	-43.69	-87.38
4860	Other Misc Income	8,000.00	400	1,975.00	6,025.00	75.31
4870	Other Misc Reimbursements	10,700.00	887.46	4,507.67	6,192.33	57.87
4910	Transfers from Other Funds	85,000.00	0	0	85,000.00	100
	Revenue	<u>1,245,450.00</u>	<u>93,626.05</u>	<u>498,743.44</u>	<u>746,706.56</u>	<u>59.95</u>
6010	Wages & Salaries Expense	367,000.00	24,595.28	146,667.64	220,332.36	60.04
6011	FICA Taxes Expense	33,000.00	2,461.94	13,068.44	19,931.56	60.4
6013	SUTA Tax Expense	3,200.00	0	0	3,200.00	100
6014	IMRF/SLEP Contributions	46,000.00	4,795.53	17,471.80	28,528.20	62.02
6015	Overtime Wages Expense	30,000.00	5,396.42	14,282.17	15,717.83	52.39
6335	Prof Fees- Computer R&M	13,000.00	1,487.97	6,153.54	6,846.46	52.67
6360	Dues, Subscrip. & Memberships	1,300.00	0	524.6	775.4	59.65
6380	Employee Health & Life Ins Exp	91,000.00	7,002.27	27,881.72	63,118.28	69.36
6460	Legal Services Fees	2,000.00	0	0	2,000.00	100
6470	Prop, Equip, & Liab Insurance	73,000.00	0	0	73,000.00	100
6510	Maintenance - Equipment Exp	25,000.00	7,241.31	10,268.91	14,731.09	58.92
6520	Maint-Well	750	0	0	750	100
6530	Maintenance - Grnds/Bldg Exp	14,000.00	1,675.16	5,093.30	8,906.70	63.62
6540	Maint-Distribution/Hydrants	25,000.00	0	2,171.69	22,828.31	91.31
6610	Maint-Site Process Wtr	25,000.00	5,436.47	15,265.46	9,734.54	38.94
6620	Maint-Water Meters Exp	5,000.00	0	323.79	4,676.21	93.52
6625	Maint-Bstr Stn/Towers	11,000.00	5,243.70	7,687.77	3,312.23	30.11
6640	Maint-Vehicles Exp	1,000.00	0	281.49	718.51	71.85
6650	Notices/Legal Publications Exp	700	0	391.8	308.2	44.03
6670	Prof Fees - Other	18,500.00	1,183.75	4,696.50	10,303.50	55.69
6690	W/Comp Insurance	40,000.00	3,000.00	12,000.00	28,000.00	70
6710	Rental of Equipment Exp	9,000.00	0	0	9,000.00	100
6730	Lime & Sludge Disposal	50,000.00	0	0	50,000.00	100
6760	Tele/Internet Service Expense	6,500.00	895.37	2,738.14	3,761.86	57.87
6770	Training, Mtg, & Travel Expense	5,200.00	1,057.00	1,792.06	3,407.94	65.54
6810	Utilities Expense	65,000.00	1,359.56	13,908.53	51,091.47	78.6

Account Number	Description	Budget	SEPT	YTD	Avail/ Uncollect	% Avail/ Uncollect
6930	Gasoline & Oil Expense	20,000.00	2,078.37	3,420.07	16,579.93	82.9
6960	Office Supplies Expense	5,000.00	14.98	1,883.32	3,116.68	62.33
6965	Postage Expense	8,000.00	0	2,316.22	5,683.78	71.05
6970	Oper Supplies and Tools Exp	13,000.00	144.84	1,748.34	11,120.71	85.54
6975	Back Flow Preventers Exp	4,000.00	0	0	4,000.00	100
7010	Uniforms & Accesory Expense	2,500.00	0	930.78	1,569.22	62.77
7030	Water Treatment Chemicals Exp	75,000.00	10,042.40	31,300.69	42,585.59	56.78
7160	Misc Expense	2,000.00	0	0	2,000.00	100
7320	Equipment Purchases Exp	10,000.00	0	0	10,000.00	100
7321	Leased Equipment Expense	3,000.00	366.79	1,169.58	1,830.42	61.01
7340	Meter Expense (DEV)	26,000.00	0	5,481.98	20,518.02	78.92
7360	Expensed Equip.	500	0	0	500	100
7928	Wtr IEPA Loan#2 Princ	27,000.00	9,667.24	9,667.24	17,332.76	64.2
7929	Wtr IEPA Loan#2 - Interest	15,000.00	5,172.80	5,172.80	9,827.20	65.51
7932	IEPA Loan Principle Payment	23,500.00	11,689.67	11,689.67	11,810.33	50.26
7934	IEPA Loan Interest Payment	5,200.00	2,579.24	2,579.24	2,620.76	50.4
7940	Service & Investment Fees	6,000.00	363.12	2,395.42	3,604.58	60.08
7950	Refunds	500	0	0	500	100
8020	Transfers to Other Funds	50,000.00	3,360.39	17,203.27	32,796.73	65.59
8021	Contingency	20,000.00	0	0	20,000.00	100
	Expense	1,277,350.00	118,311.57	399,627.97	872,977.36	68.34
		-31,900.00	-24,685.52	99,115.47	YTD INCREASE (DECREASE)	

Sewer Operations

September, 2016

Period 05 - 05

Fiscal Year 2017 - 2017

Account Number	Description	Budget	SEPT	YTD	Avail/ Uncollect	% Avail/ Uncollect
4555	W/S Base Fees	960,000.00	78,830.64	395,826.68	564,173.32	58.77
4560	Sewer Usage Fees	820,000.00	70,994.00	366,156.90	453,843.10	55.35
4570	Sewer Capacity User Fees	160,000.00	0	83,530.00	76,470.00	47.79
4850	Interest Earned Revenue	50	0	0	50	100
4860	Other Misc Income	2,000.00	0	1,877.02	122.98	6.15
4870	Other Misc Reimbursements	10,000.00	659.3	11,666.73	-1,666.73	-16.67
	Revenue	<u>1,952,050.00</u>	<u>150,483.94</u>	<u>859,057.33</u>	<u>1,092,992.67</u>	<u>55.99</u>
6010	Wages & Salaries Expense	290,000.00	20,012.30	106,930.08	183,069.92	63.13
6011	FICA Taxes Expense	25,000.00	1,695.64	8,741.06	16,258.94	65.04
6013	SUTA Tax Expense	3,000.00	92.82	185.24	2,814.76	93.83
6014	IMRF/SLEP Contributions	34,000.00	0	8,302.19	25,697.81	75.58
6015	Overtime Wages Expense	20,000.00	1,749.12	5,871.17	14,128.83	70.64
6335	Prof Fees- Computer R&M	17,000.00	1,463.00	5,455.43	11,544.57	67.91
6360	Dues, Subscrp. & Memberships	1,100.00	0	0	1,100.00	100
6380	Employee Health & Life Ins Exp	82,000.00	5,367.60	20,151.75	61,848.25	75.42
6390	Engineering Services	5,000.00	0	0	5,000.00	100
6460	Legal Services Fees	2,000.00	0	0	2,000.00	100
6470	Prop, Equip, & Liab Insurance	63,000.00	0	0	63,000.00	100
6510	Maintenance - Equipment Exp	26,000.00	54.99	1,731.73	17,268.27	66.42
6530	Maintenance - Grnds/Bldg Exp	20,000.00	1,231.51	3,427.98	15,522.02	77.61
6560	Maint-Swrs Collection/Lift Stn	32,000.00	21.99	4,117.19	27,882.81	87.13
6561	Maint-Swrs-Process	62,000.00	7,271.59	26,701.81	26,342.35	42.49
6640	Maint-Vehicles Exp	2,500.00	13.96	20.86	2,479.14	99.17
6650	Notices/Legal Publications Exp	1,000.00	0	441	559	55.9
6670	Prof Fees - Other	20,000.00	0	15,000.00	5,000.00	25
6690	W/Comp Insurance	25,000.00	2,000.00	8,000.00	17,000.00	68
6710	Rental of Equipment Exp	3,000.00	0	0	3,000.00	100
6730	Lime & Sludge Disposal	25,500.00	0	9,318.97	16,181.03	63.46
6760	Tele/Internet Service Expense	7,000.00	872.59	2,109.64	4,890.36	69.86
6770	Training, Mtg, & Travel Expense	7,500.00	1,180.00	2,129.00	5,371.00	71.61
6810	Utilities Expense	105,000.00	6,663.44	30,725.88	74,274.12	70.74
6930	Gasoline & Oil Expense	8,000.00	365.94	856.35	7,143.65	89.3
6960	Office Supplies Expense	6,500.00	58.34	2,654.17	3,845.83	59.17
6965	Postage Expense	8,000.00	0	2,290.05	5,709.95	71.37
6970	Oper Supplies and Tools Exp	15,000.00	1,245.15	4,316.32	10,104.71	67.36

Account Number	Description	Budget	SEPT	YTD	Avail/ Uncollect	% Avail/ Uncollect
6985	Sewer Chemicals Expense	45,000.00	147.52	10,422.23	34,182.44	75.96
7010	Uniforms & Accesory Expense	3,000.00	128.94	128.94	2,301.06	76.7
7160	Misc Expense	2,000.00	0	0	2,000.00	100
7320	Equipment Purchases Exp	5,000.00	0	0	5,000.00	100
7321	Leased Equipment Expense	4,000.00	366.79	1,169.58	2,830.42	70.76
7360	Expensed Equip.	500	0	0	500	100
7932	IEPA Loan Principle Payment	673,800.00	0	326,558.10	347,241.90	51.53
7934	IEPA Loan Interest Payment	228,500.00	0	124,498.76	104,001.24	45.51
7940	Service & Investment Fees	7,000.00	363.14	2,363.37	4,636.63	66.24
7950	Refunds	500	0	0	500	100
8020	Transfers to Other Funds	50,000.00	0	0	50,000.00	100
8021	Contingency	10,000.00	0	0	10,000.00	100
	Expense	<u>1,945,400.00</u>	<u>52,366.37</u>	<u>734,618.85</u>	<u>1,192,231.01</u>	<u>61.28</u>
04	Sewer Operating M & R Fund	<u>6,650.00</u>	<u>98,117.57</u>	<u>124,438.48</u>	<u>INCREASE/(DECREASE) YTD</u>	

General Ledger

PW Exp vs Budget SEP 16

User: kim
 Printed: 10/05/2016 - 12:37
 Periods: 05-05
 Fiscal Year: 2017
 JE Number: 000000

City of Wilmington
 1165 S. Water St.
 Wilmington, IL 60481
 815-476-2175



Account Number	Description	Budgeted Amount	Period Amount	YTD Amount	YTD Var	Encumbered Amt	Available	% Avail
6010	Wages & Salaries Expense	352,000.00	21,254.40	120,609.08	231,390.92	0.00	231,390.92	65.74
6012	City Engineer Salary Expense	36,500.00	2,719.20	14,718.00	21,782.00	0.00	21,782.00	59.68
6015	Overtime Wages Expense	22,000.00	1,680.60	4,504.63	17,495.37	0.00	17,495.37	79.52
6020	PT Wages Expense	22,000.00	2,887.50	16,139.75	5,860.25	0.00	5,860.25	26.64
6335	Prof Fees- Computer R&M	1,000.00	59.99	216.24	783.76	0.00	783.76	78.38
6360	Dues, Subscrp. & Memberships	300.00	0.00	0.00	300.00	0.00	300.00	100.00
6380	Employee Health & Life Ins Exp	93,000.00	7,583.08	30,313.14	62,686.86	0.00	62,686.86	67.41
6390	Engineering Services	1,000.00	0.00	0.00	1,000.00	0.00	1,000.00	100.00
6440	Prof Fees - JULIE Locate	2,000.00	0.00	0.00	2,000.00	0.00	2,000.00	100.00
6460	Legal Services Fees	1,000.00	0.00	0.00	1,000.00	0.00	1,000.00	100.00
6480	Maint-Bridges Expense	4,000.00	0.00	0.00	4,000.00	0.00	4,000.00	100.00
6500	Maint-Curbs & Gutters Exp	2,000.00	0.00	0.00	2,000.00	0.00	2,000.00	100.00
6510	Maintenance - Equipment Exp	22,000.00	256.53	6,162.76	15,837.24	0.00	15,837.24	71.99
6535	Maint-Parking Lots Exp	6,000.00	0.00	0.00	6,000.00	0.00	6,000.00	100.00
6570	Maint-Sidewalks Exp	4,000.00	0.00	1,438.83	2,561.17	0.00	2,561.17	64.03
6580	Maint-Storm Sewers Exp	8,000.00	29.98	1,027.41	6,972.59	0.00	6,972.59	87.16
6590	Maint-Streets Exp	28,000.00	2,487.78	8,013.88	19,986.12	0.00	19,986.12	71.38
6640	Maint-Vehicles Exp	22,000.00	682.51	5,226.64	16,773.36	0.00	16,773.36	76.24
6650	Notices/Legal Publications Exp	1,500.00	51.20	51.20	1,448.80	0.00	1,448.80	96.59
6710	Rental of Equipment Exp	9,000.00	0.00	0.00	9,000.00	0.00	9,000.00	100.00
6740	Street Light Electricity Exp	95,000.00	6,091.42	34,266.44	60,733.56	0.00	60,733.56	63.93
6760	Tele/Internet Service Expense	3,000.00	490.34	1,170.22	1,829.78	0.00	1,829.78	60.99
6770	Training, Mtg, & Travel Expense	2,000.00	(120.00)	389.00	1,611.00	0.00	1,611.00	80.55
6780	Tree and Weed Removal Exp	5,000.00	3,630.00	4,750.00	250.00	0.00	250.00	5.00
6930	Gasoline & Oil Expense	32,000.00	1,474.83	8,116.15	23,883.85	0.00	23,883.85	74.64
6960	Office Supplies Expense	2,000.00	0.00	1,169.59	830.41	0.00	830.41	41.52
6965	Postage Expense	500.00	0.00	0.00	500.00	0.00	500.00	100.00
6970	Oper Supplies and Tools Exp	15,000.00	923.33	6,751.21	8,248.79	0.00	8,248.79	54.99
6990	Sign Replacement Expense	12,000.00	28.30	64.17	11,935.83	0.00	11,935.83	99.47
7010	Uniforms & Accessory Expense	6,000.00	770.05	2,010.09	3,989.91	0.00	3,989.91	66.50
7160	Misc Expense	500.00	0.00	0.00	500.00	0.00	500.00	100.00
7323	Equip Loan - Princ	37,800.00	0.00	37,732.39	67.61	0.00	67.61	0.18
7324	Equip Loan - Interest	4,300.00	0.00	4,171.91	128.09	0.00	128.09	2.98
7360	Expensed Equip.	1,000.00	0.00	0.00	1,000.00	0.00	1,000.00	100.00

Account Number	Description	Budgeted Amount	Period Amount	YTD Amount	YTD Var	Encumbered Amt	Available	% Avail
	Report Totals:	853,400.00	52,981.04	309,012.73	544,387.27	0.00	544,387.27	63.79

General Ledger

MFT Exp vs Budget SEP16

User: kim
 Printed: 10/05/2016 - 12:36
 Periods: 05-05
 Fiscal Year: 2017
 JE Number: 000000

City of Wilmington
 1165 S. Water St.
 Wilmington, IL 60481
 815-476-2175



Account Number	Description	Budgeted Amount	Period Amount	YTD Amount	YTD Var	Encumbered Amt	Available	% Avail
6596	Misc MFT Projects - Prior	5,000.00	0.00	1,899.55	3,100.45	0.00	3,100.45	62.01
6983	Salt & Cinders Expense	16,000.00	0.00	0.00	16,000.00	0.00	16,000.00	100.00
8021	Contingency	1,000.00	0.00	0.00	1,000.00	0.00	1,000.00	100.00
Report Totals:		22,000.00	0.00	1,899.55	20,100.45	0.00	20,100.45	91.37